

AGENDA CITY COUNCIL MEETING

[City of Forest Lake - Link to Meeting Livestream](#)

Forest Lake City Center: Council Chambers
Forest Lake, Minnesota

February 23, 2026 at 6:00 PM

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve the Agenda (Action)
5. Awards and Presentations
6. Open Forum - Citizen Petitions, Requests and Concerns: Please sign in at the front table.
The Open Forum is available for residents to express personal opinions for any item of business. Please limit your comments to three (3) minutes.
7. Consent Agenda Considerations (Action Items)*
 - a. City Invoices
 - i. Invoice for Council Approval – Airport
 - ii. Invoice for Council Approval
 - b. 01-26-2026 Regular City Council Meeting Minutes
 - c. 02-04-2026 Airport Commission Meeting Minutes
 - d. Hiring Recommendation: Police Officers
 - e. Gambling Permit Application
 - f. Temporary On-Sale Liquor License
 - g. Letter of Support – US Hwy 8 BUILD Grant Application (Chisago Co.)
 - h. Resolution 02-23-26-01 – Letter of Support CSAH 32 (11th Ave.) (Washington County)
 - i. Resolution 02-23-26-02 – Grant Application from MCES Certification Form
 - j. Eureka Ave Improvements – Change Order No. 1
 - k. Approval of Plans Specifications and Authorize Advertisement for Bids
 - l. Washington County and City of Forest Lake Contract – Community Gardens
 - m. Separation Agreement for Mark Statz

*Council may remove any item from the consent agenda for specific consideration.

8. Regular Agenda (Action Items)
 - a. Forest Lake North Garage Condos Final PUD/Plat – Abbi Wittman
 - i. Public Hearing
 - b. Police Chief Appointment Recommendation – Councilmembers Larson and Miller
 - c. Median Refresh Phase II Award Recommendation – Dave Adams
 - d. Utility and Street Construction Standard Specifications – Abbi Wittman
 - e. Outdoor Facilities Study – Dave Adams
9. Discussion
 - a. 2027 Budget Schedule
10. Staff Updates
11. Mayor and City Council Updates
12. Adjourn

02/19/2026

INVOICE GL DISTRIBUTION REPORT FOR FOREST LAKE
 EXP CHECK RUN DATES 02/23/2026 - 02/23/2026
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 119022 250-43-9810-53040	LEGAL SERVICES	ECKBERG LAMMERS P.C.	AIRPORT	507.00	119022
		Total For Check 119022		<u>507.00</u>	
Check 2580 250-43-9810-53810	405528-301847 AIRPORT - ELECTRIC	CONNEXUS ENERGY	OCTOBER 2025 ENERGY BILLING	191.28	2580
		Total For Check 2580		<u>191.28</u>	
Check 2581 250-43-9810-53810	405528-301847 AIRPORT - ELECTRIC	CONNEXUS ENERGY	NOVEMBER 2025 ENERGY BILLING	142.96	2581
		Total For Check 2581		<u>142.96</u>	
Check 2585 250-43-9810-53810	405528-301847 AIRPORT - ELECTRIC	CONNEXUS ENERGY	DECEMBER 2025 ENERGY BILLING	184.06	2585
		Total For Check 2585		<u>184.06</u>	
Check 2589 250-43-9810-53210-047457-023	TELEPHONE	MIDCONTINENT COMMUNICATIONS	AIRPORT PHONE JANUARY 2026	175.39	2589
		Total For Check 2589		<u>175.39</u>	
Check 2595 250-43-9810-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-5193679-1 ~ AIRPORT	25.90	2595
		Total For Check 2595		<u>25.90</u>	
Check 2599 250-43-9810-53210-047457-023	September 2025 AllStream Invoice	BANK OF MONTREAL - BMO	September 2025 AllStream Invoice	239.81	2599
		Total For Check 2599		<u>239.81</u>	

Fund Totals:

Fund 250 AIRPORT FUND

1,466.40

1,466.40

02/19/2026

INVOICE GL DISTRIBUTION REPORT FOR FOREST LAKE
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 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Check 119010					
101-41-1940-54040	REPAIR & MAINT EQUIPMENT	ACRE	POWER SUPPLY - UL, S5 & SWITCH - ELECTRICAL, SERIES 5	552.16	119010
		Total For Check 119010		552.16	
Check 119011					
101-45-5200-54030	REPAIR & MAINT-IMPROVEMENTS	AMRIZE MIDWEST INC	18120 260TH STREET NORTH - SG, CONCRETE SAND	1,111.09	119011
		Total For Check 119011		1,111.09	
Check 119012					
101-41-1320-53070	PROFESSIONAL SERVICES	ARETE ADVISORS LLC	CLAIM NUMBER: CP483590 - FORENSICS ANALYSIS ARTIFACTS & MALWARE	6,270.00	119012
		Total For Check 119012		6,270.00	
Check 119013					
101-41-1320-53070	PROFESSIONAL SERVICES	BOLTON & MENK INC	AIRPORT MINIMUM STANDARDS	770.00	119013
101-41-1910-53050-125526-001	ENGINEERING CHARGES	BOLTON & MENK INC	TEMPORARY PLANNING SERVICES	5,566.50	119013
101-41-1910-53140	CITY MAPS UPDATES	BOLTON & MENK INC	NON-ROUTINE ENGINEERING - CDD	945.00	119013
101-42-2400-53070	PROFESSIONAL SERVICES	BOLTON & MENK INC	2026 ANNUAL REVIEWS	1,986.00	119013
101-43-3110-53050-106080-010	ENGINEERING CHARGES	BOLTON & MENK INC	GENERAL ROUTINE ENGINEERING	2,500.00	119013
203-45-5200-53050-128559-001	PROFESSIONAL SERVICES	BOLTON & MENK INC	BELTZ PARK IMPROVEMENTS	654.50	119013
203-45-5200-53070-140853-000	PROFESSIONAL SERVICES	BOLTON & MENK INC	PARKS SYSTEM PLAN	20,568.00	119013
205-43-3150-53050	ENGINEERING CHARGES	BOLTON & MENK INC	NON-ROUTINE ENGINEERING - PWD	376.00	119013
205-43-3150-53050-110000-001	ENGINEERING CHARGES	BOLTON & MENK INC	JD4 STORMWATER DESIGN	1,274.00	119013
205-43-3150-53050-123864-001	ENGINEERING CHARGES	BOLTON & MENK INC	MS4 ANNUALPROGRAM ASSISTANCE	1,312.50	119013
205-43-3150-53050-124536-001	ENGINEERING CHARGES	BOLTON & MENK INC	STORMWATER SERVICES	1,326.50	119013
211-43-3135-53050-106207-010	ENGINEERING CHARGES	BOLTON & MENK INC	NON-ROUTINE ENGINEERING - PWD	1,685.00	119013
211-43-3135-53050-106207-010	ENGINEERING CHARGES	BOLTON & MENK INC	ROUTINE BRIDGE INSPECTIONS	197.00	119013
211-43-3135-53050-127722-001	ENGINEERING CHARGES	BOLTON & MENK INC	CSAH 32 PEDESTRIAN & STREET	268.50	119013
211-43-3135-53050-127722-001	ENGINEERING CHARGES	BOLTON & MENK INC	CSAH 32 PEDESTRIAN & STREET	537.00	119013
211-43-3135-53050-131361-001	ENGINEERING CHARGES	BOLTON & MENK INC	EUREKA AVENUE IMPROVEMENTS	2,707.00	119013
211-43-3135-53050-134732-001	ENGINEERING CHARGES	BOLTON & MENK INC	NORTH SHORE TRAIL	4,086.00	119013
211-43-3135-53050-140937-000	ENGINEERING CHARGES	BOLTON & MENK INC	PUBLIC WORKS FACILITY	2,362.00	119013
211-43-3135-54080-136586-001	MAINT ASPHALT MILL & OVERLAY	BOLTON & MENK INC	2025 LOCAL ST IMPROVEMENT	9,579.00	119013
211-43-3135-54080-141275-000	MAINT ASPHALT MILL & OVERLAY	BOLTON & MENK INC	TH 97 IMPROVEMENT PROJECT	1,255.00	119013
211-43-3135-54080-141275-000	MAINT ASPHALT MILL & OVERLAY	BOLTON & MENK INC	2026 LOCAL ST IMPROVEMENT	13,061.50	119013
212-46-1920-53070	PROFESSIONAL SERVICES	BOLTON & MENK INC	SOUTHWEST STUDY AREA	10,935.50	119013
631-00-0000-15000-120880-001	CONSTRUCTION IN PROGRESS	BOLTON & MENK INC	WTP 4 CONSTRUCTION	3,727.00	119013
631-00-0000-15000-136449-001	CONSTRUCTION IN PROGRESS-S H2O TOWER	BOLTON & MENK INC	2025 SOUTH WATER TOWER REHAB	832.50	119013
631-49-9420-53050	ENGINEERING CHARGES	BOLTON & MENK INC	NON-ROUTINE ENGINEERING - PWD	362.50	119013
632-00-0000-15000-136584-001	CONSTRUCTION IN PROGRESS	BOLTON & MENK INC	2025 SANITARY SEWER LINING	1,921.50	119013
632-49-9450-53050	ENGINEERING CHARGES	BOLTON & MENK INC	NON-ROUTINE ENGINEERING - PWD	416.50	119013
800-41-1910-53050-106081-092	ENGINEERING CHARGES	BOLTON & MENK INC	SPIKE'S & HOULES FEED - SITE DEVELOPMENT	4,305.00	119013
800-41-1910-53050-106081-092	ENGINEERING CHARGES	BOLTON & MENK INC	SPIKE'S & HOULES FEED - SITE DEVELOPMENT	179.00	119013
800-41-1910-53050-106081-116	ENGINEERING CHARGES	BOLTON & MENK INC	FOREST LAKE GARAGE CONDOS - SITE DEVELOPMENT	5,591.50	119013
800-41-1910-53050-106081-505	ENGINEERING CHARGES	BOLTON & MENK INC	AMBERLY WOODS FKA SURINE	5,769.50	119013
800-41-1910-53050-106081-505	ENGINEERING CHARGES	BOLTON & MENK INC	AMBERLY WOODS FKA SURINE	2,584.50	119013
800-41-1910-53050-123780-001	ENGINEERING CHARGES	BOLTON & MENK INC	HIDDEN CREEK	630.50	119013
800-41-1910-53050-123780-010	ENGINEERING CHARGES	BOLTON & MENK INC	HIDDEN CREEK	18,971.50	119013
800-41-1910-53050-127559-001	ENGINEERING CHARGES	BOLTON & MENK INC	PHASE 2 CHESTNUT CREEK	3,026.50	119013
800-41-1910-53050-127559-001	ENGINEERING CHARGES	BOLTON & MENK INC	PHASE 2 CHESTNUT CREEK	447.50	119013
800-41-1910-53050-138970-000	ENGINEERING CHARGES	BOLTON & MENK INC	MCKINLEY CREEK ESTATES	179.00	119013

800-41-1910-53050-139222-000	ENGINEERING CHARGES	BOLTON & MENK INC	FOREST VIEW ESTATES FKA BITT	268.50	119013
800-41-1910-53050-141277-001	ENGINEERING CHARGES	BOLTON & MENK INC	FOREST HILLS GOLF CLUB INC - PROPERTY REVIEWS	564.00	119013
800-41-1910-53050-141278-001	ENGINEERING CHARGES	BOLTON & MENK INC	SHELANDER - WETLAND DELINEATION - PROPERTY REVIEWS	376.00	119013
800-41-1910-53050-141279-001	ENGINEERING CHARGES	BOLTON & MENK INC	BUZICK 1520 9TH AVE SW - SITE DEVELOPMENT	<u>3,041.50</u>	119013
		Total For Check 119013		<u>137,147.00</u>	
Check 119014					
631-49-9420-54010	REPAIR & MAINT-BUILDINGS	BROTHERS FIRE & SECURITY	2026 ANNUAL FIRE SPRINKLER INSPECTIONS	<u>398.00</u>	119014
		Total For Check 119014		<u>398.00</u>	
Check 119015					
101-42-2200-52190	FOOD - FIRE DEPT	BRUCE'S FOODS INC	24 PK OF WATER QUANTITY - 6	<u>23.94</u>	119015
		Total For Check 119015		<u>23.94</u>	
Check 119016					
631-49-9420-52100	OPERATING SUPPLIES	C. EMERY NELSON INC	OIL, AEON PD FOOD GRADE, QUART	<u>160.85</u>	119016
		Total For Check 119016		<u>160.85</u>	
Check 119017					
101-42-2100-54330	DUES & SUBSCRIPTIONS	CHISAGO COUNTY CHIEFS OF POLICE AS.	2026 MEMBERSHIP DUES - ASSOCIATE MEMBER	<u>25.00</u>	119017
		Total For Check 119017		<u>25.00</u>	
Check 119018					
101-43-3100-52100	OPERATING SUPPLIES	CINTAS CORPORATION	REFILLS FOR FIRST AID KITS	90.61	119018
101-43-3180-52130	UNIFORMS & CLOTHING	CINTAS CORPORATION	UNIFORM & CLOTHING - M.WELSH	86.45	119018
101-43-3180-52130	UNIFORMS & CLOTHING	CINTAS CORPORATION	UNIFORM & CLOTHING - M.WELSH	<u>86.45</u>	119018
		Total For Check 119018		<u>263.51</u>	
Check 119019					
101-41-1400-54370	MISCELLANEOUS	CITY OF FOREST LAKE	ANNUAL SURFACE WATER MANAGEMENT FEES PAYMENT 20.032.21.44.0005	<u>63.12</u>	119019
		Total For Check 119019		<u>63.12</u>	
Check 119020					
101-42-2100-54040	REPAIR & MAINT EQUIPMENT	CLEAR CHOICE AUTO GLASS	2025 CHEVY TAHOE - DOOR (FRONT)(RIGHT)(SLR CONTR) & LABOR 1.80 HOURS	<u>343.83</u>	119020
		Total For Check 119020		<u>343.83</u>	
Check 119021					
101-46-6625-53350	CONTRACT SERVICES	DAVID D. DREWS	CLEANING SERVICES FOR JANUARY 2026 FL SENIOR CENTER	<u>850.00</u>	119021
		Total For Check 119021		<u>850.00</u>	
Check 119022					
101-41-1320-53070	PROFESSIONAL SERVICES	ECKBERG LAMMERS P.C.	AIRPORT - AIRPORT RULES & REGULATIONS	234.00	119022
101-41-1601-53040	LEGAL SERVICES	ECKBERG LAMMERS P.C.	GENERAL MATTERS	2,060.00	119022
101-41-1601-53040	LEGAL SERVICES	ECKBERG LAMMERS P.C.	GENERAL EMPLOYMENT	3,068.00	119022
101-41-1601-53040	LEGAL SERVICES	ECKBERG LAMMERS P.C.	CODE AMENDMENT - 21547 INWOOD AVE N	165.00	119022
101-41-1910-53040	LEGAL SERVICES	ECKBERG LAMMERS P.C.	PLANNING	1,690.00	119022
101-41-1910-53040-FLCODE-ENF	LEGAL SERVICES	ECKBERG LAMMERS P.C.	CODE ENFORCEMENT	534.00	119022
101-42-2100-53040	LEGAL SERVICES	ECKBERG LAMMERS P.C.	POLICE DEPARTMENT	643.50	119022
101-45-5120-53040	LEGAL SERVICES	ECKBERG LAMMERS P.C.	PARKS	609.00	119022
205-43-3150-53040-110000-001	LEGAL SERVICES	ECKBERG LAMMERS P.C.	JD4 GRANT	117.00	119022
800-41-1910-53040-106081-105	LEGAL SERVICES	ECKBERG LAMMERS P.C.	PLANNING	136.50	119022
800-41-1910-53040-106081-116	LEGAL SERVICES	ECKBERG LAMMERS P.C.	PLANNING	117.00	119022
800-41-1910-53040-EVERTN-463	LEGAL SERVICES	ECKBERG LAMMERS P.C.	463 ACTION FOR 21164 EVERTON AVENUE	364.00	119022
800-41-1910-53040-JENSEN-463	LEGAL SERVICES	ECKBERG LAMMERS P.C.	463 ACTION FOR 23620 JENSEN AVE	<u>130.00</u>	119022
		Total For Check 119022		<u>9,868.00</u>	
Check 119023					

101-41-1320-54520	ADMINISTRATN/PUBLISHING & ADS	ECM PUBLISHERS INC	ORDINANCE NO. 766	102.00	119023
800-41-1910-53050-106081-092	ENGINEERING CHARGES	ECM PUBLISHERS INC	ORDINANCE NO. 767	36.00	119023
800-41-1910-53520-141276-001	PUBLISHING & ADS	ECM PUBLISHERS INC	ORDINANCE NO. 765	78.00	119023
		Total For Check 119023		<u>216.00</u>	
Check 119024					
101-41-1400-53070	PROFESSIONAL SERVICES	EHLERS	TIF STATUS UPDATE 2025	373.50	119024
		Total For Check 119024		<u>373.50</u>	
Check 119025					
101-42-2200-52210	REPAIR & MAINT SUPPLIES	FASTENAL COMPANY	VEHICLE CLEANER 1GAL & 1GAL JUG DEGREASER	202.81	119025
		Total For Check 119025		<u>202.81</u>	
Check 119026					
631-49-9420-52100	OPERATING SUPPLIES	FERGUSON ENTERPRISES LLC	REG SEAL PIN BLK	22.00	119026
631-49-9420-53080	SEMINARS & TRAINING	FERGUSON ENTERPRISES LLC	FERGUSON MUNI ACADEMY ATTENDANCE	250.00	119026
632-49-9450-53080	SEMINARS & TRAINING	FERGUSON ENTERPRISES LLC	FERGUSON MUNI ACADEMY ATTENDANCE	250.00	119026
		Total For Check 119026		<u>522.00</u>	
Check 119027					
101-41-1940-52100	OPERATING SUPPLIES	FOREST LAKE ACE HARDWARE	NUMBERS 0-9 BLK 2" 35PC	7.99	119027
101-42-2200-52210	REPAIR & MAINT SUPPLIES	FOREST LAKE ACE HARDWARE	FASTENERS	0.36	119027
		Total For Check 119027		<u>8.35</u>	
Check 119028					
101-45-5120-54380-SEVENT-001	PARKS PROGRAMS/ENTERTAINMENT	FOREST LAKE AREA CHAMBER OF COMMERC	EASTER BY THE LAKE 2026 (SPONSORSHIP)	800.00	119028
203-45-5120-54370	MISCELLANEOUS	FOREST LAKE AREA CHAMBER OF COMMERC	LAKES AREA EXPO 2026 (EXHIBITOR/SPONSOR) - K. YOUNG - EXHIBITOR: REGISTRATION - CHAMBER MEMBER	310.00	119028
		Total For Check 119028		<u>1,110.00</u>	
Check 119029					
101-43-3160-54040	REPAIR & MAINT EQUIPMENT	FOREST LAKE CONTRACTING INC	TH97 @ GOODVIEW XWALK POLE BASE - FOREMAN ELECTRICIAN W/SERVICE TRUCK & ELECTRICIAN W/BUCKET TRUCK	2,445.34	119029
		Total For Check 119029		<u>2,445.34</u>	
Check 119030					
101-45-5200-54060	PARKS/BEAUTIFICATION	FOREST LAKE FLORAL GIFT & GARDEN	COMMERICAL PLANTINGS WINTER - QTY 6 & SOIL	1,603.00	119030
		Total For Check 119030		<u>1,603.00</u>	
Check 119031					
101-42-2200-54040	REPAIR & MAINT EQUIPMENT	FOREST LAKE FORD	SERVICES ON FORD F150 PICKUP - NO CRANK & NO START & TESTED BATTERY - BATTERY IS GOOD & CHECKED	652.00	119031
		Total For Check 119031		<u>652.00</u>	
Check 119032					
101-41-1320-53500	PRINTING	FOREST LAKE PRINTING	DYE-SUB NAME PLATE, 8" X 2", 4/0, WHITE ALUMINUM - A. MILKS	43.65	119032
101-42-2100-52010	OFFICE SUPPLIES	FOREST LAKE PRINTING	NEIGHBORHOOD ALERT POSTCARDS - 4" X 6", 1/0, 10PT FLUORESCENT STRAWBERRY	210.00	119032
		Total For Check 119032		<u>253.65</u>	
Check 119033					
101-41-1400-53070	PROFESSIONAL SERVICES	GALLAGHER BENEFIT SERVICES INC	FEBRUARY 2026 CONSULTING SERVICES	1,200.00	119033
		Total For Check 119033		<u>1,200.00</u>	
Check 119034					
205-43-3150-54250	RENTALS	GARY CARLSON EQUIPMENT	SIGNATURE MEGADECK MAT 7.5FTX14FT 1025#	55.00	119034
205-43-3150-54250	RENTALS	GARY CARLSON EQUIPMENT	SIGNATURE MEGADECK MAT 7.5FTX14FT 1025#	1,540.00	119034
		Total For Check 119034		<u>1,595.00</u>	
Check 119035					

205-43-3150-53110	LOCATES	GOPHER STATE ONE-CALL	FTP TICKETS (80); CANCELLED TICKETS (2); TOTAL BILLABLE TICKETS (78)	51.77	119035
631-49-9420-53110	LOCATES	GOPHER STATE ONE-CALL	FTP TICKETS (80); CANCELLED TICKETS (2); TOTAL BILLABLE TICKETS (78)	51.77	119035
632-49-9450-53110	LOCATES	GOPHER STATE ONE-CALL	FTP TICKETS (80); CANCELLED TICKETS (2); TOTAL BILLABLE TICKETS (78)	<u>51.76</u>	119035
		Total For Check 119035		<u>155.30</u>	
Check 119036					
101-41-1940-54010	REPAIR & MAINT-BUILDINGS	GRAINGER INC	SAFETY SIGN,7 INX10 IN,VINYL & NOTICE SIGN,7 INX10 IN,NON-PVC POLYMER & SAFETY SIGN,7INX10IN,REFLECTI	73.50	119036
101-43-3180-52400	TOOLS & SMALL EQUIP	GRAINGER INC	GASKET PUNCH SET,NOT TETHER CAPABLE & ARCH PUNCH SET,NOT TETHER CAPABLE	<u>205.32</u>	119036
		Total For Check 119036		<u>278.82</u>	
Check 119037					
101-45-5200-52400	TOOLS & SMALL EQUIP	HUGO EQUIPMENT COMPANY	GUIDE BAR L04 35CM/14 IN. 1.3MM/0.050 IN. & GUIDE BAR L04 30CM/12 IN. 1.3MM/0.050 IN. & 63 PS PICCO	<u>836.96</u>	119037
		Total For Check 119037		<u>836.96</u>	
Check 119038					
101-42-2100-52010	OFFICE SUPPLIES	IDENTISYS	CR80/30 WHITE, GQ, PP, FL (TRAY OF 500)	<u>70.00</u>	119038
		Total For Check 119038		<u>70.00</u>	
Check 119039					
101-41-1400-53500	PRINTING	IMPACT	MAIL PREP - UTILITY BILLING 4TH QTR 2025	<u>6,202.20</u>	119039
		Total For Check 119039		<u>6,202.20</u>	
Check 119040					
631-00-0000-20800	OVERPAYMENT	JADES INVESTMENTS LLC	UB refund for account: 7118441	<u>82.36</u>	119040
		Total For Check 119040		<u>82.36</u>	
Check 119041					
101-42-2400-53700	MILEAGE REIMB	JASON WAGNER	MILEAGE FOR 10K LAKES BUILDING OFFICIAL INSTITUTE	<u>139.20</u>	119041
		Total For Check 119041		<u>139.20</u>	
Check 119042					
101-43-3100-54370	MISCELLANEOUS	JIM KASA	REPAIR OF MAILBOX	<u>64.95</u>	119042
		Total For Check 119042		<u>64.95</u>	
Check 119043					
631-49-9420-54010	REPAIR & MAINT-BUILDINGS	KODIAK POWER SOLUTIONS	PLANT 1 - REPLACE ENGINE AIR FILTER	210.94	119043
632-00-0000-15000-2026LSP-00	CONSTRUCTION IN PROGRESS	KODIAK POWER SOLUTIONS	LS 7T - ESTIMATE IS TO REPLACE THE T7 LIFT STATION GENERATOR WITH A CUMMINS 60KW PACKAGE	36,421.60	119043
632-49-9450-54040	REPAIR & MAINT EQUIPMENT	KODIAK POWER SOLUTIONS	LS 1 - REPLACE THE RIGHT SIDE EXHAUST HEAT BLANKET	<u>525.58</u>	119043
		Total For Check 119043		<u>37,158.12</u>	
Check 119044					
101-46-6620-53100	PROF SERVICES - OTHER	LAKES CENTER FOR YOUTH & FAMILIES	2026 CONTRACT	<u>52,500.00</u>	119044
		Total For Check 119044		<u>52,500.00</u>	
Check 119045					
101-41-1110-54340	LMCIT DUES	LEAGUE OF MINNESOTA CITIES	MEMBERSHIP DUES - 01/01/26 TO 12/31/26	<u>22,128.00</u>	119045
		Total For Check 119045		<u>22,128.00</u>	
Check 119046					
631-00-0000-20800	OVERPAYMENT	LEIF & CHELSEA ERICKSON	UB refund for account: 7116627	<u>61.82</u>	119046
		Total For Check 119046		<u>61.82</u>	
Check 119047					
101-43-3180-52100	OPERATING SUPPLIES	LINDE GAS & EQUIPMENT INC	INDUSTRIAL ACETYLENE IND HIGH PRESSURE > 100CF - RENTAL 12/20/2025 TO 01/20/2026	<u>219.89</u>	119047
		Total For Check 119047		<u>219.89</u>	

Check 119049					
632-49-9450-52100	OPERATING SUPPLIES	MACQUEEN EQUIPMENT LLC	SP LIGHT GLASSE & SCREW-M7 5X0.5	<u>752.22</u>	119049
		Total For Check 119049		<u>752.22</u>	
Check 119050					
101-43-3100-52100	OPERATING SUPPLIES	MENARDS	MF 15" PRY BAR & 3LB CROSS PEEN HAMME & MF-MECH TOOL SET 69PC	103.97	119050
101-45-5200-52100	OPERATING SUPPLIES	MENARDS	HANDY PAINT PAIL LINERS & PURDY 1.5" NYLOX AS BRUSH	18.58	119050
631-49-9420-52100	OPERATING SUPPLIES	MENARDS	3/4"MGH X 3/4" FIP BRASS & 3/4 SXT MALE ADAP PVC 80 & 5/8"ID X 10' VINYL TUBING & HOSE ADAPTOR	64.69	119050
631-49-9420-52100	OPERATING SUPPLIES	MENARDS	GORILLA MOUNTING TAPE BLK	7.09	119050
631-49-9420-52100	OPERATING SUPPLIES	MENARDS	1/2 THD COUP PVC 80 & 3/411 FGH X 1/211 FIP BRASS	10.77	119050
631-49-9420-52100	OPERATING SUPPLIES	MENARDS	CLOROX BLEACH 81OZ & WHITE VINEGAR & 20OZ SCRUBBING BUBBLES & 2PK LYSOL TOILETBOWL CLNR	168.30	119050
631-49-9420-52100	OPERATING SUPPLIES	MENARDS	ALUM HD PISTOL GREASE GUN & MF 3 PIECE PRY BAR SET & 20OZ ENCORE PPR BWLS 24CT	21.99	119050
631-49-9420-52100	OPERATING SUPPLIES	MENARDS	1/2XL/4 TXT BUSH PVC 80 & 1/2 THD COUP PVC 80	7.38	119050
631-49-9420-52160	CHEMICALS & TESTING	MENARDS	CHLORINE TEST STRIPS	11.49	119050
632-49-9450-52100	OPERATING SUPPLIES	MENARDS	ALUM HD PISTOL GREASE GUN & MF 3 PIECE PRY BAR SET & 20OZ ENCORE PPR BWLS 24CT	<u>56.74</u>	119050
		Total For Check 119050		<u>471.00</u>	
Check 119051					
101-41-1400-54040	REPAIR & MAINT EQUIPMENT	METRO SALES INC	RICOH/IM 350F COPIER	<u>90.15</u>	119051
		Total For Check 119051		90.15	
Check 119052					
101-41-1500-53090	COMPUTER SUPPORT	METRO-INET	USER, COMPUTER & EMAIL SUPPORT	<u>25,587.00</u>	119052
		Total For Check 119052		25,587.00	
Check 119053					
632-49-9450-54410	MET COUNCIL SEWER TREATMENT	METROPOLITAN COUNCIL - ENVIRONMENTA	WASTE WATER SERVICES DEF REV - MARCH 2026	<u>168,466.12</u>	119053
		Total For Check 119053		168,466.12	
Check 119054					
211-43-3135-53070-80034-0002	PROFESSIONAL SERVICES	MIDWEST WETLAND IMPROVEMENTS LLC	MEDIAN PHASE 2:02 - PHASE 2 BIDDING	<u>3,031.14</u>	119054
		Total For Check 119054		3,031.14	
Check 119055					
205-43-3150-54270	LICENSES & PERMITS	MINNESOTA DEPARTMENT OF NATURAL RES	RENEWAL FEE - AQUATIC PLANT MANAGEMENT PERMIT, FOREST LAKE, WASHINGTON COUNTY	<u>35.00</u>	119055
		Total For Check 119055		35.00	
Check 119056					
631-49-9420-52160	CHEMICALS & TESTING	MINNESOTA VALLEY TESTING LABS	COLIFORM, MF - WATER	<u>160.00</u>	119056
		Total For Check 119056		160.00	
Check 119057					
101-42-2100-52210	REPAIR & MAINT SUPPLIES	MISTER CAR WASH	MISTER CAR WASH JANUARY 2026 SERVICES	<u>158.40</u>	119057
		Total For Check 119057		158.40	
Check 119058					
101-42-2400-53070	PROFESSIONAL SERVICES	MNSPECT LLC	JANUARY 2026 PLAN REVIEWS	4,581.04	119058
101-42-2400-53070	PROFESSIONAL SERVICES	MNSPECT LLC	JANUARY 2026 INSPECTIONS	<u>6,800.00</u>	119058
		Total For Check 119058		11,381.04	
Check 119059					
101-43-3100-54040	REPAIR & MAINT EQUIPMENT	NAPA AUTO PARTS	BOXED CAPSULES & SUPER DUTY GREASE COU (500)	49.14	119059
101-43-3100-54040	REPAIR & MAINT EQUIPMENT	NAPA AUTO PARTS	AIR FILTER	<u>56.07</u>	119059
		Total For Check 119059		105.21	
Check 119060					
101-46-6625-53350	CONTRACT SERVICES	NEWTRAX INC	FOREST LAKE AREA LOOP 01/07 & 01/14 & 01/21 & 01/28	1,854.55	119060

101-46-6625-53350	CONTRACT SERVICES	NEWTRAX INC Total For Check 119060	FOREST LAKE AREA LOOP 01/07 & 01/14 & 01/21 & 01/28	<u>(75.00)</u> 1,779.55	119060
Check 119061 203-45-5200-55250-138362-000	CONTRACTOR PAYMENTS	NICHOLAS LEGEROS INC Total For Check 119061	BRONZE VETERAN'S MEMORIAL	<u>67,000.00</u> 67,000.00	119061
Check 119062 401-42-2100-55500	CAP OUTLAY-VEHICLES	NORTH COUNTRY CHEVROLET Total For Check 119062	SQUAD 2615 - 26 CHEV TAHOE PPV	<u>55,337.92</u> 55,337.92	119062
Check 119064 101-42-2100-53090 101-42-2100-53090	COMPUTER SUPPORT COMPUTER SUPPORT	OFFICE OF MN IT SERVICES OFFICE OF MN IT SERVICES Total For Check 119064	VOICE SERVICES MONTHLY INVOICE OCTOBER 2025 VOICE SERVICES MONTHLY INVOICE DECEMBER 2025	21.00 <u>19.95</u> 40.95	119064 119064
Check 119065 205-43-3150-52100	OPERATING SUPPLIES	RAPID PRESS Total For Check 119065	CUSTOM FLAG - 3' -X 5' - 2 -SIDED - CITY OF FL LOGO	<u>350.00</u> 350.00	119065
Check 119066 101-45-5200-54040	REPAIR & MAINT EQUIPMENT	ST CROIX RECREATION FUN PLAYGROUNDS Total For Check 119066	SUMMERFIELD PARK - PENDELUM REPAIR KIT	<u>807.41</u> 807.41	119066
Check 119067 101-41-1940-52100 101-41-1940-52100 101-41-1940-52100 101-41-1940-52100 101-41-1940-52100	OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES	STAPLES INC STAPLES INC STAPLES INC STAPLES INC STAPLES INC Total For Check 119067	PERK 8.5 IN PAPER PLATE 500CT CWP JRT 1-PLY & SPOON HD PLASTIC WHITE 100PK & FEBREZE AIR LINENSKY 2PK 8.1OZ PERK 12 OZ PAPER BOWL 500CT CW 12 ROLL 2 PLY JRT 1000FT & SPOON HD PLASTIC WHITE 100PK & TOWEL C FOLD 17900151 PERK 12 OZ PAPER BOWL 500CT	83.86 224.65 43.17 256.16 <u>43.17</u> 651.01	119067 119067 119067 119067 119067
Check 119068 101-42-2100-52100	OPERATING SUPPLIES	STREICHER'S INC Total For Check 119068	CANISTERFILTER: CTCF50 RIOT AGENTCS/CN/OC FOR FM12/C50, PK/4	<u>2,400.00</u> 2,400.00	119068
Check 119069 401-41-1940-55840	CAP OUTLAY-IMPROVEMENTS	THE CAULKERS COMPANY INC Total For Check 119069	REMOVE EXISTING SEALANT AT EXTERIOR PRECAST JOINTS ON NORTH STAIR TOWER & INSTALL PERFORMED EXPANSION	<u>10,400.00</u> 10,400.00	119069
Check 119070 101-41-1320-53070 101-41-1320-53070 101-41-1320-53070 101-41-1910-52100 101-45-5120-53070-127555-001	PROFESSIONAL SERVICES PROFESSIONAL SERVICES PROFESSIONAL SERVICES OPERATING SUPPLIES PROFESSIONAL SERVICES	TIMESAVER OFF SITE SECRETARIAL INC TIMESAVER OFF SITE SECRETARIAL INC TIMESAVER OFF SITE SECRETARIAL INC TIMESAVER OFF SITE SECRETARIAL INC TIMESAVER OFF SITE SECRETARIAL INC Total For Check 119070	01/12/2026 - CITY COUNCIL MEETING 2.25 HOURS 01/20/2026 - COUNCIL WORKSHOP MEETING 1.75 HOURS 01/26/2026 - CITY COUNCIL MEETING 1 HOUR 01/14/2026 - PLANNING COMMISSION MEETING 1.5 HOURS 01/21/2026 - PARKS COMMISSION MEETING 1.75 HOURS	302.50 261.00 178.00 219.50 <u>261.00</u> 1,222.00	119070 119070 119070 119070 119070
Check 119071 631-49-9420-52100 632-49-9450-52100	OPERATING SUPPLIES OPERATING SUPPLIES	TOTAL CONTROL SYSTEMS INC TOTAL CONTROL SYSTEMS INC Total For Check 119071	WTP 1 & 3 - THE SCADA COMPUTER CRASHED & RESTORED DTHE COMPUTER FROM SCRATCH & TESTED & VERIFIED OPER WTP 1 & 3 - THE SCADA COMPUTER CRASHED & RESTORED DTHE COMPUTER FROM SCRATCH & TESTED & VERIFIED OPER	1,718.60 <u>1,718.60</u> 3,437.20	119071 119071
Check 119072 101-43-3160-54040	REPAIR & MAINT EQUIPMENT	TRAFFIC CONTROL CORP Total For Check 119072	LED 12IN BALL, GREEN TINTED VLA: GE, DR6-GTFB-VLA2 & VISOR 12IN, TUNNEL, POLY, BLACK: MCCAIN, M19271	<u>354.00</u> 354.00	119072

Check 119073					
631-49-9420-52100	OPERATING SUPPLIES	USABLUEBOOK	SCHEDULE 80 PVC BUSHING 1/2"NPT(M) X 3/8"NPT(F)	25.77	119073
631-49-9420-52100	OPERATING SUPPLIES	USABLUEBOOK	SCHEDULE 80 PVC BUSHING 1/2"NPT(M) X 3/8"NPT(F)	81.72	119073
631-49-9420-52100	OPERATING SUPPLIES	USABLUEBOOK	SCHEDULE 80 PVC BUSHING 1/2"NPT(M) X 3/8"NPT(F)	17.18	119073
631-49-9420-52160	CHEMICALS & TESTING	USABLUEBOOK	HACH TOTAL CHLORINE CHEMKEY REAGENTS; 25/PK; 9429100 & 25/PK; 9429000 & HACH DEIONIZED WATER; TYPEII	839.33	119073
		Total For Check 119073		<u>964.00</u>	
Check 119074					
101-42-2200-52410	RADIOS & PAGERS	WASHINGTON COUNTY	4TH QTR 2025 - RAIDO USER FEES - FIRE	6,101.22	119074
		Total For Check 119074		<u>6,101.22</u>	
Check 119075					
101-43-3110-53210	TELEPHONE	WASHINGTON COUNTY	4TH QTR 2025 - RADIO USER FEES - PUBLIC WORKS	1,500.30	119075
		Total For Check 119075		<u>1,500.30</u>	
Check 119076					
101-42-2100-54050	REPAIR & MAINT CONTRACTS	WASHINGTON COUNTY	4TH QTR 2025 - RADIO USER FEES - POLICE	5,001.00	119076
		Total For Check 119076		<u>5,001.00</u>	
Check 119077					
631-49-9420-53070	PROFESSIONAL SERVICES	WATER CONSERVATION SERVICES INC	WATER LEAK LOCATE - 1056 7TH ST SE	428.00	119077
		Total For Check 119077		<u>428.00</u>	
Check 2580					
101-43-3160-53810	405528-217921 STREET LIGHTS - ELECTRIC	CONNEXUS ENERGY	OCTOBER 2025 ENERGY BILLING	9.70	2580
101-43-3160-53810	405528-246326 TRAFFIC SIGNALS - ELECTRIC	CONNEXUS ENERGY	OCTOBER 2025 ENERGY BILLING	75.87	2580
101-43-3160-53810	405528-246328 TRAFFIC SIGNALS - ELECTRIC	CONNEXUS ENERGY	OCTOBER 2025 ENERGY BILLING	77.03	2580
101-43-3160-53810	405528-251717 STREET LIGHTS - ELECTRIC	CONNEXUS ENERGY	OCTOBER 2025 ENERGY BILLING	1,806.00	2580
101-43-3160-53810	405528-302966 TRAFFIC SIGNALS - ELECTRIC	CONNEXUS ENERGY	OCTOBER 2025 ENERGY BILLING	67.57	2580
101-43-3160-53810	405528-310327 FLASHER - ELECTRIC	CONNEXUS ENERGY	OCTOBER 2025 ENERGY BILLING	24.70	2580
101-43-3160-53810	405528-329973 STREET LIGHTS - ELECTRIC	CONNEXUS ENERGY	OCTOBER 2025 ENERGY BILLING	110.71	2580
101-45-5200-53810	405528-296960 5790 HEADWATERS PKWY PUMP	CONNEXUS ENERGY	OCTOBER 2025 ENERGY BILLING	24.82	2580
205-43-3150-53810	405536-239312 SHIELDS LAKE - ELECTRIC	CONNEXUS ENERGY	OCTOBER 2025 ENERGY BILLING	18.00	2580
631-49-9420-53810	405528-324157 6195 210TH ST N WTP#4	CONNEXUS ENERGY	OCTOBER 2025 ENERGY BILLING	3,115.35	2580
632-49-9450-53810	405536-230839 LIFT STATION - ELECTRIC	CONNEXUS ENERGY	OCTOBER 2025 ENERGY BILLING	41.80	2580
632-49-9450-53810	405528-297502 LIFT STATION - ELECTRIC	CONNEXUS ENERGY	OCTOBER 2025 ENERGY BILLING	112.60	2580
632-49-9450-53810	405528-304266 LIFT STATION - ELECTRIC	CONNEXUS ENERGY	OCTOBER 2025 ENERGY BILLING	10.10	2580
632-49-9450-53810	405528-304956 4938 HEADWATERS PRKY LIFT	CONNEXUS ENERGY	OCTOBER 2025 ENERGY BILLING	152.57	2580
632-49-9450-53810	405528-262550 LIFT STATION - ELECTRIC	CONNEXUS ENERGY	OCTOBER 2025 ENERGY BILLING	55.18	2580
632-49-9450-53810	405528-264391 LIFT STATION - ELECTRIC	CONNEXUS ENERGY	OCTOBER 2025 ENERGY BILLING	62.70	2580
632-49-9450-53810	405528-267765 LIFT STATION - ELECTRIC	CONNEXUS ENERGY	OCTOBER 2025 ENERGY BILLING	71.92	2580
632-49-9450-53810	714941-294489 LIFT STATION - ELECTRIC	CONNEXUS ENERGY	OCTOBER 2025 ENERGY BILLING	91.73	2580
		Total For Check 2580		<u>5,928.35</u>	
Check 2581					
101-43-3160-53810	405528-217921 STREET LIGHTS - ELECTRIC	CONNEXUS ENERGY	NOVEMBER 2025 ENERGY BILLING	9.55	2581
101-43-3160-53810	405528-246326 TRAFFIC SIGNALS - ELECTRIC	CONNEXUS ENERGY	NOVEMBER 2025 ENERGY BILLING	68.06	2581
101-43-3160-53810	405528-246328 TRAFFIC SIGNALS - ELECTRIC	CONNEXUS ENERGY	NOVEMBER 2025 ENERGY BILLING	67.26	2581
101-43-3160-53810	405528-251717 STREET LIGHTS - ELECTRIC	CONNEXUS ENERGY	NOVEMBER 2025 ENERGY BILLING	1,786.66	2581
101-43-3160-53810	405528-302966 TRAFFIC SIGNALS - ELECTRIC	CONNEXUS ENERGY	NOVEMBER 2025 ENERGY BILLING	58.30	2581
101-43-3160-53810	405528-310327 FLASHER - ELECTRIC	CONNEXUS ENERGY	NOVEMBER 2025 ENERGY BILLING	23.37	2581
101-43-3160-53810	405528-329973 STREET LIGHTS - ELECTRIC	CONNEXUS ENERGY	NOVEMBER 2025 ENERGY BILLING	90.54	2581
101-45-5200-53810	405528-296960 5790 HEADWATERS PKWY PUMP	CONNEXUS ENERGY	NOVEMBER 2025 ENERGY BILLING	18.00	2581
205-43-3150-53810	405536-239312 SHIELDS LAKE - ELECTRIC	CONNEXUS ENERGY	NOVEMBER 2025 ENERGY BILLING	18.00	2581
631-49-9420-53810	405528-324157 6195 210TH ST N WTP#4	CONNEXUS ENERGY	NOVEMBER 2025 ENERGY BILLING	2,594.61	2581
632-49-9450-53810	405528-262550 LIFT STATION - ELECTRIC	CONNEXUS ENERGY	NOVEMBER 2025 ENERGY BILLING	54.57	2581

632-49-9450-53810	405528-264391 LIFT STATION - ELECTRIC	CONNEXUS ENERGY	NOVEMBER 2025 ENERGY BILLING	53.49	2581
632-49-9450-53810	405528-267765 LIFT STATION - ELECTRIC	CONNEXUS ENERGY	NOVEMBER 2025 ENERGY BILLING	67.72	2581
632-49-9450-53810	405528-304266 LIFT STATION - ELECTRIC	CONNEXUS ENERGY	NOVEMBER 2025 ENERGY BILLING	10.00	2581
632-49-9450-53810	405528-304956 4938 HEADWATERS PRKY LIFT	CONNEXUS ENERGY	NOVEMBER 2025 ENERGY BILLING	165.82	2581
632-49-9450-53810	405528-297502 LIFT STATION - ELECTRIC	CONNEXUS ENERGY	NOVEMBER 2025 ENERGY BILLING	96.65	2581
632-49-9450-53810	714941-294489 LIFT STATION - ELECTRIC	CONNEXUS ENERGY	NOVEMBER 2025 ENERGY BILLING	84.09	2581
632-49-9450-53810	405536-230839 LIFT STATION - ELECTRIC	CONNEXUS ENERGY	NOVEMBER 2025 ENERGY BILLING	46.89	2581

Total For Check 2581

46.89
5,313.58

Check 2582

101-41-1320-53210	651-262-9618 J. CHAIKA	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-41-1320-53210	763-216-4050 CITY OF FOREST LAKE	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	75.58	2582
101-41-1320-53210	651-418-0827 M. STATZ	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-41-1910-53210	651-418-3960 A. WITTMAN	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-41-1940-53210	651-368-2551 D. HAIDER	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-41-1940-53210	651-755-1235 D. FLOHR	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	612-231-7428 N. OLSTAD	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	612-391-5880 L. HANEGRAAF	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	612-419-1365 J. GRIFFIN	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	612-463-9664 O. RUDE	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	612-494-2962 FLPD 2319	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-42-2100-53210	763-301-4526 L. HANEGRAAF	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-42-2100-53210	763-301-4556 L. HANEGRAAF	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-42-2100-53210	763-341-0274 FLPD FL2002	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-42-2100-53210	763-401-2179 T. SCHIMMELMAN	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	651-421-6901 L. HANEGRAAF	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-42-2100-53210	651-755-1203 B. DEGROOT	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	952-324-6046 FLPD FL2013	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-42-2100-53210	952-324-6052 FLPD FL2011	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-42-2100-53210	952-324-6141 FLPD FL2005	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-42-2100-53210	952-324-6152 FLPD FL2208	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-42-2100-53210	952-324-6229 FLPD FL1809	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-42-2100-53210	952-529-0340 FLPD FL2104	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-42-2100-53210	952-529-1078 FLPD FL2310	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-42-2100-53210	952-529-1105 FLPD FL2115	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-42-2100-53210	952-529-5231 FLPD FL2014	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-42-2100-53210	952-529-6879 FLPD FL2016	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-42-2100-53210	952-693-6441 FLPD FL2319	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-42-2100-53210	651-392-3228 FTO IPAD	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	20.02	2582
101-42-2100-53210	651-392-3229 FTO IPAD 2	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	20.02	2582
101-42-2100-53210	651-396-1879 SQUAD 2014	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-42-2100-53210	651-396-2124 SQUAD 2011	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-42-2100-53210	651-396-2613 SQUAD 2208	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-42-2100-53210	651-396-3298 SQUAD 1809	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-42-2100-53210	651-396-4966 SQUAD 2416	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-42-2100-53210	651-470-3439 401 PD JETPACK	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-42-2100-53210	651-478-0136 SEWER/WATER DEPT IPAD	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	20.02	2582
101-42-2100-53210	651-478-0669 C. JOHNSON	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	651-509-4536 SQUAD 2005	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-42-2100-53210	651-724-2090 A. YATES	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	651-724-5578 T. COULTER	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	651-724-8880 J. BROWN	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	651-358-0723 J. WENSMANN	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	651-358-0814 J. PELTIER	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	651-318-7476 FLPD FL2012	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-42-2100-53210	651-248-5838 N. CARLSON	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	651-328-3306 FLPD 2218	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-42-2100-53210	612-581-6901 SQUAD 2012	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.05	2582

101-42-2100-53210	612-581-7139 SQUAD 2104	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-42-2100-53210	612-581-7480 SQUAD 2319	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-42-2100-53210	612-581-7507 SQUAD 2115	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.07	2582
101-42-2100-53210	612-581-7573 SQUAD 2013	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-42-2100-53210	612-581-8423 SQUAD 2107	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-42-2100-53210	651-325-6426 R. PETERSON	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	651-325-6588 M. RICHERT	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	651-325-6589 N. KENT	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	651-325-6590 J. AYERS	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	651-325-6591 S. LAFFERTY	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	651-325-6593 J. GLADER	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	651-325-6594 R. WARKE	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	651-325-6595 T. MEYER	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	651-325-6597 M. KARNES	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	651-325-6598 T. COKCBURN	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	651-392-2791 T. CARPENTER	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	651-416-9595 A. CINELLI	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	651-416-9599 C. DEL GROSSO	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	651-302-3584 A. LEWERENCE	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	651-302-9539 H. BELKA	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	763-215-7569 J. CISNEROS	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	763-215-7570 N. MEDLEY	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-42-2100-53210	952-324-6894 FLPD FL2003	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-42-2400-53210	651-302-1162 N. MOATS	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-43-3100-53210	651-755-1225 M. WELSH	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-43-3100-53210	651-272-6865 C. ANDERSON	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-43-3100-53210	651-319-3206 M. SWENSON	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-43-3100-53210	651-755-1171 K. LAWRENCE	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-43-3100-53210	651-706-3096 A. RAUCHBAUER	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-43-3100-53210	651-396-8432 D. ANDERSON	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-43-3100-53210	651-755-1207 D. ADAMS	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-43-3100-53210	612-518-1424 PUBLIC WORKS TRUCK 123	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
101-43-3100-53210	612-368-1369 M. CAPRA	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-45-5120-53210	952-999-1684 K. YOUNG	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-45-5200-53210	651-350-9271 M. OLSON	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-45-5200-53210	651-368-2550 K. WERNER	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
101-45-5200-53210	651-368-2552 FL PARKS	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
205-43-3150-53210	651-350-9187 PUBLIC WORKS JETPACK	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	20.02	2582
205-43-3150-53210	651-470-1692 PUBLIC WORKS JETPACK	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
631-49-9440-53210	612-368-1380 M. BURG	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
631-49-9440-53210	651-755-1215 C. PRICKETT	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
631-49-9440-53210	952-256-6340 S. WATER DEPT	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
631-49-9440-53210	952-256-6472 N. WATER DEPT	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
631-49-9440-53210	651-350-9188 PUBLIC WORKS TRUCK 115	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
631-49-9440-53210	651-242-8901 J. BARCHENGER	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
631-49-9440-53210	651-328-0006 A. MORRIS-KARL	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
631-49-9440-53210	612-759-1222 PUBLIC WORKS 2	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
631-49-9440-53210	651-755-1233 J. FASBENDER	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
631-49-9440-53210	763-402-6826 J. NAPIERALA	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
632-49-9490-53210	612-759-5986 PUBLIC WORKS 126	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
632-49-9490-53210	651-350-9189 WATER PLANT 1	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	40.01	2582
632-49-9490-53210	651-350-9276 D. SCHREIER	VERIZON WIRELESS	VERIZON WIRELESS NOV 11 - DEC 10 2025	38.41	2582
		Total For Check 2582		<u>3,868.71</u>	
Check 2583					
101-00-0000-21714	FSA MEDICAL DED PAYABLE	BENEFIT EXTRAS INC	SETTLE PURCHASE	<u>844.37</u>	2583
		Total For Check 2583		<u>844.37</u>	

Check 2584					
101-00-0000-21714	FSA MEDICAL DED PAYABLE	BENEFIT EXTRAS INC	CLAIM REIMBURSEMENT	<u>272.00</u>	2584
		Total For Check 2584		<u>272.00</u>	
Check 2585					
101-43-3160-53810	405528-302966 TRAFFIC SIGNALS - ELECTRIC	CONNEXUS ENERGY	DECEMBER 2025 ENERGY BILLING	62.63	2585
101-43-3160-53810	405528-310327 FLASHER - ELECTRIC	CONNEXUS ENERGY	DECEMBER 2025 ENERGY BILLING	25.28	2585
101-43-3160-53810	405528-329973 STREET LIGHTS - ELECTRIC	CONNEXUS ENERGY	DECEMBER 2025 ENERGY BILLING	117.35	2585
101-43-3160-53810	405528-217921 STREET LIGHTS - ELECTRIC	CONNEXUS ENERGY	DECEMBER 2025 ENERGY BILLING	9.51	2585
101-43-3160-53810	405528-246326 TRAFFIC SIGNALS - ELECTRIC	CONNEXUS ENERGY	DECEMBER 2025 ENERGY BILLING	88.82	2585
101-43-3160-53810	405528-246328 TRAFFIC SIGNALS - ELECTRIC	CONNEXUS ENERGY	DECEMBER 2025 ENERGY BILLING	71.64	2585
101-43-3160-53810	405528-251717 STREET LIGHTS - ELECTRIC	CONNEXUS ENERGY	DECEMBER 2025 ENERGY BILLING	1,780.85	2585
101-45-5200-53810	405528-296960 5790 HEADWATERS PKWY PUMP	CONNEXUS ENERGY	DECEMBER 2025 ENERGY BILLING	18.00	2585
205-43-3150-53810	405536-239312 SHIELDS LAKE - ELECTRIC	CONNEXUS ENERGY	DECEMBER 2025 ENERGY BILLING	18.00	2585
631-49-9420-53810	405528-324157 6195 210TH ST N WTP#4	CONNEXUS ENERGY	DECEMBER 2025 ENERGY BILLING	2,597.43	2585
632-49-9450-53810	405536-230839 LIFT STATION - ELECTRIC	CONNEXUS ENERGY	DECEMBER 2025 ENERGY BILLING	65.67	2585
632-49-9450-53810	405528-297502 LIFT STATION - ELECTRIC	CONNEXUS ENERGY	DECEMBER 2025 ENERGY BILLING	113.24	2585
632-49-9450-53810	405528-304266 LIFT STATION - ELECTRIC	CONNEXUS ENERGY	DECEMBER 2025 ENERGY BILLING	9.97	2585
632-49-9450-53810	405528-304956 4938 HEADWATERS PRKY LIFT	CONNEXUS ENERGY	DECEMBER 2025 ENERGY BILLING	243.27	2585
632-49-9450-53810	714941-294489 LIFT STATION - ELECTRIC	CONNEXUS ENERGY	DECEMBER 2025 ENERGY BILLING	98.45	2585
632-49-9450-53810	405528-262550 LIFT STATION - ELECTRIC	CONNEXUS ENERGY	DECEMBER 2025 ENERGY BILLING	54.39	2585
632-49-9450-53810	405528-264391 LIFT STATION - ELECTRIC	CONNEXUS ENERGY	DECEMBER 2025 ENERGY BILLING	58.96	2585
632-49-9450-53810	405528-267765 LIFT STATION - ELECTRIC	CONNEXUS ENERGY	DECEMBER 2025 ENERGY BILLING	77.31	2585
		Total For Check 2585		<u>5,510.77</u>	
Check 2586					
101-00-0000-21713	DENTAL INSURANCE PAYABLE	HEALTH PARTNERS	HPAI SELF INSURED CLAIMS 15657 - JANUARY 2026	<u>729.56</u>	2586
		Total For Check 2586		<u>729.56</u>	
Check 2587					
101-00-0000-21713	DENTAL INSURANCE PAYABLE	HEALTH PARTNERS	HPAI SELF INSURED CLAIMS 15657 - JANUARY 2026	<u>1,412.72</u>	2587
		Total For Check 2587		<u>1,412.72</u>	
Check 2588					
101-46-6625-53210	TELEPHONE	CENTURY LINK	SENIOR CENTER TELEPHONE - JANUARY 2026	<u>147.53</u>	2588
		Total For Check 2588		<u>147.53</u>	
Check 2590					
101-00-0000-22440	SALES TAX PAYABLE	SALES TAX MN DEPT REVENUE EFT	DECEMBER 2025 SALES TAX	84.00	2590
631-00-0000-22440	SALES TAX PAYABLE	SALES TAX MN DEPT REVENUE EFT	DECEMBER 2025 SALES TAX	<u>1,533.00</u>	2590
		Total For Check 2590		<u>1,617.00</u>	
Check 2592					
101-00-0000-21709	LIFE INSURANCE PAYABLE	THE HARTFORD	JANUARY 2026 COBRA LIFE INSURANCE	<u>59.40</u>	2592
		Total For Check 2592		<u>59.40</u>	
Check 2593					
101-41-1320-53210	763-216-4050 CITY OF FOREST LAKE	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-41-1320-53210	651-418-0827 M. STATZ	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-41-1320-53210	651-262-9618 J. CHAIKA	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-41-1910-53210	651-418-3960 A. WITTMAN	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-41-1940-53210	651-755-1235 D. FLOHR	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-41-1940-53210	651-368-2551 D. HAIDER	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-42-2100-53210	651-421-6901 L. HANEGRAAF	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	651-358-0723 J. WENSMANN	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-42-2100-53210	651-358-0814 J. PELTIER	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-42-2100-53210	651-392-3228 FTO IPAD	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	20.02	2593

101-42-2100-53210	651-392-3229 FTO IPAD 2	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	20.02	2593
101-42-2100-53210	651-396-1879 SQUAD 2014	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	651-396-2124 SQUAD 2011	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	651-396-2613 SQUAD 2208	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	651-396-3298 SQUAD 1809	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	651-396-4966 SQUAD 2416	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	651-325-6426 R. PETERSON	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-42-2100-53210	651-325-6588 M. RICHERT	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-42-2100-53210	651-325-6589 N. KENT	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-42-2100-53210	651-325-6590 J. AYERS	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-42-2100-53210	651-325-6591 S. LAFFERTY	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-42-2100-53210	651-325-6593 J. GLADER	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-42-2100-53210	651-325-6594 R. WARKE	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-42-2100-53210	651-325-6595 T. MEYER	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-42-2100-53210	651-325-6597 M. KARNES	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-42-2100-53210	651-325-6598 T. COCKBURN	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-42-2100-53210	651-248-5838 N. CARLSON	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-42-2100-53210	651-318-7476 FLPD FL2012	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	651-328-3306 FLPD 2218	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	612-391-5880 L. HANEGRAFF	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-42-2100-53210	612-419-1365 J. GRIFFIN	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-42-2100-53210	612-463-9664 O. RUDE	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-42-2100-53210	612-494-2962 FLPD 2319	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	612-581-6901 SQUAD 2012	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	612-581-7139 SQUAD 2104	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	612-581-7480 SQUAD 2319	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	612-581-7507 SQUAD 2115	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.07	2593
101-42-2100-53210	612-581-7573 SQUAD 2013	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	612-581-8423 SQUAD 2107	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	612-231-7428 N. OLSTAD	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-42-2100-53210	763-301-4526 L. HANEGRAAF	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	763-301-4556 L. HANEGRAAF	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	763-341-0274 FLPD FL2002	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	763-401-2179 T. SCHIMMELMAN	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-42-2100-53210	651-755-1203 B. DEGROOT	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-42-2100-53210	651-470-3439 401 PD JETPACK	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	651-478-0136 SEWER/WATER DEPT IPAD	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	20.02	2593
101-42-2100-53210	651-478-0669 C. JOHNSON	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-42-2100-53210	651-509-4536 SQUAD 2005	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	651-724-2090 A. YATES	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-42-2100-53210	651-724-5578 T. COULTER	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-42-2100-53210	651-724-8880 J. BROWN	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-42-2100-53210	763-215-7569 J. CISNEROS	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-42-2100-53210	763-215-7570 N. MEDLEY	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-42-2100-53210	651-392-2791 T. CARPENTER	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-42-2100-53210	952-324-6894 FLPD FL2003	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	952-324-6046 FLPD FL2013	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	952-324-6052 FLPD FL2011	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	952-324-6141 FLPD FL2005	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	952-324-6152 FLPD FL2208	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	952-324-6229 FLPD FL1809	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	952-529-0340 FLPD FL2104	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	952-529-1078 FLPD FL2310	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	952-529-1105 FLPD FL2115	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	952-529-5231 FLPD FL2014	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	952-529-6879 FLPD FL2016	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	952-693-6441 FLPD FL2319	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-42-2100-53210	651-416-9595 A. CINELLI	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593

101-42-2100-53210	651-416-9599 C. DEL GROSSO	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-42-2100-53210	651-302-3584 A. LEWERENCE	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-42-2100-53210	651-302-9539 H. BELKA	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-42-2400-53210	651-302-1162 N. MOATS	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-43-3100-53210	651-755-1171 K. LAWRENCE	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-43-3100-53210	651-706-3096 A. RAUCHBAUER	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-43-3100-53210	651-755-1207 D. ADAMS	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-43-3100-53210	651-755-1225 M. WELSH	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-43-3100-53210	612-368-1369 M. CAPRA	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-43-3100-53210	612-518-1424 PUBLIC WORKS TRUCK 123	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
101-43-3100-53210	651-319-3206 M. SWENSON	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-43-3100-53210	651-272-6865 C. ANDERSON	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-43-3100-53210	651-396-8432 D. ANDERSON	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-45-5120-53210	952-999-1684 K. YOUNG	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-45-5200-53210	651-368-2550 K. WERNER	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-45-5200-53210	651-350-9271 M. OLSON	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
101-45-5200-53210	651-368-2552 FL PARKS	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
205-43-3150-53210	651-470-1692 PUBLIC WORKS JETPACK	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
205-43-3150-53210	651-350-9187 PUBLIC WORKS JETPACK	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	20.02	2593
631-49-9440-53210	763-402-6826 J. NAPIERALA	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
631-49-9440-53210	651-755-1233 J. FASBENDER	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
631-49-9440-53210	651-755-1215 C. PRICKETT	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
631-49-9440-53210	952-256-6340 S. WATER DEPT	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
631-49-9440-53210	952-256-6472 N. WATER DEPT	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
631-49-9440-53210	651-350-9188 PUBLIC WORKS TRUCK 115	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
631-49-9440-53210	651-328-0006 A. MORRIS-KARL	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
631-49-9440-53210	651-242-8901 J. BARCHENGER	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
631-49-9440-53210	612-759-1222 PUBLIC WORKS 2	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
631-49-9440-53210	612-368-1380 M. BURG	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
632-49-9490-53210	612-759-5986 PUBLIC WORKS 126	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
632-49-9490-53210	651-350-9189 WATER PLANT 1	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	40.01	2593
632-49-9490-53210	651-350-9276 D. SCHREIER	VERIZON WIRELESS	VERIZON WIRELESS DEC 11 - JAN 10 2026	38.41	2593
		Total For Check 2593		<u>3,831.50</u>	
Check 2594					
101-00-0000-21800	RETIREE HEALTH INS PAYABLE	SOURCEWELL	RETIREE HEALTH INSURANCE-JANUARY 2026	4,954.00	2594
101-42-2100-51310	HEALTH INSURANCE	SOURCEWELL	RETIREE HEALTH INSURANCE-JANUARY 2026	4,695.00	2594
		Total For Check 2594		<u>9,649.00</u>	
Check 2595					
101-45-5200-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-5193669-9 ~ AUTO PROTECTIVE LIGHT	10.30	2595
		Total For Check 2595		<u>10.30</u>	
Check 2596					
101-43-3160-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-5193663-3 ~ TRAFFIC SIGNALS	195.42	2596
632-49-9450-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-5193674-6 ~ LIFT STATIONS	406.01	2596
632-49-9450-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-5193677-9 ~ LIFT STATIONS	3,822.17	2596
		Total For Check 2596		<u>4,423.60</u>	
Check 2597					
632-49-9450-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-5193672-4 ~ LIFT STATIONS	428.92	2597
		Total For Check 2597		<u>428.92</u>	
Check 2598					
101-41-1940-53810	ELECTRIC UTILITIES	XCEL ENERGY	51-0010746167-3/CITY CENTER	8,923.23	2598
		Total For Check 2598		<u>8,923.23</u>	

Check 2599					
101-41-1320-54370	Purchase Minnesota Paid Leave	BANK OF MONTREAL - BMO	Purchase Minnesota Paid Leave	500.00	2599
101-41-1320-54370	MN Paid Leave	BANK OF MONTREAL - BMO	MN Paid Leave	10.75	2599
101-41-1400-52010	W-2 Envelope	BANK OF MONTREAL - BMO	W-2 Envelope	118.19	2599
101-41-1500-52100	Monthly mailchimp subscription	BANK OF MONTREAL - BMO	Monthly mailchimp subscription	26.50	2599
101-41-1500-53090	Yearly subscription	BANK OF MONTREAL - BMO	Yearly subscription	2,988.00	2599
101-41-1500-53090	Yearly Canva subscription	BANK OF MONTREAL - BMO	Yearly Canva subscription	119.99	2599
101-41-1910-52100	Bulletin Boards for HR	BANK OF MONTREAL - BMO	Bulletin Boards for HR	271.80	2599
101-41-1910-52100	White board for P/Z Management	BANK OF MONTREAL - BMO	White board for P/Z Management	42.32	2599
101-41-1910-52100	Compression Mat for Building Official	BANK OF MONTREAL - BMO	Compression Mat for Building Official	39.94	2599
101-41-1940-53210	September 2025 AllStream Invoice	BANK OF MONTREAL - BMO	September 2025 AllStream Invoice	239.81	2599
101-41-1940-53210	September 2025 AllStream Invoice	BANK OF MONTREAL - BMO	September 2025 AllStream Invoice	931.54	2599
101-41-1940-53210	September 2025 AllStream Invoice	BANK OF MONTREAL - BMO	September 2025 AllStream Invoice	466.35	2599
101-42-2100-52010	Cellular phone cases for new hires Lewer	BANK OF MONTREAL - BMO	Cellular phone cases for new hires Lewerenz/Belka	108.36	2599
101-42-2100-52010	amazon - office supplies	BANK OF MONTREAL - BMO	amazon - office supplies	149.60	2599
101-42-2100-52010	Desk Chair	BANK OF MONTREAL - BMO	Desk Chair	379.74	2599
101-42-2100-52010	Desk Chair	BANK OF MONTREAL - BMO	Desk Chair	224.09	2599
101-42-2100-52020	2025 Shop with a Cop Supplies (wrapping	BANK OF MONTREAL - BMO	2025 Shop with a Cop Supplies (wrapping paper, etc)	71.50	2599
101-42-2100-52020	HOMETOWN HOLIDAY	BANK OF MONTREAL - BMO	HOMETOWN HOLIDAY	136.74	2599
101-42-2100-52100	Holster replacement for Olivia Rude	BANK OF MONTREAL - BMO	Holster replacement for Olivia Rude	178.26	2599
101-42-2100-52100	Repuls - Chemical Irritant	BANK OF MONTREAL - BMO	Repuls - Chemical Irritant	94.68	2599
101-42-2100-52100	Replacement Air Wedge Order for Lockout	BANK OF MONTREAL - BMO	Replacement Air Wedge Order for Lockout tools	123.09	2599
101-42-2100-52100	Rifle Sling	BANK OF MONTREAL - BMO	Rifle Sling	41.20	2599
101-42-2100-52130	AXON Body camera mounts	BANK OF MONTREAL - BMO	AXON Body camera mounts	289.00	2599
101-42-2100-52130	AXON Body camera mounts	BANK OF MONTREAL - BMO	AXON Body camera mounts	144.50	2599
101-42-2100-52210	Squad #2005 (Monthly Recurring)	BANK OF MONTREAL - BMO	Squad #2005 (Monthly Recurring)	35.75	2599
101-42-2100-52210	Squad #2011 (Monthly Recurring)	BANK OF MONTREAL - BMO	Squad #2005 (Monthly Recurring)	35.75	2599
101-42-2100-52210	Squad #2012 (Monthly Recurring)	BANK OF MONTREAL - BMO	Squad #2005 (Monthly Recurring)	35.75	2599
101-42-2100-52210	Squad #2013 (Monthly Recurring)	BANK OF MONTREAL - BMO	Squad #2005 (Monthly Recurring)	35.75	2599
101-42-2100-52210	Squad #2104 (Monthly Recurring)	BANK OF MONTREAL - BMO	Squad #2005 (Monthly Recurring)	35.75	2599
101-42-2100-52210	Squad #2507 (Monthly Recurring)	BANK OF MONTREAL - BMO	Squad #2005 (Monthly Recurring)	35.75	2599
101-42-2100-52210	Squad #2118 (Monthly Recurring)	BANK OF MONTREAL - BMO	Squad #2005 (Monthly Recurring)	35.75	2599
101-42-2100-52210	Squad #2208 (Monthly Recurring)	BANK OF MONTREAL - BMO	Squad #2005 (Monthly Recurring)	35.75	2599
101-42-2100-52210	Squad #2319 (Monthly Recurring)	BANK OF MONTREAL - BMO	Squad #2005 (Monthly Recurring)	35.75	2599
101-42-2100-52210	Squad #2406 (Monthly Recurring)	BANK OF MONTREAL - BMO	Squad #2005 (Monthly Recurring)	35.75	2599
101-42-2100-52210	Squad #2504 (Monthly Recurring)	BANK OF MONTREAL - BMO	Squad #2005 (Monthly Recurring)	35.75	2599
101-42-2100-52210	Squad #2416 (Monthly Recurring)	BANK OF MONTREAL - BMO	Squad #2005 (Monthly Recurring)	35.75	2599
101-42-2100-52210	Squad #2319 (Monthly Recurring)	BANK OF MONTREAL - BMO	Squad #2005 (Monthly Recurring)	35.75	2599
101-42-2100-53060	Mandatory Check-Ins	BANK OF MONTREAL - BMO	Mandatory Check-Ins	280.00	2599
101-42-2100-53080	DMT Continued Training	BANK OF MONTREAL - BMO	DMT Continued Training	75.00	2599
101-42-2100-53080	Officer Carlson DMT-G recertification re	BANK OF MONTREAL - BMO	DMT Continued Training	75.00	2599
101-42-2100-53080	2025 Leadership Academy - Lodging - T. C	BANK OF MONTREAL - BMO	2025 Leadership Academy - Lodging - T. Cockburn	66.95	2599
101-42-2100-53210	September 2025 AllStream Invoice	BANK OF MONTREAL - BMO	September 2025 AllStream Invoice	465.26	2599
101-42-2100-54270	Registration for Squad #2605	BANK OF MONTREAL - BMO	Registration for Squad #2605	27.58	2599
101-42-2100-54270	MN POST License - H. Belka	BANK OF MONTREAL - BMO	MN POST License - H. Belka	90.00	2599
101-42-2100-54270	POST license-H. Belka	BANK OF MONTREAL - BMO	POST license-H. Belka	1.94	2599
101-42-2100-54330	2026 FBINAA Annual Dues - Richard Peters	BANK OF MONTREAL - BMO	2026 FBINAA Annual Dues - Richard Peterson	120.00	2599
101-42-2100-54330	FBI LEEDA Membership Dues	BANK OF MONTREAL - BMO	FBI LEEDA Membership Dues	50.00	2599
101-42-2125-53520	FL Safety Camp Domain Name November - De	BANK OF MONTREAL - BMO	FL Safety Camp Domain Name November - December 2025	10.64	2599
101-42-2200-52100	4K- HDMI cable for station 2 TV.	BANK OF MONTREAL - BMO	4K- HDMI cable for station 2 TV.	14.98	2599
101-42-2200-52100	Certificate of Good Standing - FLFDRA.	BANK OF MONTREAL - BMO	Certificate of Good Standing - FLFDRA.	15.00	2599
101-42-2200-52100	Key Hooks - Radio Room.	BANK OF MONTREAL - BMO	Key Hooks - Radio Room.	25.34	2599
101-42-2200-52100	Surge Protectors - Portable Radios - Sta	BANK OF MONTREAL - BMO	Surge Protectors - Portable Radios - Station 2.	43.33	2599
101-42-2200-53080	Online Lithium-Ion Battery Fire Investig	BANK OF MONTREAL - BMO	Online Lithium-Ion Battery Fire Investigations Training	150.00	2599
101-42-2200-53090	LACRM - Contact Manager for I-Pads.	BANK OF MONTREAL - BMO	LACRM - Contact Manager for I-Pads.	90.00	2599
101-42-2200-53090	Printer Cartridge - Chiefs Office.	BANK OF MONTREAL - BMO	Printer Cartridge - Chiefs Office.	264.58	2599
101-42-2200-53090	Computer Cartridges - Chiefs Office.	BANK OF MONTREAL - BMO	Computer Cartridges - Chiefs Office.	248.78	2599
101-42-2200-54040	Repair CH1 Gas Meter.	BANK OF MONTREAL - BMO	Repair CH1 Gas Meter.	15.96	2599

101-42-2400-53080	10K Lakes Building Official Seminar	BANK OF MONTREAL - BMO	10K Lakes Building Official Seminar	200.00	2599
101-42-2400-53080	10K Lakes Building Official Seminar	BANK OF MONTREAL - BMO	10K Lakes Building Official Seminar	200.00	2599
101-42-2400-53080	10K Lakes Building Official Seminar	BANK OF MONTREAL - BMO	10K Lakes Building Official Seminar	200.00	2599
101-42-2400-53080	10K Lakes Building Official Seminar	BANK OF MONTREAL - BMO	10K Lakes Building Official Seminar	200.00	2599
101-42-2400-53080	10K Lakes Building Official Seminar	BANK OF MONTREAL - BMO	10K Lakes Building Official Seminar	400.00	2599
101-42-2400-54330	Building Official License Renewal	BANK OF MONTREAL - BMO	Building Official License Renewal	85.00	2599
101-43-3100-52100	Phone cases for Chris and Aiden	BANK OF MONTREAL - BMO	2025 Shop with a Cop Supplies (wrapping paper, etc)	117.02	2599
101-43-3100-53080	Books for ISA training - C. Larson	BANK OF MONTREAL - BMO	Books for ISA training - C. Larson	421.13	2599
101-43-3100-54040	Tires for 310	BANK OF MONTREAL - BMO	Tires for 310	154.32	2599
101-43-3100-54370	postage for warrant card	BANK OF MONTREAL - BMO	UPS for testing equipment.	2.44	2599
101-43-3100-54370	Annual Doughnuts for Safety Training	BANK OF MONTREAL - BMO	Annual Doughnuts for Safety Training	59.96	2599
101-43-3180-52100	Welder	BANK OF MONTREAL - BMO	Welder	2,027.30	2599
101-43-3180-53210	September 2025 AllStream Invoice	BANK OF MONTREAL - BMO	September 2025 AllStream Invoice	239.81	2599
101-45-5120-52100	Candy Canes for Hometown Holiday	BANK OF MONTREAL - BMO	Candy Canes for Hometown Holiday	61.98	2599
101-45-5200-52100	Irrigation app subscription	BANK OF MONTREAL - BMO	Irrigation app subscription	28.50	2599
205-43-3150-53210	September 2025 AllStream Invoice	BANK OF MONTREAL - BMO	September 2025 AllStream Invoice	239.81	2599
631-49-9440-53210	September 2025 AllStream Invoice	BANK OF MONTREAL - BMO	September 2025 AllStream Invoice	930.46	2599
631-49-9440-53210	September 2025 AllStream Invoice	BANK OF MONTREAL - BMO	September 2025 AllStream Invoice	839.12	2599
631-49-9440-53210	October 2025 AllStream Invoice	BANK OF MONTREAL - BMO	October 2025 AllStream Invoice	4,657.51	2599
631-49-9440-53220	UPS for testing equipment.	BANK OF MONTREAL - BMO	UPS for testing equipment.	140.60	2599
632-49-9450-52100	Gas for Sanitary camera	BANK OF MONTREAL - BMO	Gas for Sanitary camera	70.42	2599
		Total For Check 2599		<u>21,566.42</u>	
Check 2600					
101-41-1400-52010	1099's	BANK OF MONTREAL - BMO	1099's	110.50	2600
101-41-1400-53080	Training	BANK OF MONTREAL - BMO	Training	250.00	2600
101-41-1500-52100	Monthly mailchimp	BANK OF MONTREAL - BMO	Monthly mailchimp	26.50	2600
101-41-1910-52100	New Phone for Deputy Clerk	BANK OF MONTREAL - BMO	New Phone for Deputy Clerk	329.67	2600
101-41-1910-53520	Forest Hills DA Amendment	BANK OF MONTREAL - BMO	Forest Hills DA Amendment	57.18	2600
101-41-1910-53520	Recording FL Garage Condos Preliminary P	BANK OF MONTREAL - BMO	Forest Hills DA Amendment	57.18	2600
101-41-1940-54040	Sweeper and Blower for snow plowing.	BANK OF MONTREAL - BMO	Sweeper and Blower for snow plowing.	1,759.30	2600
101-41-1940-54040	Batteries for EGO sweeper.	BANK OF MONTREAL - BMO	Batteries for EGO sweeper.	315.82	2600
101-42-2100-52010	Notary Dues-M. Smith	BANK OF MONTREAL - BMO	Notary Dues-M. Smith	120.00	2600
101-42-2100-52020	SHOP WITH A COP - SHOPPING WITH KIDS	BANK OF MONTREAL - BMO	Tower Park Concessions	365.67	2600
101-42-2100-52020	SHOP WITH A COP - KIDS SHOPPING	BANK OF MONTREAL - BMO	Tower Park Concessions	107.08	2600
101-42-2100-52020	SHOP WITH A COP - KIDS SHOPPING	BANK OF MONTREAL - BMO	Tower Park Concessions	882.29	2600
101-42-2100-52020	SHOP WITH A COP - KIDS SHOPPING	BANK OF MONTREAL - BMO	Tower Park Concessions	50.00	2600
101-42-2100-52020	SHOP WITH A COP - KIDS SHOPPING	BANK OF MONTREAL - BMO	SHOP WITH A COP - KIDS SHOPPING	718.46	2600
101-42-2100-52020	SHOP WITH A COP - KIDS SHOPPING	BANK OF MONTREAL - BMO	SHOP WITH A COP - KIDS SHOPPING	818.15	2600
101-42-2100-52020	SHOP WITH A COP SUPPLIES	BANK OF MONTREAL - BMO	SHOP WITH A COP SUPPLIES	50.76	2600
101-42-2100-52100	Investigations-Camera & Accessories	BANK OF MONTREAL - BMO	Investigations-Camera & Accessories	408.95	2600
101-42-2100-52100	Investigations-Camera	BANK OF MONTREAL - BMO	Investigations-Camera	1,349.00	2600
101-42-2100-52100	Car wash	BANK OF MONTREAL - BMO	Car wash	39.60	2600
101-42-2100-52105	Bike Patrol Items	BANK OF MONTREAL - BMO	Bike Patrol Items	383.81	2600
101-42-2100-52210	Squad #2416 - Recurring Monthly Payment	BANK OF MONTREAL - BMO	Squad #2416 - Recurring Monthly Payment	35.75	2600
101-42-2100-52210	Squad #2319 - Recurring Monthly Payment	BANK OF MONTREAL - BMO	Squad #2416 - Recurring Monthly Payment	35.75	2600
101-42-2100-52210	Squad #2406-Recurring Monthly Payment	BANK OF MONTREAL - BMO	Squad #2416 - Recurring Monthly Payment	35.75	2600
101-42-2100-52210	Squad #2208-Recurring Monthly Payment	BANK OF MONTREAL - BMO	Squad #2416 - Recurring Monthly Payment	35.75	2600
101-42-2100-52210	Squad #2012-Recurring Monthly Payment	BANK OF MONTREAL - BMO	Squad #2416 - Recurring Monthly Payment	35.75	2600
101-42-2100-52210	Squad #2013-Recurring Monthly Payment	BANK OF MONTREAL - BMO	Squad #2416 - Recurring Monthly Payment	35.75	2600
101-42-2100-52210	Squad #2011-Recurring Monthly Payment	BANK OF MONTREAL - BMO	Squad #2416 - Recurring Monthly Payment	35.75	2600
101-42-2100-52210	Squad #2218-Recurring Monthly Payment	BANK OF MONTREAL - BMO	Squad #2416 - Recurring Monthly Payment	35.75	2600
101-42-2100-52210	Squad #2507-Recurring Monthly Payment	BANK OF MONTREAL - BMO	Squad #2416 - Recurring Monthly Payment	35.75	2600
101-42-2100-52210	Squad #2509-Recurring Monthly Payment	BANK OF MONTREAL - BMO	Squad #2416 - Recurring Monthly Payment	35.75	2600
101-42-2100-52210	Squad #2605-Recurring Monthly Payment	BANK OF MONTREAL - BMO	Squad #2416 - Recurring Monthly Payment	35.75	2600
101-42-2100-52210	Squad #2104-Recurring Monthly Payment	BANK OF MONTREAL - BMO	Squad #2416 - Recurring Monthly Payment	35.75	2600
101-42-2100-52210	New Squad - Recurring Monthly Payment	BANK OF MONTREAL - BMO	Squad #2416 - Recurring Monthly Payment	35.75	2600
101-42-2100-53060	Mandatory Check-Ins	BANK OF MONTREAL - BMO	Mandatory Check-Ins	280.00	2600

101-42-2100-53080	2026 MN Chief's Conference Registration-	BANK OF MONTREAL - BMO	2026 MN Chief's Conference Registration-J. Glader	602.55	2600
101-42-2100-53080	Missing Person and Death Conference Regi	BANK OF MONTREAL - BMO	Missing Person and Death Conference Registration for Glader	300.00	2600
101-42-2100-53080	Missing Person and Death Conference Regi	BANK OF MONTREAL - BMO	Missing Person and Death Conference Registration for Glader	300.00	2600
101-42-2100-53080	Missing Person and Death Conference Regi	BANK OF MONTREAL - BMO	Missing Person and Death Conference Registration for Glader	300.00	2600
101-42-2100-53080	Cyber Training- M. Warke	BANK OF MONTREAL - BMO	Missing Person and Death Conference Registration for Glader	300.00	2600
101-42-2100-53080	MNLEAP Annual Membership	BANK OF MONTREAL - BMO	MNLEAP Annual Membership	50.00	2600
101-42-2100-53080	BWC Training	BANK OF MONTREAL - BMO	BWC Training	189.00	2600
101-42-2100-53080	K. Schmitt-Training-HSEM emergency manag	BANK OF MONTREAL - BMO	K. Schmitt-Training-HSEM emergency management two-day conference/receiving certificate	375.00	2600
101-42-2100-53080	FTO Training - T. Schimmelman	BANK OF MONTREAL - BMO	FTO Training - T. Schimmelman	359.00	2600
101-42-2100-54330	MN Chief's Annual Membership Dues-J. Gla	BANK OF MONTREAL - BMO	2026 MN Chief's Conference Registration-J. Glader	231.75	2600
101-42-2100-54330	MPPOA Dues - R. Peterson	BANK OF MONTREAL - BMO	MPPOA Dues - R. Peterson	72.40	2600
101-42-2125-53520	Forest Lake Safety Camp Domain Name	BANK OF MONTREAL - BMO	Forest Lake Safety Camp Domain Name	10.64	2600
101-42-2200-52100	Key Fab Battery CH1 Squad.	BANK OF MONTREAL - BMO	Key Fab Battery CH1 Squad.	18.41	2600
101-42-2200-52100	Office Heater - CH1 office	BANK OF MONTREAL - BMO	Office Heater - CH1 office	56.99	2600
101-42-2200-52100	Mail Tittle to Great Lakes for the sale	BANK OF MONTREAL - BMO	UPS Testing Equipment	11.90	2600
101-42-2200-52100	Laundry Detergent for Laundry Room.	BANK OF MONTREAL - BMO	Laundry Detergent for Laundry Room.	45.88	2600
101-42-2200-52100	Battery for R1 AED,	BANK OF MONTREAL - BMO	Battery for R1 AED,	213.99	2600
101-42-2200-52100	Trauma Sheers.	BANK OF MONTREAL - BMO	Trauma Sheers.	69.98	2600
101-42-2200-52120	Can Gas - True Fuel	BANK OF MONTREAL - BMO	Can Gas - True Fuel	1,317.60	2600
101-42-2200-52400	Wheel Chocks for CH1, CH2, and CH3.	BANK OF MONTREAL - BMO	Wheel Chocks for CH1, CH2, and CH3.	340.93	2600
101-42-2200-53090	CRM for I-Pads.	BANK OF MONTREAL - BMO	CRM for I-Pads.	90.00	2600
101-42-2400-53080	Purchase Intl Code Council	BANK OF MONTREAL - BMO	Purchase Intl Code Council	400.00	2600
101-42-2400-53080	Purchase Intl Code Council	BANK OF MONTREAL - BMO	Purchase Intl Code Council	400.00	2600
101-43-3100-52100	Coffee for breakroom	BANK OF MONTREAL - BMO	Tower Park Concessions	60.72	2600
101-43-3100-52100	filters for water fountain	BANK OF MONTREAL - BMO	filters for water fountain	105.99	2600
101-43-3100-52100	Light for Beltz Rink	BANK OF MONTREAL - BMO	Light for Beltz Rink	453.21	2600
101-43-3100-54040	Cutting edge for skid steer v-plow	BANK OF MONTREAL - BMO	Cutting edge for skid steer v-plow	953.91	2600
101-43-3100-54040	Returned Tires	BANK OF MONTREAL - BMO	Returned Tires	(154.32)	2600
101-43-3100-54040	Shipping costs for returning tires	BANK OF MONTREAL - BMO	Shipping costs for returning tires	10.00	2600
101-43-3180-52100	Maintenance supplies	BANK OF MONTREAL - BMO	Maintenance supplies	340.22	2600
101-43-3180-52100	Overcharge on welder purchase	BANK OF MONTREAL - BMO	Overcharge on welder purchase	(110.98)	2600
101-43-3180-52100	Welder purchase	BANK OF MONTREAL - BMO	Overcharge on welder purchase	2,581.08	2600
101-45-5120-52100-CONCESSION	Tower Park Concessions	BANK OF MONTREAL - BMO	Tower Park Concessions	72.33	2600
101-45-5120-54380	Handwarmers for Hometown Holiday Volunte	BANK OF MONTREAL - BMO	Tower Park Concessions	31.86	2600
101-45-5200-53080	Training for C. Larson	BANK OF MONTREAL - BMO	Training for C. Larson	240.00	2600
101-46-6625-52100	Senior Center Holiday Party	BANK OF MONTREAL - BMO	Tower Park Concessions	112.18	2600
631-49-9420-52100	WTP #4 Hardware	BANK OF MONTREAL - BMO	WTP #4 Hardware	13.92	2600
631-49-9420-52100	Hard drive for back up files	BANK OF MONTREAL - BMO	Hard drive for back up files	78.66	2600
631-49-9420-52160	UPS Testing Equipment	BANK OF MONTREAL - BMO	UPS Testing Equipment	161.20	2600
631-49-9420-52160	Stir Plate for PH testing	BANK OF MONTREAL - BMO	Stir Plate for PH testing	18.35	2600
632-49-9450-52400	Rip saw rebuild kit	BANK OF MONTREAL - BMO	Rip saw rebuild kit	406.32	2600
		Total For Check 2600		<u>20,375.34</u>	

Fund Totals:

Fund 101 GENERAL FUND	247,423.54
Fund 203 PARK DEDICATION FUND	88,532.50
Fund 205 SURFACE WATER MANAGEMENT FUND	6,851.64
Fund 211 CAPITAL IMPROVEMENT FUND	38,769.14
Fund 212 ECONOMIC DEVELOPMENT FUND	10,935.50
Fund 401 CAPITAL EQUIPMENT FUND	65,737.92
Fund 631 WATER FUND	27,183.26
Fund 632 SEWER FUND	217,850.41
Fund 800 PROJECT DEVELOPMENT FUND	46,796.00
	<u>750,079.91</u>



City Council

Regular Meeting

~ Minutes ~

1408 Lake Street South
Forest Lake, MN 55025
www.ci.forest-lake.mn.us

Monday, January 26, 2026

6:00 PM

City Center - Council Chamber

[City of Forest Lake - Livestream and Recorded Meetings](#)

1. Call to Order

2. Roll Call

Attendee Name	Title	Status	Arrived
Blake Roberts	Mayor	Present	
Jeff Larson	Councilmember	Present	
Hanna Valento	Councilmember	Absent	
Leif Erickson	Councilmember	Present	
Kevin Miller	Councilmember	Present	

3. Pledge of Allegiance

4. Approve the Agenda (Action)

Motion: Councilmember Erickson made a Motion to Approve the Agenda as presented. Motion seconded by Councilmember Larson. Motion carried 4-0.

5. Awards and Presentations

None.

6. Open Forum – Citizen Petitions, Requests, and Concerns

The Open Forum is available for residents to express personal opinions for any item of business. Please limit your comments to three (3) minutes.

Comments:

Jeff Watson, Stacy, Minnesota, said that there was a general strike against ICE in Minneapolis. He said they were trying to get more cities and businesses to participate in the strike.

7. Consent Agenda Considerations (Action Items)

Mayor Roberts requested to remove item 7.e. from the Consent Agenda.

- a. City Invoices
 - i) General Invoices
 - ii) Airport Invoices
- b. December 8, 2025, Regular Council Meeting Minutes
- c. Concessions Agreement - FLAAA
- d. 2026 Castlewood Golf Course Fees
- e. ~~Beltz Park Volleyball Court Addition~~



City Council

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- f. Position Description and Recruitment Authorization – Financial Analyst
- g. Hiring Recommendation: Deputy Fire Chief
- h. Hiring Process: Police Chief
- i. City Council Liaison Assignments
- j. Commission Appointments
- k. Beltz Park Pedestrian Improvements – Contractor’s Request for Payment No. 4
- l. North Shore Trail and 2025 Street Pavement Maintenance Project – Contractor Request for Payment No. 6 & Change No. 3
- m. Letter of Support – WA County CDA FY2026 Application for a U.S. EPA Brownfields Coalition Assessment Grant for Petroleum and Hazardous Substance Brownfields

Motion: Mayor Roberts made a Motion to Approve the Consent Agenda Items 7.a. through 7.d. and 7.f. through 7.m.

Motion seconded by Councilmember Miller. Motion carried 4-0.

e. Beltz Park Volleyball Court Addition

Public Works Director Adams stated they plan to install a dual-purpose volleyball court and ice rink at the proposed location in Beltz Park.

Councilmember Erickson asked how close the volleyball court would be to the baseball field. Public Works Director Adams answered that it would be 150 feet from home plate.

Mayor Roberts asked if they installed a liner. Public Works Director Adams answered that a liner was possible with sand.

Councilmember Miller asked about the average distance from home plate for a youth field. Public Works Director Adams answered that they aim for 150 feet.

Mayor Roberts asked about a footing for the poles. Public Works Director Adams clarified the ground-mounted tubing for the volleyball nets.

Motion: Councilmember Erickson made a Motion to Approve Item 7.e. Beltz Park Volleyball Court Addition.

Motion seconded by Councilmember Miller. Motion carried 4-0

8. Regular Agenda (Action Items)

- a) Cannabis Buffers Zoning Ordinance Text Amendment – Abbi Wittman
 - i. Public Hearing
 - ii. Ordinance 766



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Mayor Roberts reiterated to the Council that he will be going to into the cannabis business and therefore would not be participating in the discussion for the next two items on the agenda. He excused himself from the room.

Motion: Councilmember Miller made a Motion to Nominate Councilmember Erickson as the Acting Mayor.

Motion seconded by Councilmember Larson. Motion carried 3-0

Community Development Director Wittman reminded Council of an Intern Use Permit Application from Forest Lake Cannabis that was presented during a Council Meeting late last year. She provided an overview of the zoning text amendment to Ordinance 766, Chapter 153 of the City Code to clarify how residential distance requirements apply to cannabis businesses operating under a State of Minnesota microbusiness license. Director Wittman stated that this application was recommended for approval by the Planning Committee.

Public Hearing opened at 6:17 p.m.

No comments.

Public Hearing closed at 6:17 p.m.

City Attorney Johnson provided clarification that this IUP is specific to retail: A microbusiness or mezzo business would need to get approval for additional endorsements from the Office of Cannabis Management.

Acting Mayor Erickson clarified that there would be no separation between retail businesses and residential. Assistant City Administrator Chaika answered that schools and daycares had buffers from other controlled businesses – tobacco and liquor.

Motion: Councilmember Larson made a Motion to Adopt Ordinance 766, amending Title XV, Chapter 153, Section 153.092 (UU) of the Forest Lake City Code pertaining to cannabis business.

Motion seconded by Councilmember Miller. Motion carried 3-0.

b) Forest Lake Cannabis Interim Use Permit – Abbi Wittman
i. Resolution 01-26-26-01

Community Development Director Wittman provided an overview of the request from Budding Measured Movement, LLC, dba Forest Lake Cannabis, for an interim use permit to establish a cannabis retail sales use at 1467 Lake Street South, Suite 102.

Motion: Councilmember Miller made a Motion to Adopt Resolution 01-26-26-01, granting an Interim Use Permit to Budding Measured Movement, LLC for a retail-only cannabis operation at 1467 Lake Street South, subject to the conditions listed in the staff report.



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Motion seconded by Councilmember Larson. Motion carried 3-0.

c) Single Family Zoning District Towers Zoning Ordinance Text Amendment – Abbi Wittman

i. Zoning Amendment Request Denial Resolution 01-26-26-03

ii. Zoning Amendment Ordinance 765

Mayor Roberts returned to the meeting.

Community Development Director Wittman presented an updated Ordinance No. 765 to reflect the City Council's requested changes to the requirements for Wireless Communication Towers to be allowed in the Single-Family Zoning District while retaining the denial Resolution.

Motion: Councilmember Miller made a Motion to Adopt Resolution 01-26-26-03, a Resolution Denying Requested Amendments to Wireless Communication Tower Standards, and approve Ordinance No. 765, an Ordinance Amending Title XV, Chapter 153, Section 153.065, Section 153.069, and 153.092, Pertaining to Wireless Communication Towers.

Motion seconded by Councilmember Larson. Motion carried 4-0.

d) Spikes and Houles Planned Unit Development – Abbi Wittman

i. Zoning Amendment Ordinance 767

ii. Zoning Ordinance Amendment Summary Resolution 01-26-26-02

Community Development Director Wittman briefly reviewed the previously approved PUD Ordinance and summary resolution for the Spikes and Houles Phase II Planned Unit Development. However, she stated that that Ordinance amendment did not change the zoning map, so Ordinance 767 is being brought back for Council consideration.

Motion: Councilmember Larson made a Motion to Adopt Ordinance No. 767, an Ordinance Amending the City of Forest Lake Official Zoning Map, Rezoning all Property associated with Spikes and Houles from MU-1 to PUD and approve Resolution 01-26-26-03, Authorizing Publication of a Summary of Ordinance No. 767.

Motion seconded by Councilmember Miller. Motion carried 3-0-1 (Roberts Abstained).

e) City Street Name Sign Modifications – Dave Adams

Public Works Director Adams reviewed the City Street Name Sign Modifications to include 6-inch lettering, while the designations and block numbers are shown in smaller lettering.

Motion: Councilmember Erickson made a Motion to Update street sign lettering to 6" Main lettering and 2" designation and block numbers.

Motion seconded by Councilmember Miller. Motion carried 4-0.



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f) **Local Options Sales Tax – Elle Larkin**
i. **Resolution 01-26-26-04**

Finance Director Larkin reviewed the estimated financial impact of a proposed 0.5 percent local option sales tax to help fund the Public Works Facility. The benefit of the local option sales tax would be to shift the cost burden away from property taxpayers.

City Administrator Statz explained the importance of the timing of the local option sales tax and noted that there was additional time for the public to provide feedback. He summarized the changes in the resolution.

Councilmember Erickson clarified that the longevity of the sales tax would expire upon full funding of the project. City Administrator Statz explained that the estimated time to raise the funds was required, but not a solid end date.

Councilmember Miller said a large percentage of the tax would be paid for by those who visit the City and utilize the infrastructure, which was important for the residents to know.

Motion: Councilmember Erickson made a Motion to Approve Resolution 01-26-26-04 authorizing the City of Forest Lake to submit a request to the Minnesota Legislature seeking authorization to impose a 0.5 percent Local Option Sales Tax (LOST) to support designated Public Works capital improvement projects, subject to subsequent voter approval.

Motion seconded by Councilmember Miller. Motion carried 5-0.

9. Discussion

None.

10. Staff Updates

Finance Director Larkin stated that they were completing year-end financial tasks and the first audit would take place in February.

City Engineer Goodman said that Washington County would attend the City Council Workshop in February to discuss County Road 32.

Assistant City Clerk Chaika announced that the City is now live on governmentjobs.com. She discussed the start of the wellness committee and the safety committee.

Community Development Director Wittman discussed service expansions for transportation. The Watershed District permit coordinators met. They had seven potential residential developments this spring. She did not know the increased potential residential lots.



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Fire Chief Newman noted that the Fire Department old two vehicles.

Mayor Roberts asked if the funds stayed with the Fire Department. Fire Chief Newman answered that the funds go to the Capital Equipment Fund.

11. Mayor and City Council Updates

None.

12. Adjourn

Motion: Councilmember Erickson made a Motion to Adjourn the Regularly Scheduled Council Meeting at 6:50 p.m.

Motion seconded by Councilmember Miller. Motion carried 4-0.



Airport Commission

Regular Meeting

~ Minutes ~

1408 Lake Street South
Forest Lake, MN 55025
www.ci.forest-lake.mn.us

Wednesday, February 4, 2026

6:00 PM

City Center - Council Chambers

[City of Forest Lake - Livestream and Recorded Meetings](#)

1. Call to Order/Roll Call

Attendee Name	Title	Status	Arrived
Don Stehler	Chair	Present	
Mark Lynch	Commissioner	Absent	
Curtis Monson	Vice Chair	Present	
Joe Gallmeier	Commissioner	Absent	
Mara Bain	Commissioner	Present	

2. Approve the Agenda (Action)

Motion: Commissioner Bain made a Motion to Approve the Agenda as presented.
Motion seconded by Commissioner Monson. Motion carried 3-0.

3. Open Forum

*The Open Forum is available for residents to express personal opinions on any item of business.
Please limit your comments to three (3) minutes.*

Comments:

Corey Capra, Aerotech Companies, stated he was here to get an update on future plans and offered additional help in the future.

4. Approve Minutes – December 3, 2025

Motion: Chair Stehler made a Motion to Approve the December 3, 2025, Meeting Minutes as presented.

Motion seconded by Commissioner Bain. Motion carried 3-0.

5. Regular Agenda (Action Items)

a. Financials and Claims List (11/24/25-1/26/26)

City Administrator Statz reviewed the quarterly financials. He reviewed the claims list approved at various City Council meetings since the last Airport Commission meeting. He provided an update on the Airport Fund balance at the end of 2025.

Commissioner Bain asked about the long-term allocation for the salary and benefits for the Airport Manager role. City Administrator Statz responded that they had good data for Public Works employees at the airport. He said that he would continue to serve as the Airport Manager, and it was logical to keep the budget at ten percent of his salary.



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Chair Stehler asked about the City's six-stall t-hangar. City Administrator Statz answered that they were renting out one stall of the t-hangar.

Chair Stehler said there should be dollars to rent the space if it were being used by another City department. City Administrator Statz answered that the current lease rate from the one tenant showed up in the lease-line item. He understood that they were planning to divest the building at some point.

Chair Stehler commented that there should be a footnote about property taxes on hangars not being included in the budget, so other individuals reading the document understand that hangar owners pay property taxes.

Motion: Chair Stehler made a Motion to Recommend the City Council approve the financials of the airport and the claims as stated in the agenda.

Motion seconded by Commissioner Monson. Motion carried 3-0.

b. Engineer's Report

City Administrator Statz summarized the grant funding received for the runway and taxiway 300-foot extension and apron expansion. He said that the City Council approved funds for the runway and taxiway project. He said that they were getting close to finalizing the Airport Rules and Regulations with the City Attorney.

Chair Stehler asked about the total MnDOT funding. City Administrator Statz answered that the total cost that MnDOT was funding was 90 percent of \$1.77 million.

c. Internet Service at A/D Building

City Administrator Statz reviewed the internet service provided at the arrival and departure building. He contacted Midco about other options and suggested moving to 100 megabytes and locking into a 36-month contract to save funds.

Motion: Commissioner Bain made a Motion to Recommend that the City downgrade the internet service at the A/D building to 100 MB, engage in a 3-year contract, purchase their own modem, and move to 1 static IP address, if feasible, for a savings of roughly \$75/month.

Motion seconded by Chair Stehler. Motion carried 3-0.

d. Set Officers for 2026

- i. **Chair**
- ii. **Vice Chair**
- iii. **Treasurer**

Wednesday, February 4, 2026

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iv. Secretary

City Administrator Statz said that the City Code required a chairperson, vice chair, and secretary.

Motion: Chair Stehler made a Motion to Recommend that the City Council review the City Code to determine if a secretary was still needed for the Airport Commission.

Motion seconded by Commissioner Bain. Motion carried 3-0.

Chair Stehler asked if they should move forward with voting on the positions, since only three members were present. Mayor Roberts suggested that the Airport Commission determine the roles.

Commissioner Bain suggested postponing the item until there were more commissioners in attendance.

e. Declaring default of Land Leases on Vacant Lots

City Administrator Statz summarized the three vacant commercial lots that were under a lease agreement. The lease agreement requires a hangar to be built within a two-year time frame. He stated that they had a waiting list for vacant lots. He said he reached out to the leaseholders. The City Attorney drafted a memo with a suggestion that all three leases must contact the Airport Manager within thirty days to establish an agreement on a date that they would build a hangar on the lot. He requested feedback on the letter and parameters to negotiate the agreements. He stated he would like to see a completion date in an agreement with the leaseholders.

Motion: Chair Stehler made a Motion to Approve the proposed letter from the City Attorney with a timeframe to pull a building permit by February 1, 2027, and a completion date one year from the pulling of the building permit.

Motion seconded by Commissioner Monson. Motion carried 3-0.

f. Land Lease Rates for 2026 & 2027

City Administrator Statz reviewed the lease rates, since they could be reviewed every two years. He summarized the consumer price index chart for the rates and noted that they did not increase rates for five years. He suggested a 2.5 percent increase over 2026 rates.

Commissioner Monson reviewed the previous rate increases in 2022 and 2024. He thought the proposed increase was a large jump.

Chair Stehler said that if the City approved the lease rate by the CPI, it would be reasonable. He stated that they could increase it by 4.8 percent, and that would be the rate for the next two years. He voiced opposition to any catch-up, as the City approved previous increases. He commented that the City acquired the airport for the benefit of Forest Lake. The City knew there



Airport Commission

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would be operational costs. He said that his lease did not require him to be responsible for the capital improvement costs or the operational costs.

Commissioner Bain stated that rent calculations included the operational costs. She stated that she could not fully support the rents, not including the operational costs. She discussed the totality of the facts that need to be incorporated into the decisions. She said that the leaseholders were the primary users of the airport.

Chair Stehler said that the airport was used by more than just leaseholders.

City Administrator Statz stated that there was a partnership with the lake and the homeowner's association to provide services to improve the water quality.

Chair Stehler commented that pure access to public space was the runway.

Commissioner Bain asked how they got out of sync, and there was a foundational need for a catch-up. City Administrator Statz answered that they had a zero percent increase from 2009 to 2014.

Commissioner Bain said that municipalities were under pressure to have a user-based structure fee, so the amenities were self-supporting. She said the City contribution was sizeable for the project, even with the MnDOT fees.

Chair Stehler stated that the City acquired a large amount of land associated with the airport and was able to sell off portions of the land for large proceeds. He stated the City should have set aside a portion of those dollars for operational costs at the airport. He said he would support moving forward with the 4.8 percent increase for two years.

Motion: Chair Stehler made a Motion to Recommend to the City Council to increase the ground lease rent by 4.8 percent, effective for 2026 and 2027. Thus, for the non-commercial hangar lots, the ground lease rate would increase from 0.1170 dollars per square foot to 0.1226 dollars per square foot. A similar rate increase would apply to commercial lots.

Commissioner Bain requested additional discussion to understand the math.

Chair Stehler withdrew the motion.

Commissioner Bain said she was uncomfortable with the staff's proposed number because it was based on a catch-up. She stated that if they were deviating from CPI, she would prefer them to call it a deviation. She encouraged additional discussion if they were deviating from CPI, and there would need to be guardrails. There needed to be a provision given to leaseholders.



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City Administrator Statz said that the amount was a difference of \$2000 between all leaseholders. Commissioner Bain responded that the difference might not be worth the ill will.

Motion: Chair Stehler made a Motion to Recommend to the City Council to increase the ground lease rent by 4.8 percent, effective for 2026 and 2027. Thus, for the non-commercial hangar lots, the ground lease rate would increase from 0.1170 dollars per square foot to 0.1226 dollars per square foot. A similar rate increase would apply to commercial lots.

Motion seconded by Commissioner Monson. Motion carried 3-0.

6. Discussion

- a. None

7. Staff Updates

- a. **Airport Manager's Report**

City Administrator Statz provided an update on the credit card charges for the fuel dispensing system. He stated that there was a hold put on credit cards when utilizing the fuel dispensing system, and it would be removed after a few days. They installed a placard that explained the process. They completed updated information on the airport on the website. He called all of those on the waiting list without an email address to get updated contact information. He discussed interest in the commercial lots and potential new tenants.

8. Adjourn

Motion: Commissioner Monson made a Motion to Adjourn the Regularly Scheduled Airport Commission Meeting at 7:04 p.m.

Motion seconded by Commissioner Bain. Motion carried 3-0.

STAFF REPORT



MEETING DATE: February 23, 2026
TO: Mayor Roberts and Members of the City Council
STAFF ORIGINATOR: Jolleen Chaika, Assistant City Administrator
AGENDA ITEM: Hiring Recommendation: Police Officers

INTRODUCTION:

Following the implementation of the City's updated salary schedule and approval of the 2026-2028 LELS #111 labor contract which set updated pay rates for patrol officers, the City initiated a recruitment effort to fill existing vacancies within the police department as well as two newly approved police officer positions which were approved in the 2026 budget.

ANALYSIS:

On February 10, 2026, police department staff conducted interviews to fill police officer vacancies (5). Following a successful interview and a thorough review of application materials, Police Chief Peterson made conditional offers of employment to five police officer candidates, listed below, contingent upon successful completion of a background investigation, medical examination, and psychological examination; then, further contingent upon Council approval.

Lukas Johnson - Mr. Johnson received his associate's degree in law enforcement from Alexandria Technical and Community College. He began his career in 2024 as a Community Service Officer with the Chaska PD and most recently served the Chaska community as a Police Officer. The conditional offer extended to Mr. Johnson proposes appointment at Step 1 of the LELS #111 wage schedule.

Joel Meier - Mr. Meier also received his associate's degree in law enforcement from Alexandria Technical and Community College. After receiving his degree, he served in the US Army Reserves where he was promoted to Sergeant. The conditional offer extended to Mr. Meier proposes appointment at Step 1 of the LELS #111 wage schedule.

Max Meyer - Mr. Meyer received his associates degree in Police Training and Education from Alexandria Technical and Community College. Since June 2025, he has been serving as a Community Resource Officer with Fridley PD. The conditional offer extended to Mr. Meyer proposes appointment at Step 1 of the LELS #111 wage schedule.

Edmund Pan – Mr. Pan attended Rasmussen University in Eagan where he received his associate’s degree in law enforcement. He is excited to start his journey as a law enforcement officer and aspires to become a Field Training Officer in the future. The conditional offer extended to Mr. Pan proposes appointment at Step 1 of the LELS #111 wage schedule.

Anna Weiss – Ms. Weiss is currently pursuing her bachelor’s degree from Columbia Southern University with an emphasis in emergency management and homeland security. She received her law enforcement degree from Alexandria Technical and Community College. She started her career with the City of Cottage Grove PD working as a Community Resource Officer. In February of 2024, she was promoted to the role of Police Officer with their department. The conditional offer extended to Ms. Weiss proposes appointment at Step 4 of the LELS #111 schedule.

All conditional offers include a starting bank of 20 hours of vacation and 20 hours of sick leave.

RECOMMENDATION:

Staff recommends Council move to approve the conditional offer of employment to Lukas Johnson, Joel Meier, Max Meyer, Edmund Pan, and Anna Weiss for Police Officer.

ATTACHMENTS:

None.

STAFF REPORT



MEETING DATE: February 23, 2026
STAFF ORIGINATOR: Amanda Milks, Deputy City Clerk
AGENDA ITEM: Gambling Permit Applications

INTRODUCTION:

Non-profit organizations must obtain City approval to obtain an exempt or excluded gambling permit for Bingo, Raffles, and other gambling events. The Forest Lake Red Line Club has applied for a LG220 permit to conduct Bingo, Paddlewheels and Raffles on May 1st, 2026 at the American Legion located at 335 W Broadway Ave Forest Lake MN 55025.

BACKGROUND:

Pursuant to Minn. Stat. 349.166, organizations are eligible to obtain an excluded or exempt permit to conduct bingo or a raffle without obtaining a full gambling license and without abiding by all provisions required by licensed organizations if:

Exempt Gambling Permit (LG220):

- The organization conducts lawful gambling on five or less days per year;
- The organization does not award more than \$50,000 in prizes for lawful gambling in a calendar year;
- The organization submits a board-prescribed application and pays a fee of \$100 to the board for each gambling occasion, and receives an exempt permit number from the board...The application must include the date and location of the occasion and the types of lawful gambling to be conducted;
- The organization notifies the local government unit 30 days before the lawful gambling occasion;
- The organization purchases all gambling equipment and supplies from a licensed distributor; and,
- The organization reports to the board, on a single-page form prescribed by the board, within 30 days of each gambling occasion, the gross receipts, prizes, expenses, expenditures of net profits from the occasion, and the identification of the licensed distributor from whom all gambling equipment was purchased.

Additionally, City Ordinance, Section 116.10 requires that any organization applying for any lawful gambling permit under Minn. Stat. 349.166 must obtain a local (city) permit specific to the dates. No background check is required for exempt or excluded gambling permit approval.

The Forest Lake Red Line Club meet state and local requirements for local approval of the submitted exempt application and proof of their good standing with the Office of Secretary of State.

RECOMMENDATION:

Staff recommend Council move to approve the LG220 Exempt Permit for the Forest Lake Red Line Club and authorize the Assistant City Administrator/City Clerk to sign applications for remittance to the Minnesota Gambling Control Board.

ATTACHMENTS:

LG220 – The Forest Lake Red Line Club

Certificate of Good Standing – Forest Lake Red Line Club

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Forest Lake Red Line Club Previous Gambling Permit Number: X- 94064-25-18
Minnesota Tax ID Number, if any: EIN: 20-1636751 Federal Employer ID Number (FEIN), if any: _____
Mailing Address: PO Box 133
City: Forest Lake State: MN Zip: 55025 County: Washington
Name of Chief Executive Officer (CEO): Kevin Halweg
CEO Daytime Phone: 651-955-6232 CEO Email: khal149@frontier.net
(permit will be emailed to this email address unless otherwise indicated below)
Email permit to (if other than the CEO): tltuma@landolakes.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
 Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): American Legion Post 225
Physical Address (do not use P.O. box): 355 W Broadway Ave
Check one:
 City: Forest Lake Zip: 55025 County: Washington
 Township: _____ Zip: _____ County: _____
Date(s) of activity (for raffles, indicate the date of the drawing): 5/1/26
Check each type of gambling activity that your organization will conduct:
 Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

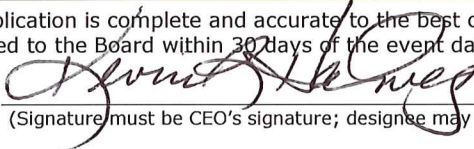
LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px; text-align: center;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	<p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
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CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 2/4/26

(Signature must be CEO's signature; designee may not sign)

Print Name: Kevin Halweg

REQUIREMENTS	MAIL APPLICATION AND ATTACHMENTS
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Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Mail application with:

_____ a copy of your proof of nonprofit status; and

_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the</p>	<p>application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-</p>	<p>ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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This form will be made available in alternative format (i.e. large print, braille) upon request.

**Office of the Minnesota Secretary of State
Certificate of Good Standing**

I, Steve Simon, Secretary of State of Minnesota, do certify that: The business entity listed below was filed pursuant to the Minnesota Chapter listed below with the Office of the Secretary of State on the date listed below and that this business entity is registered to do business and is in good standing at the time this certificate is issued.

Name: Forest Lake Red Line Club, Inc.
Date Filed: 03/29/1999
File Number: 1T-187
Minnesota Statutes, Chapter: 317A
Home Jurisdiction: Minnesota

This certificate has been issued on: 01/27/2026



Steve Simon

Steve Simon
Secretary of State
State of Minnesota

STAFF REPORT



MEETING DATE: February 23rd, 2026
TO: Honorable Mayor Roberts and Members of the City Council
STAFF ORIGINATOR: Amanda Milks, Deputy City Clerk
AGENDA ITEM: Temporary On-Sale Liquor License Application

INTRODUCTION:

American Legion Post #225 has submitted an Alcohol and Gambling Enforcement application to obtain a temporary On-Sale Liquor License to allow service of alcoholic beverages at an Invisible Wounds Project (IWP) event scheduled for March 21st 2026 at the IWP event center, located at 840 Lake Street South.

ANALYSIS:

City Code, Chapter 119.03 (4) and Minn. Stat. 340A.404, Subd. 10 allow for the City to issue a temporary on-sale liquor license to club, charitable, religious, or other nonprofit organizations in existence for at least three years, in connection with a social event within the city sponsored by the licensee. At the present time, the City does not have an application for temporary licenses; only the state application has been required to apply for this license.

American Legion Post #225, a club organization which holds a valid On-Sale Club Liquor License, is eligible to apply for and obtain a temporary on-sale liquor license to allow the Club to provide alcoholic beverage service outside of their licensed establishment. All requirements of the City Ordinance and state statute have been met. The City Fee Schedule does not require any fee to be paid for this license.

RECOMMENDATION:

Approve the application for a Temporary On-Sale Liquor License to American Legion Post #225 for the IPW event at 840 Lake Street S Unit B in Forest Lake, MN 55025 and authorize the City Clerk to sign the application to remit to the State of Minnesota.

ATTACHMENTS:

AGE Temporary On-Sale Application



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date of organization	Tax exempt number	
American Legion Post 225		410712862	
Organization Address (No PO Boxes)	City	State	Zip Code
355 West Broadway Ave	Forest Lake	Minnesota	55025
Name of person making application	Business phone	Home phone	
Ashley Venburg	651-464-2600	651-283-2354	
Date(s) of event	Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer		
March 21st, 2026	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip Code
Ashley Venburg - post225commander@gmail.com	Forest Lake	Minnesota	55025
Organization officer's name	City	State	Zip Code
Russ Hanes - admin@iwproject.org	Forest Lake	Minnesota	55025
Organization officer's name	City	State	Zip Code
		Minnesota	

Location where permit will be used. If an outdoor area, describe.
Invisible Wounds Project - 840 Lake St S Unit B, Forest Lake, MN 55025

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
Society Insurance Liquor Liability LL10066855 \$1mil Agg and \$1mil Common Cause

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Event in conjunction with a community festival <input type="checkbox"/> Yes <input type="checkbox"/> No	City or County E-mail Address
Current population of city	
Please Print Name of City Clerk or County Official	Signature City Clerk or County Official

**CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
No Temp Applications faxed or mailed. Only emailed.**

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**

STAFF REPORT



MEETING DATE: February 23, 2026
TO: Honorable Mayor and City Council
STAFF ORIGINATOR: Dave Adams, Public Works Director
AGENDA ITEM: Letter of Support – US Highway 8 BUILD Grant Application (Chisago Co.)

INTRODUCTION:

Chisago County has asked for a letter of support as they are pursuing additional funding for the reconstruction of Highway 8.

ANALYSIS:

Highway 8 is an important transportation and economic development corridor as it relates to the City of Forest Lake. The City will see direct benefits from this reconstruction and staff recommends support of this project and the pursuance of additional funding.

RECOMMENDATION:

That City Council makes a **“Motion to approve the letter of support – Chisago County US Highway 8 Reconstruction Project BUILD application.”**

ATTACHMENTS:

Letter of Support – US Highway 8 BUILD Grant Application



February 23, 2026

Sean Duffy
U.S. Secretary of Transportation
United States Department of Transportation
1200 New Jersey Avenue, SE
Washington, DC 20590

RE: Letter of Support – Chisago County US Highway 8 Reconstruction Project BUILD Application

Dear Secretary Duffy,

I am writing in support of Chisago County’s application for funding through the Better Utilizing Investments to Leverage Development (BUILD) Grant Program. If awarded, the funding would be used to complete the US Highway 8 (US 8) Reconstruction Project. This critical project reconstructs and expands eight miles of US 8 between Interstate 35 and Karmel Avenue in the cities of Wyoming, Chisago City, and Forest Lake, Minnesota, as well as constructs 7.4 miles of the Swedish Immigrant Regional Trail.

The corridor is part of the National Highway System and is vital to the local and regional economy. It connects the region to the Twin Cities metropolitan area, as well as to Wisconsin. The Project will enhance system performance, improve corridor safety for motorists, bicyclists and pedestrians, and support local/regional economic and community development efforts. BUILD funds will address critical capacity, access, and safety issues along the eight-mile segment of US 8 which have been identified by reports such as the Highway 8 Corridor Study. Currently more than 22,000 vehicles per day utilize the two-lane highway which causes safety and congestion issues and restricts the movement of freight vehicles within the corridor. Additionally, the corridor lacks any sort of bicycle and pedestrian facilities, making it extremely difficult and unsafe for families to transverse outside of a motor vehicle.

This project will greatly benefit the regional transportation system while meeting the priority objectives of USDOT’s BUILD program by emphasizing highway safety and improving local and regional economic competitiveness in a rural area.

For Forest Lake, Highway 8 is our connection to smaller cities to the east that rely on us as a rural hub for shopping, services and other needs, while we rely on them for our workforce and customer base.

For the reasons above, I urge your full consideration of Chisago County's application for the US Highway 8 Reconstruction Project. If you have any questions or need additional information, please don't hesitate to contact me.

Sincerely,

Blake Roberts
Mayor
City of Forest Lake, MN

STAFF REPORT



MEETING DATE: February 23, 2026
TO: Honorable Mayor and City Council
STAFF ORIGINATOR: Dave Adams, Public Works Director
AGENDA ITEM: A Resolution Of Support For County Highway 32 Improvement Project

INTRODUCTION:

Washington County has asked for a letter of support as they are looking to continue to finalize plans and right-of-way acquisitions necessary for the construction of the CSAH 32 project.

ANALYSIS:

(CSAH) 32 is a regionally important east-west collector roadway between Interstate-35 and Trunk Highway 61 in the City of Forest Lake. This corridor has seen continued growth with the construction of the overpass over Interstate-35 and the pavement has begun to fail. This corridor also lacks adequate pedestrian and bicycle accommodation and accessibility.

This improvement project will result in a reconstructed street, inclusion of pedestrian and bicycle facilities, and result in the realignment of Forest Road and 4th Street SW which was greatly supported by the Community during its multiple open house events.

RECOMMENDATION:

That City Council makes a **“Motion to approve Resolution No. 02-23-26-01 a Resolution Of Support For County Highway 32 Improvement Project.”**

ATTACHMENTS:

Resolution no 02-23-26-01 A Resolution Of Support For County Highway 32 Improvement Project (County Project No. C.P. 13201)

**CITY OF FOREST LAKE
WASHINGTON COUNTY, MINNESOTA**

RESOLUTION NO. 02-23-26-01

**A RESOLUTION OF SUPPORT FOR COUNTY HIGHWAY 32 IMPROVEMENT PROJECT (COUNTY
PROJECT NO. C.P. 13201)**

WHEREAS, Washington County has, through its Capital Improvement Plan (CIP), recommended a project on County State Aid Highway (CSAH) No. 32, also known as 11th Avenue, to reconstruct the highway to improve safety, access, and highway operations as well as provide separated pedestrian facilities; and

WHEREAS, realigning Forest Road to the west to align with 4th Street has long been desired by the City of Forest Lake to improve safety, efficiency, and intersection operations; and

WHEREAS, the City of Forest Lake and Washington County have engaged in a lengthy community engagement process as part of the preliminary design effort intended to gather and consider public feedback for the proposed improvements; and

WHEREAS, through this project's process and public engagement, this capital improvement project is the proper time to reconstruct CSAH 32 and realign Forest Road; and

WHEREAS, a preferred concept project layout showing the proposed improvements on and along CSAH 32 and the realignment of Forest Road has been prepared and provided to the City of Forest Lake; and

WHEREAS, a preliminary project cost estimate for the project has been prepared and presented to the City of Forest Lake for potential project costs; and

WHEREAS, the project was awarded \$5,000,000 dollars towards construction from Congressman Stauber's office; and

WHEREAS, prior to advertising for contractor bids on the project, Washington County will present the City of Forest Lake with a Cooperative Agreement including an updated cost estimate and bidding plans for support;

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Forest Lake Minnesota, that:

1. That the City Council of the City of Forest Lake supports the preferred concept project layout, dated March 3, 2025; and
2. That the City Council of the City of Forest Lake supports the County continuing with the development of final plans and right-of-way acquisitions necessary for the construction of the project.

Adopted in the regular session of the Forest Lake City Council on the 23rd day of February 2026.

CITY OF FOREST LAKE

By: _____
Blake Roberts
Its Mayor

Attest: _____
Jolleen Chaika
Assistant City Administrator/Clerk



Office of Engineering

1408 Lake Street South
Forest Lake, MN 55025
www.ci.forest-lake.mn.us

February 16, 2026

Honorable Mayor and City Council
1408 Lake Street South
Forest Lake, MN 55025

Re: Resolution Applying for a Grant from the Metropolitan Council Environmental Services
2023 State Bond Funded Municipal Inflow and Infiltration (I/I) Grant Program, and
State of Minnesota General Obligation Bond Financed Certification Form

Dear Mayor and Council:

The Metropolitan Council Environmental Services 2023 State Bond Funded Municipal Inflow and Infiltration (I/I) Grant Program was appropriated \$12,000,000 by the Minnesota Legislature for grants to municipalities to reduce inflow and infiltration in their public sewer system infrastructure.

A percentage of construction costs for reducing inflow and infiltration from January 1, 2024 to December 31, 2025 are eligible for reimbursement through this grant program. The City has completed grant eligible construction on the 2025 Sanitary Sewer Lining project, 2024-2025 Sanitary Sewer Manhole Lining project, and Lift Station 25T Replacement project.

The City received a letter of intent from MCES showing a minimum allocation of \$50,000 plus an additional allocation estimated at \$105,250 based on the total amount of eligible work completed by the City and by all grant participants. Final grant amounts are expected to be determined by May 1, 2026.

In order to receive the grant money from MCES, the City must submit required information before entering into a grant agreement with MCES.

The first required item is a resolution applying for the grant.

The attached Resolution Applying for a Grant from the Metropolitan Council Environmental Services 2023 State Bond Funded Municipal Inflow and Infiltration (I/I) Grant Program is recommended for adoption to satisfy the first requirement.

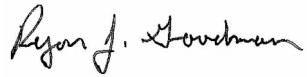
The second required item is a certification form that the City owns the property the improvements were completed on (or that it is in Right of Way or permanent easement) and acknowledges the restrictions and encumbrances to the property associated with the bond financed grant funds.

The attached State of Minnesota General Obligation Bond Financed Certification form is recommended for approval to satisfy the second requirement.

If you have any questions, please feel free to contact me at 612.597.7140.

Sincerely,

BOLTON & MENK, INC.

A handwritten signature in black ink that reads "Ryan J. Goodman". The signature is written in a cursive style with a large initial 'R' and 'G'.

Ryan J. Goodman, P.E.
City Engineer

Attachments: Resolution Applying for a Grant from the Metropolitan Council Environmental Services
2023 State Bond Funded Municipal Inflow and Infiltration (I/I) Grant Program
State of Minnesota General Obligation Bond Financed Certification form

**CITY OF FOREST LAKE
WASHINGTON COUNTY, MINNESOTA
RESOLUTION NO. 02-23-26-02**

**A RESOLUTION ON APPLYING FOR A GRANT FROM THE METROPOLITAN COUNCIL
ENVIRONMENTAL SERVICES 2023 STATE BOND FUNDED MUNICIPAL INFLOW AND
INFILTRATION (I/I) GRANT PROGRAM**

WHEREAS, the Minnesota Legislature appropriated \$12,000,000 in general obligation bond funds, to be administered by Metropolitan Council Environmental Services (MCES), for grants to municipalities to reduce inflow and infiltration in their public system infrastructure; and

WHEREAS, application to participate in the MCES 2023 State Bond Funded Municipal Inflow and Infiltration (I/I) Grant Program (Grant Program) was made on January 22, 2024, for reimbursement of a percentage of the construction costs of the 2025 Sanitary Sewer Lining project, 2024-2025 Sanitary Sewer Manhole Lining project, and Lift Station 25T Replacement project (Projects); and

WHEREAS, the City of Forest Lake was notified by MCES Letter of Intent dated February 5, 2024, of approval to participate in the Grant Program and of a Preliminary Minimum Allocation of \$50,000 with provisions for additional distribution of available funding for eligible costs; and

WHEREAS, MCES has sent notice that to receive funding, applicants must submit required information before entering into a grant agreement (the Grant Agreement) with MCES;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FOREST LAKE, WASHINGTON COUNTY, MINNESOTA AS FOLLOWS:

1. The city of Forest Lake has the legal authority to apply for the grant; and
2. The city of Forest Lake authorizes its Mayor and its City Clerk to execute the Grant Agreement, by signature, on behalf of the city of Forest Lake.

ADOPTED by the Forest Lake City Council this 23rd day of February, 2026.

CITY OF FOREST LAKE

By: _____
Blake Roberts
Its: Mayor

Attest: _____
Jolleen Chaika
Its: Assistant City Administrator/City Clerk

Attachment I-A

**State of Minnesota
General Obligation Bond Financed
CERTIFICATION**

The undersigned hereby certifies as follows:

This Certification is being submitted pursuant to the Waiver of Real Property Declaration granted by Minnesota Management and Budget to Metropolitan Council for Municipal Publicly Owned Infrastructure Inflow/Infiltration projects or the portions thereof which lie entirely within public road, street and highway rights-of-way and utility easements.

The City of Forest Lake certifies that the City of Forest Lake has read and will comply with the terms and conditions of the Waiver of Real Property Declaration, a copy of which is attached to this Certification and further, that the Governmental Program which is the subject of and described in the Municipal Publicly-Owned Infrastructure Inflow/Infiltration Grant Agreement

[No. _____] between the City of Forest Lake and Metropolitan Council qualifies for the Waiver of Real Property Declaration attached hereto.

The undersigned owns fee title to property and or permanent easement and/or other easement which meets the requirements of this Agreement for wastewater collection purposes and/or permit for pipe in City of Forest Lake and Washington County public right of way which meets the requirements of this Agreement for wastewater collection purposes and a wastewater collection system within the fee title, permanent easement, and/or the other easement and wastewater collection system being located in Washington County, Minnesota. The fee title property, permanent easement and/or other easement and the wastewater collection system therein is referred to as "Restricted Property" and is described in Exhibit A attached hereto by **legal description, narrative description, or diagram.**

As the owner of the Restricted Property, the undersigned hereby acknowledges the following restrictions and encumbrances with respect to the Restricted Property:

- A. The Restricted Property is State bond financed property within the meaning of Minn. Stat. § 16A.695 that exists as of the effective date of the grant agreement identified in paragraph B below, is subject to the encumbrance created and requirements imposed by such statutory provision, and cannot be sold, mortgaged, encumbered or otherwise disposed of without the approval of the Commissioner of Minnesota Management and Budget, or its successor, which approval must be evidenced by a written statement

Exhibit A
LEGAL DESCRIPTION, NARRATIVE DESCRIPTION, OR MAP OF RESTRICTED PROPERTY

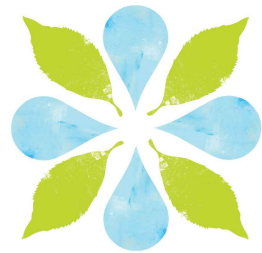
Please see attached map

CITY OF FOREST LAKE, MINNESOTA

CONSTRUCTION PLANS FOR

2025 SANITARY SEWER LINING PROJECT

SANITARY SEWER LINING
APRIL, 2025



Forest Lake
AS GOOD AS IT SOUNDS

RESOURCE LIST

CITY OF FOREST LAKE

City Hall
1408 Lake St S,
Forest Lake, MN 55025

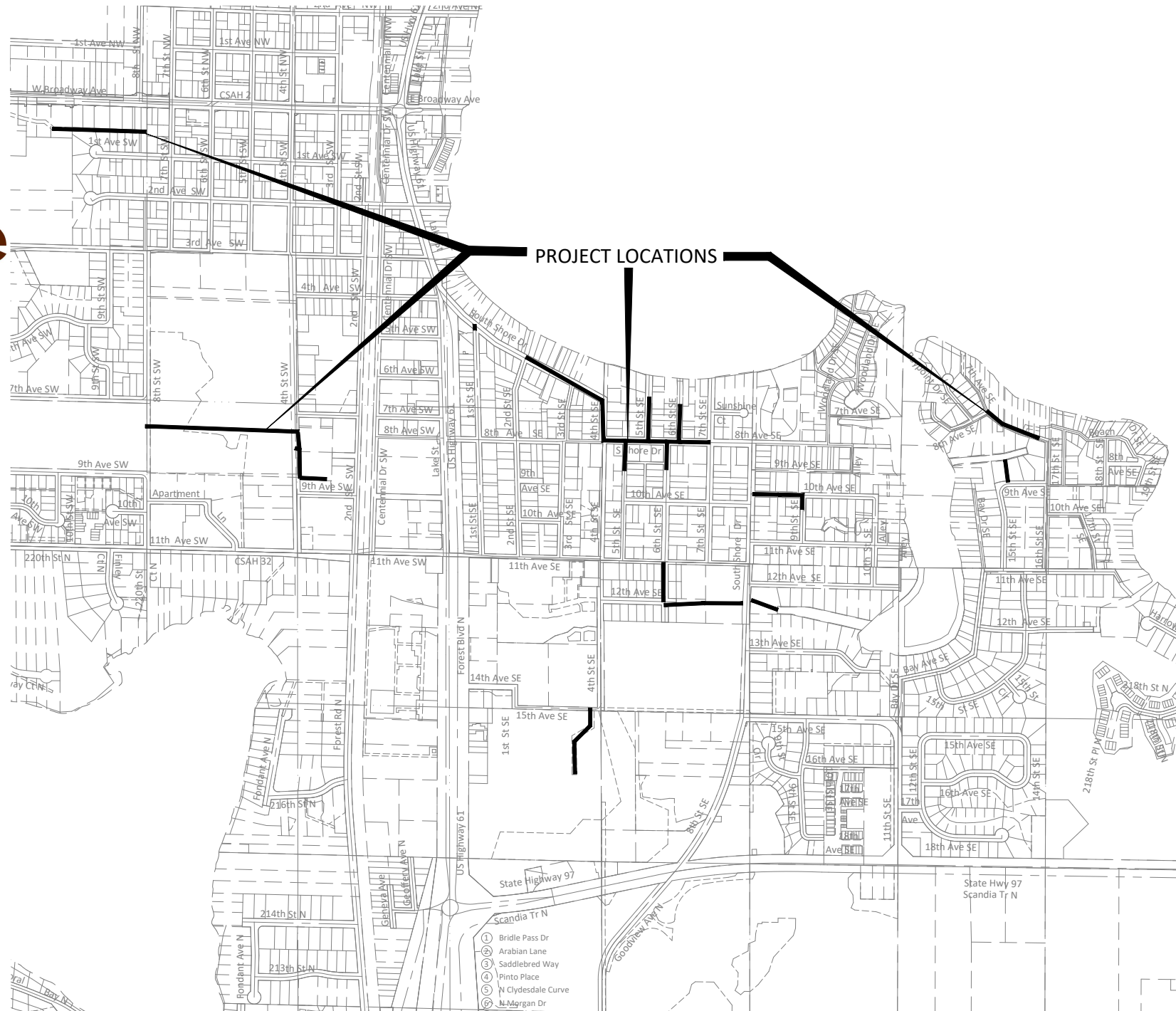
City Administrator:
Mark Statz

Mayor: Blake Roberts

City Council Members:
Hanna Valento
Leif Erickson
Jeff Larson
Kevin Miller

Public Works Superintendent:
Dave Adams

City Engineer:
Ryan Goodman P.E.



SHEET NUMBER	SHEET TITLE
GENERAL	
GO.01	TITLE SHEET
CIVIL	
C1.01	PIPE SCHEDULE TABLE
C4.01 - C4.02	SANITARY SEWER LINING PLAN
THIS PLAN SET CONTAINS 4 SHEETS.	

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL, 1-800-252-1166 OR 651-454-0002.

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D UNLESS OTHERWISE NOTED. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

MAP LEGEND

— PROJECT LIMITS

MAP OF THE
CITY OF FOREST LAKE
WASHINGTON COUNTY, MN



© Bolton & Menk, Inc. 2025. All Rights Reserved. PLAN: 24X.136584-001 (CAD) 136584-001.dwg 7/11/2025 5:54:02 AM

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
Ryan Goodman
RYAN GOODMAN
LIC. NO. 46864 DATE 4/14/2025



3507 HIGH POINT DRIVE NORTH,
BLDG. 1 SUITE E130
OAKDALE, MN 55128
Phone: (651) 704-9970
Email: oakdale@bolton-menk.com
www.bolton-menk.com



DESIGNED	NO.	ISSUED FOR	DATE
CAQ	0	BID	4/14/2025
DRAWN	1	ADD 1	5/5/2025
CAQ	2	ADD 2	5/7/2025
CHECKED	3	CONST	7/11/2025
ICB			
CLIENT PROJ. NO.	24X.136584		

FOREST LAKE, MINNESOTA
2025 SANITARY SEWER LINING PROJECT

TITLE SHEET

SHEET
GO.01



Legend

- Sanitary Manholes
- Air Release Manhole
- Lift Stations
- Sanitary Service Pipe
- Sanitary Pipe
- Abandoned Sanitary Pipe
- Forcemain
- City Limits
- Parcels 01/19/2026
- Lot Lines
- Aerials2025
- Red: Band_1
- Green: Band_2
- Blue: Band_3

2024 Sanitary MH Lining (11C5 and 11C19)



Disclaimer:

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Forest Lake is not responsible for any inaccuracies herein contained.

0 263 Feet



Legend

- Sanitary Manholes
- Air Release Manhole
- Lift Stations
- Sanitary Service Pipe
- Sanitary Pipe
- Abandoned Sanitary Pipe
- Forcemain
- City Limits
- Parcels 01/19/2026
- Lot Lines

Aerials2025

- Red: Band_1
- Green: Band_2
- Blue: Band_3

MH 31T55

MH 31T42

2024 Sanitary MH Lining (31T42 and 31T55)



Disclaimer:

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0 263 Feet



BOLTON & MENK

Real People. Real Solutions.



Legend

- Sanitary Manholes
- ⊙ Air Release Manhole
- Lift Stations
- Sanitary Service Pipe
- Sanitary Pipe
- Abandoned Sanitary Pipe
- Forcemain
- City Limits
- Parcels 01/19/2026
- Lot Lines
- Aerials2025**
- Red: Band_1
- Green: Band_2
- Blue: Band_3

2025 Sanitary MH Lining (4C3 thru 4C13)



Disclaimer:

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0 263 Feet



Forest Lake
AS GOOD AS IT SOUNDS

RESOURCE LIST

CITY OF FOREST LAKE

City Hall
1408 Lake St S,
Forest Lake, MN 55025

City Administrator:
Patrick Casey

Mayor: Mara Bain

City Council Members:
Kathy Bystrom
Sam Husnik
Kelly Monson
Hanna Valento

Public Works
Superintendent:
Dave Adams

City Engineer:
Ryan Goodman P.E.

MAP OF THE
CITY OF FOREST LAKE
WASHINGTON COUNTY, MN



MAP LEGEND

- PROJECT SITE LOCATIONS
- BID LOCATION

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL, 1-800-252-1166 OR 651-454-0002.

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D UNLESS OTHERWISE NOTED. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

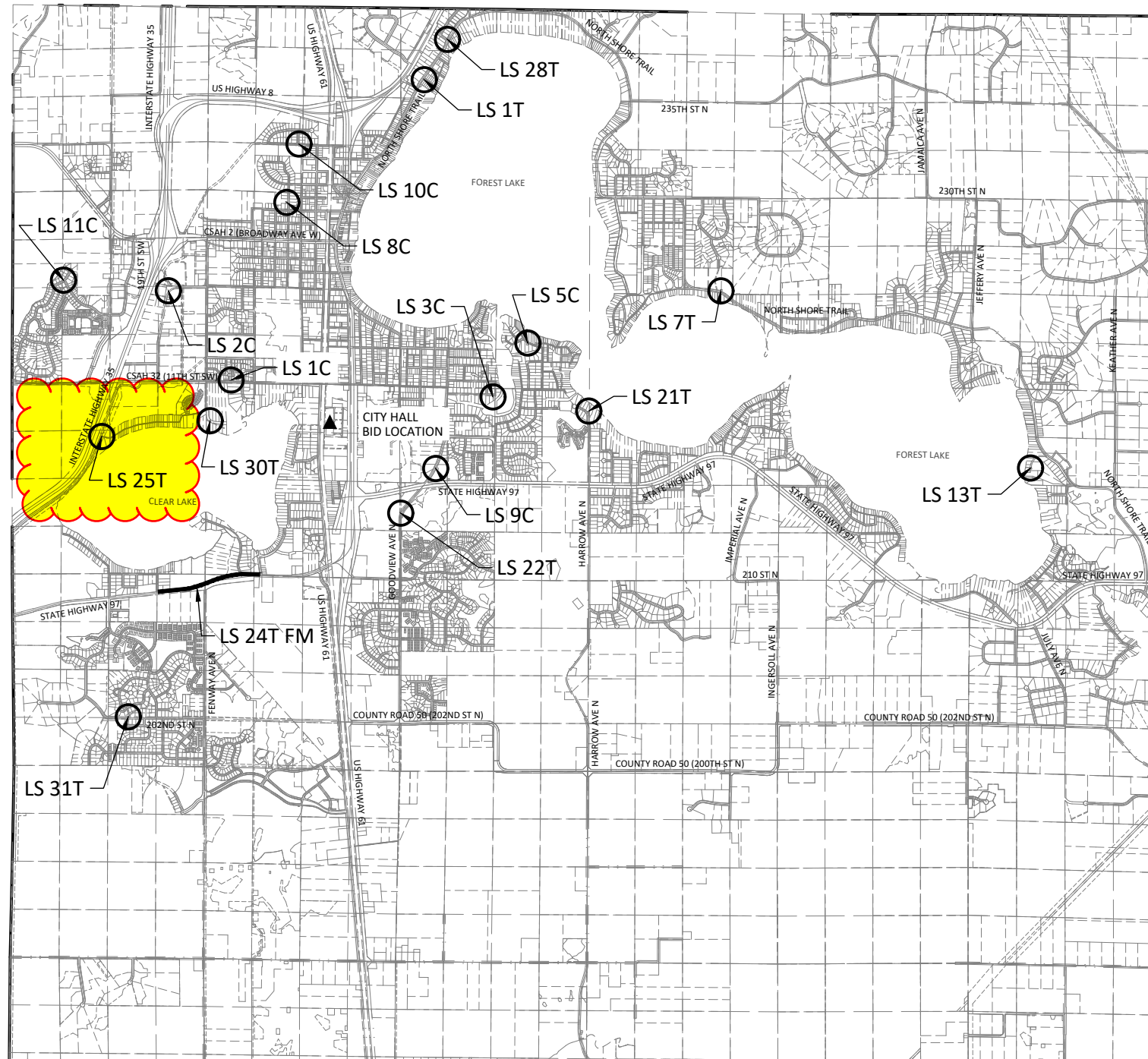
CITY OF FOREST LAKE, MINNESOTA

CONSTRUCTION PLANS FOR

2022-2023 LIFT STATION AND FORCEMAIN IMPROVEMENTS

SANITARY SEWER LIFT STATION RECONSTRUCTION AND REHABILITATION, SANITARY SEWER FORCEMAIN REPLACEMENT, BITUMINOUS STREET PAVEMENT, CONCRETE DRIVEWAY PAVEMENT, TURF RESTORATION

JANUARY 2022



SHEET NUMBER	SHEET TITLE
G-1	TITLE SHEET
G-2	LOCATION PLAN
G-3	LEGEND
G-4 - G-7	STANDARD DETAILS & GENERAL NOTES
G-8	ELECTRICAL DETAILS
1T-1 - 1T-4	LIFT STATION 1T
7T-1 - 7T-3	LIFT STATION 7T
13T-1 - 13T-3	LIFT STATION 13T
21T-1 - 21T-3	LIFT STATION 21T
22T-1 - 22T-4	LIFT STATION 22T
24T-1 - 24T-2	LIFT STATION 24T FORCEMAIN
28T-1 - 28T-4	LIFT STATION 28T
30T-1 - 30T-5	LIFT STATION 30T
31T-1 - 31T-6	LIFT STATION 31T
2C-1 - 2C-2	LIFT STATION 2C
3C-1 - 3C-5	LIFT STATION 3C
5C-1 - 5C-5	LIFT STATION 5C
8C-1 - 8C-5	LIFT STATION 8C
9C-1 - 9C-2	LIFT STATION 9C
10C-1 - 10C-5	LIFT STATION 10C
11C-1 - 11C-5	LIFT STATION 11C
ALTERNATE #1	
25T-1 - 25T-5	LIFT STATION 25T

THIS PLAN SET CONTAINS 10 SHEETS.

--- GOVERNING SPECIFICATIONS ---

THE 2020 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.

THE CITY OF FOREST LAKE ENGINEERING DESIGN STANDARDS AND THE 2013 EDITION OF THE CITY ENGINEER'S ASSOCIATION OF MINNESOTA "STANDARD SPECIFICATIONS" SHALL GOVERN FOR SANITARY SEWER AND WATERMAIN WORK.

ALL FEDERAL, STATE, AND LOCAL LAWS, REGULATIONS, AND ORDINANCES SHALL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO, AND BE INSTALLED IN ACCORDANCE WITH, THE "MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES" (MN MUTCD) AND PART VI, "FIELD MANUAL" FOR TEMPORARY TRAFFIC CONTROL DEVICES.

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I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
Jeremy G. Hauser
JEREMY G. HAUSER
LIC. NO. 46703 DATE 01/24/2022



3507 HIGH POINT DRIVE NORTH
BLDG. 1 SUITE E130
OAKDALE, MINNESOTA 55128
Phone: (651) 704-9970
Email: Oakdale@bolton-menk.com
www.bolton-menk.com

DESIGNED	NO.	ISSUED FOR	DATE
JGH	BID		01/24/2022
ICB/JGH	CON		05/18/2022
RIG			
CLIENT PROJ. NO. 0N1.124726			

PROJECT DATUM:
HORIZONTAL: WASHINGTON COUNTY NAD 83 (1986 ADJ.)
VERTICAL: NAVD 88

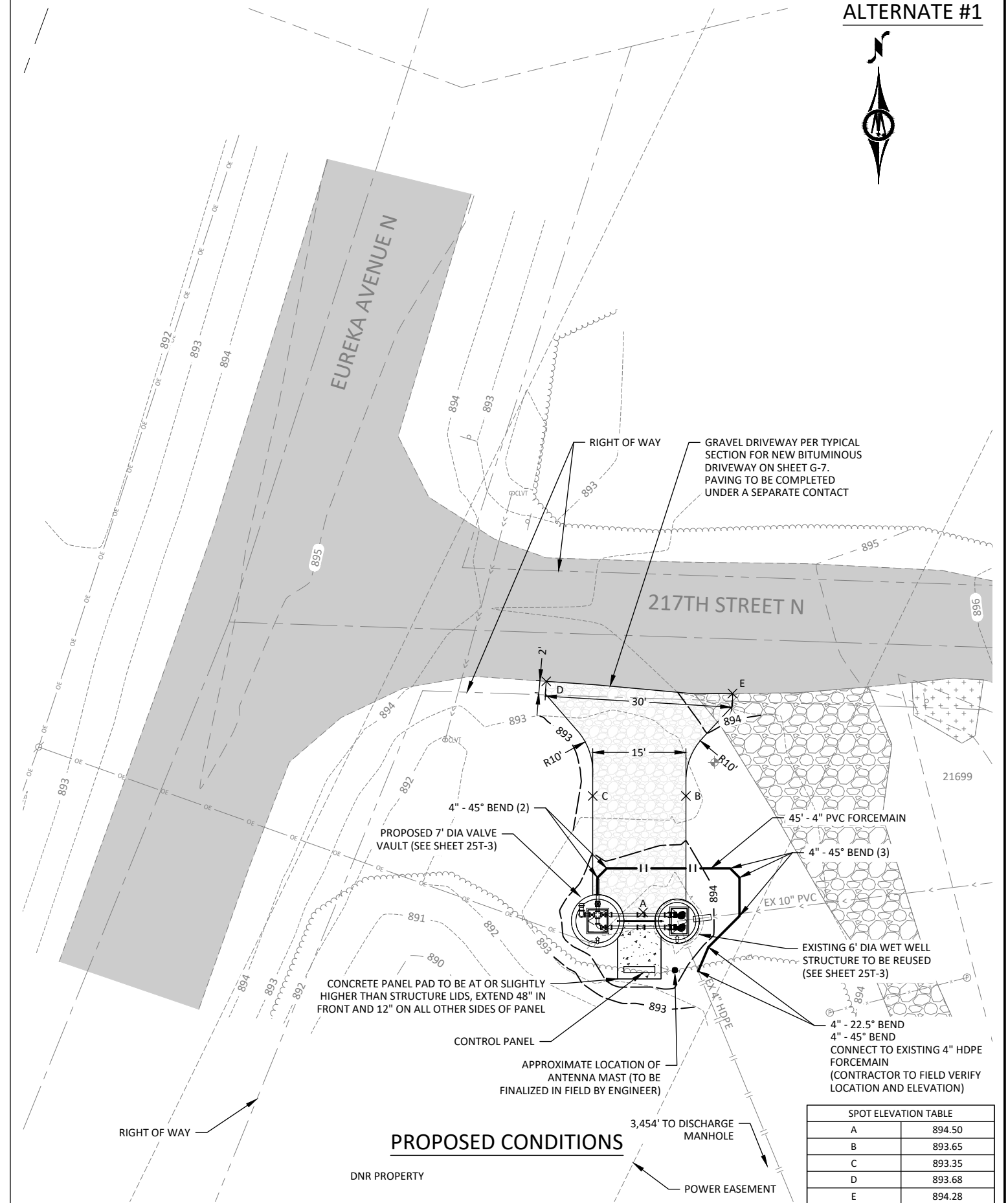
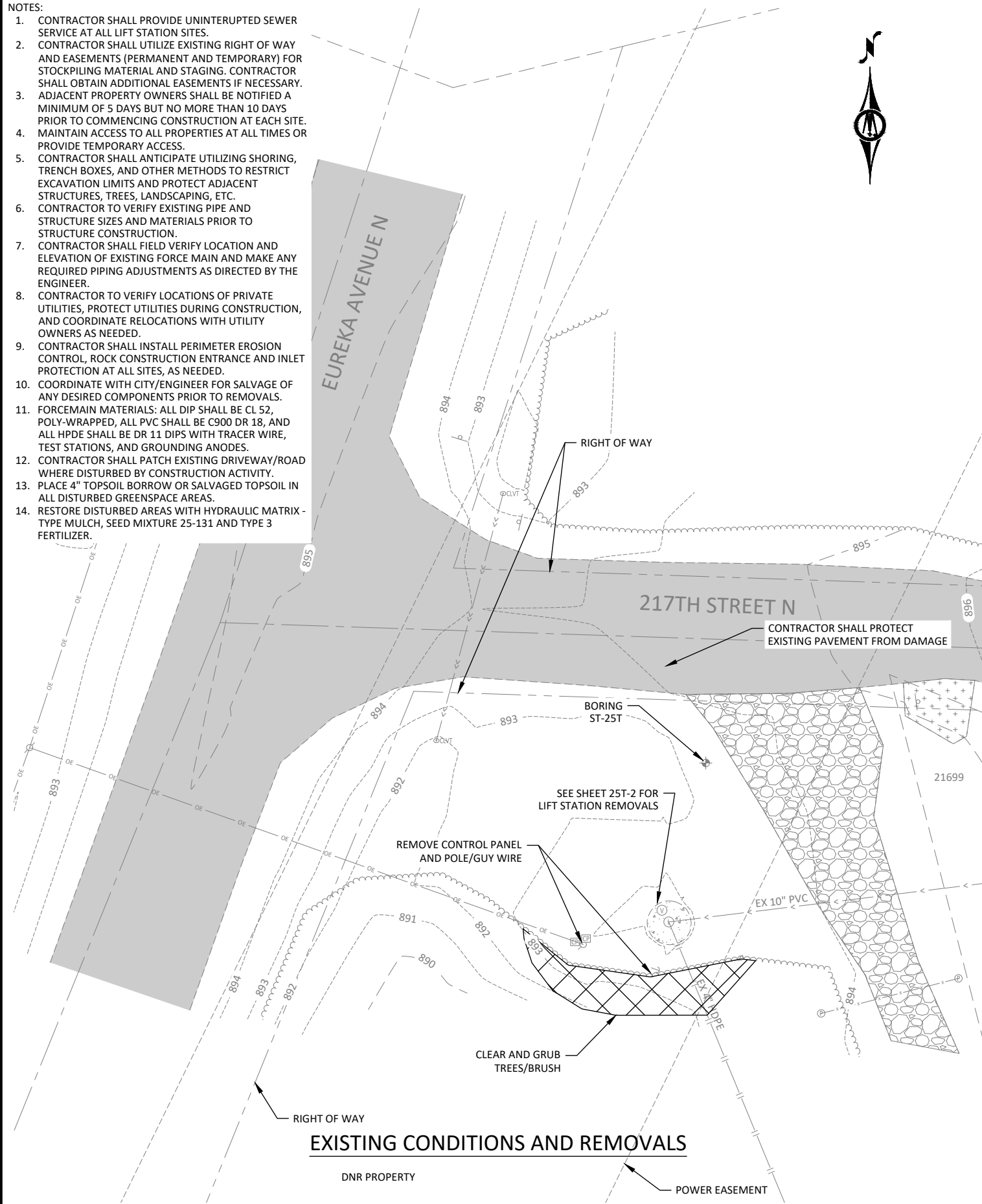
FOREST LAKE, MINNESOTA
2022-2023 LIFT STATION AND FORCEMAIN IMPROVEMENTS
TITLE SHEET

RECORD DRAWING INFORMATION	
OBSERVER:	
CONTRACTOR:	
DATE:	

SHEET
G-1

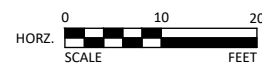
NOTES:

1. CONTRACTOR SHALL PROVIDE UNINTERRUPTED SEWER SERVICE AT ALL LIFT STATION SITES.
2. CONTRACTOR SHALL UTILIZE EXISTING RIGHT OF WAY AND EASEMENTS (PERMANENT AND TEMPORARY) FOR STOCKPILING MATERIAL AND STAGING. CONTRACTOR SHALL OBTAIN ADDITIONAL EASEMENTS IF NECESSARY.
3. ADJACENT PROPERTY OWNERS SHALL BE NOTIFIED A MINIMUM OF 5 DAYS BUT NO MORE THAN 10 DAYS PRIOR TO COMMENCING CONSTRUCTION AT EACH SITE.
4. MAINTAIN ACCESS TO ALL PROPERTIES AT ALL TIMES OR PROVIDE TEMPORARY ACCESS.
5. CONTRACTOR SHALL ANTICIPATE UTILIZING SHORING, TRENCH BOXES, AND OTHER METHODS TO RESTRICT EXCAVATION LIMITS AND PROTECT ADJACENT STRUCTURES, TREES, LANDSCAPING, ETC.
6. CONTRACTOR TO VERIFY EXISTING PIPE AND STRUCTURE SIZES AND MATERIALS PRIOR TO STRUCTURE CONSTRUCTION.
7. CONTRACTOR SHALL FIELD VERIFY LOCATION AND ELEVATION OF EXISTING FORCE MAIN AND MAKE ANY REQUIRED PIPING ADJUSTMENTS AS DIRECTED BY THE ENGINEER.
8. CONTRACTOR TO VERIFY LOCATIONS OF PRIVATE UTILITIES, PROTECT UTILITIES DURING CONSTRUCTION, AND COORDINATE RELOCATIONS WITH UTILITY OWNERS AS NEEDED.
9. CONTRACTOR SHALL INSTALL PERIMETER EROSION CONTROL, ROCK CONSTRUCTION ENTRANCE AND INLET PROTECTION AT ALL SITES, AS NEEDED.
10. COORDINATE WITH CITY/ENGINEER FOR SALVAGE OF ANY DESIRED COMPONENTS PRIOR TO REMOVALS.
11. FORCEMAIN MATERIALS: ALL DIP SHALL BE CL 52, POLY-WRAPPED, ALL PVC SHALL BE C900 DR 18, AND ALL HDPE SHALL BE DR 11 DIPS WITH TRACER WIRE, TEST STATIONS, AND GROUNDING ANODES.
12. CONTRACTOR SHALL PATCH EXISTING DRIVEWAY/ROAD WHERE DISTURBED BY CONSTRUCTION ACTIVITY.
13. PLACE 4" TOPSOIL BORROW OR SALVAGED TOPSOIL IN ALL DISTURBED GREENSPACE AREAS.
14. RESTORE DISTURBED AREAS WITH HYDRAULIC MATRIX-TYPE MULCH, SEED MIXTURE 25-131 AND TYPE 3 FERTILIZER.



SPOT ELEVATION TABLE	
A	894.50
B	893.65
C	893.35
D	893.68
E	894.28

© Bolton & Menk, Inc. 2025. All Rights Reserved. ALTERNATE #1 25T-1.dwg 3/4/2025 11:23:18 AM



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Jeremy G. Hauser
 JEREMY G. HAUSER
 LIC. NO. 46703 DATE 01/24/2022



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 www.bolton-menk.com

DESIGNED	NO.	ISSUED FOR	DATE
JGH	0	BID	01/24/2022
DRAWN		CON	05/18/2022
CHECKED			
RIG			
CLIENT PROJ. NO.	0N1.124726		

FOREST LAKE, MINNESOTA

2022-2023 LIFT STATION AND FORCEMAIN IMPROVEMENTS
 ALTERNATE #1 - LIFT STATION 25T
 SITE PLAN

SHEET

25T-1



Office of Engineering

1408 Lake Street South
Forest Lake, MN 55025
www.ci.forest-lake.mn.us

February 18, 2026

Honorable Mayor and City Council
City of Forest Lake
1408 Lake Street South
Forest Lake, MN 55025

RE: Change Order No. 1
Eureka Avenue Improvements Project

Dear Mayor and Council:

Enclosed please find construction contract Change Order No. 1 for the Eureka Avenue Improvements project.

The original design for the Eureka Avenue Improvements project did not include street lighting. Several different options for street lighting were reviewed at the September 15, 2025 Council Workshop and Option 4A was chosen as the preferred option. This option included limited street lighting (9 lights) at parking areas, fishing pier, and intersections (see enclosed figures for locations).

The City has since budgeted \$225,000 from Fund 211 for design, plan preparation, and construction of the limited street lighting system for Eureka Avenue.

Street lighting design and plan preparation will need to be completed prior to construction. Design, plan preparation, administration, and construction engineering services are estimated at 25% of construction costs, or approximately \$37,000.

Change Order No. 1 provides for the construction costs for the addition of nine 28-foot tall blue decorative street lights and associated items to the project that will be furnished and installed by the Contractor. This Change Order will compensate the Contractor for this additional work in the amount of \$147,541.00.

The pricing included in Change Order No. 1 is only valid through February 24, 2026, after that date, the material costs will increase roughly 7%.

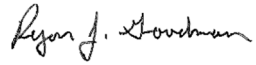
If the City is in favor of adding limited street lighting to the Eureka Avenue Improvements project, we recommend the Council:

- Approve construction contract Change Order No. 1 for Forest Lake Contracting, Inc. in the amount of \$147,541.00.
- Authorize Bolton and Menk to provide design, plan preparation, administration, and construction engineering services in the amount of \$37,000.00.

The City of Forest Lake is dedicated to providing friendly and efficient city services that enhance the quality of life for those who visit, work and live in the community.

If you have any questions or concerns regarding Change Order No. 1, please feel free to contact me before the council meeting at 612-597-7140.

Sincerely,

A handwritten signature in black ink that reads "Ryan J. Goodman". The signature is written in a cursive style.

Ryan J. Goodman, P.E.
City Engineer

Enclosures: Change Order No. 1
Option 4A Street Lighting Figures

Owner City of Forest Lake
 Engineer Bolton & Menk, Inc.
 Contractor Forest Lake Contracting, Inc.
 Contractor's Bonding Co. Western Surety Company

CHANGE ORDER NO. 1

PROJECT: Eureka Avenue Improvements
BMI PROJECT NO.: 0N1.131361 / SAP 214-594-002
OWNER: City of Forest Lake
CONTRACTOR: Forest Lake Contracting, Inc.

DATE: 2/18/2026

DESCRIPTION: This Change Order provides for the addition of nine 28-foot tall blue decorative street lights and associated items to the project that will be furnished and installed by the Contractor.

Contract Time: Is not changed due to this Change Order.

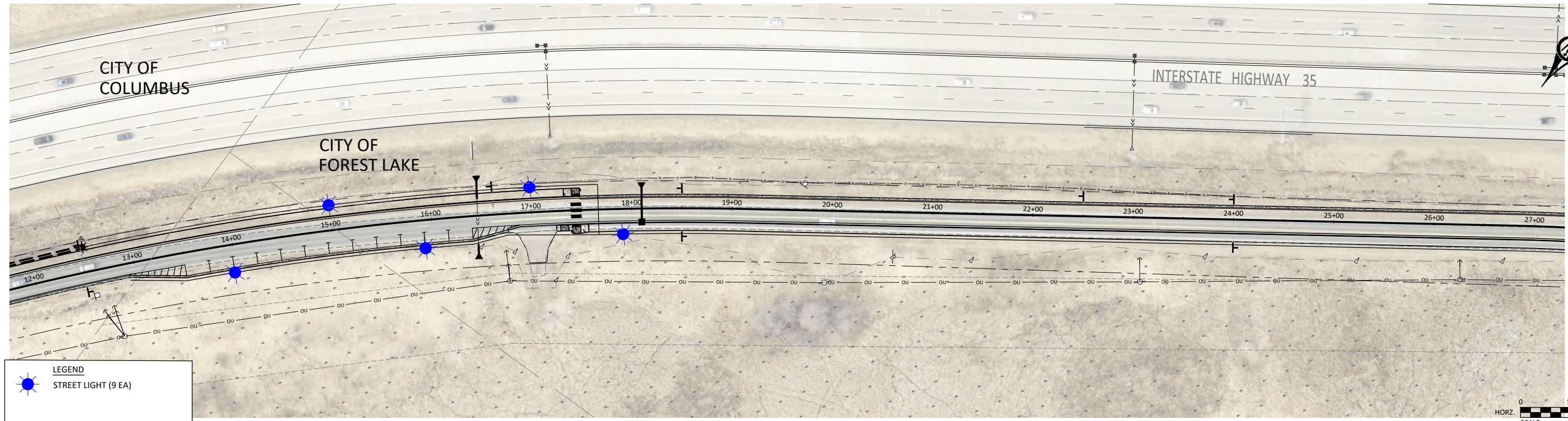
Item No.	Description	Estimated Quantity	Unit	Unit Price	Change in Contract Amount
CHANGE ORDER NO. 1					
1	LIGHTING UNIT TYPE SPECIAL 1 - 28' BLUE DECORATIVE	9	EA	\$8,742.00	\$ 78,678.00
2	LIGHT FOUNDATION DESIGN E MODIFIED	9	EA	\$985.00	\$ 8,865.00
3	SERVICE CABINET - TYPE RLF	1	EA	\$10,500.00	\$ 10,500.00
4	UNDERGROUND CABLE SPLICE	2	EA	\$403.00	\$ 806.00
5	RLF FOUNDATION	1	EA	\$633.00	\$ 633.00
6	HANDHOLE	2	EA	\$952.00	\$ 1,904.00
7	2" NON-METALLIC CONDUIT	4200	LF	\$4.00	\$ 16,800.00
8	UNDERGROUND WIRE 1/C 2 AWG	500	LF	\$4.31	\$ 2,155.00
9	UNDERGROUND WIRE 1/C 6 AWG	17000	LF	\$1.60	\$ 27,200.00
Change Order No. 1					\$ 147,541.00
Original Contract Amount					\$3,387,743.50
Change Order No. 1					\$147,541.00
New Contract Amount					\$3,535,284.50

APPROVED:

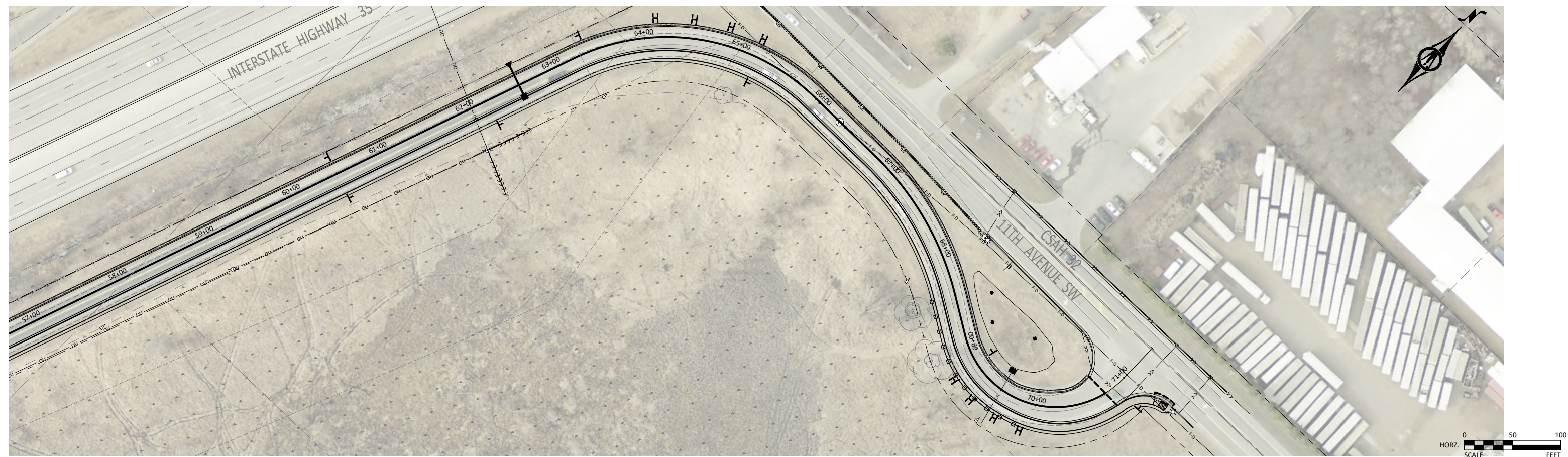
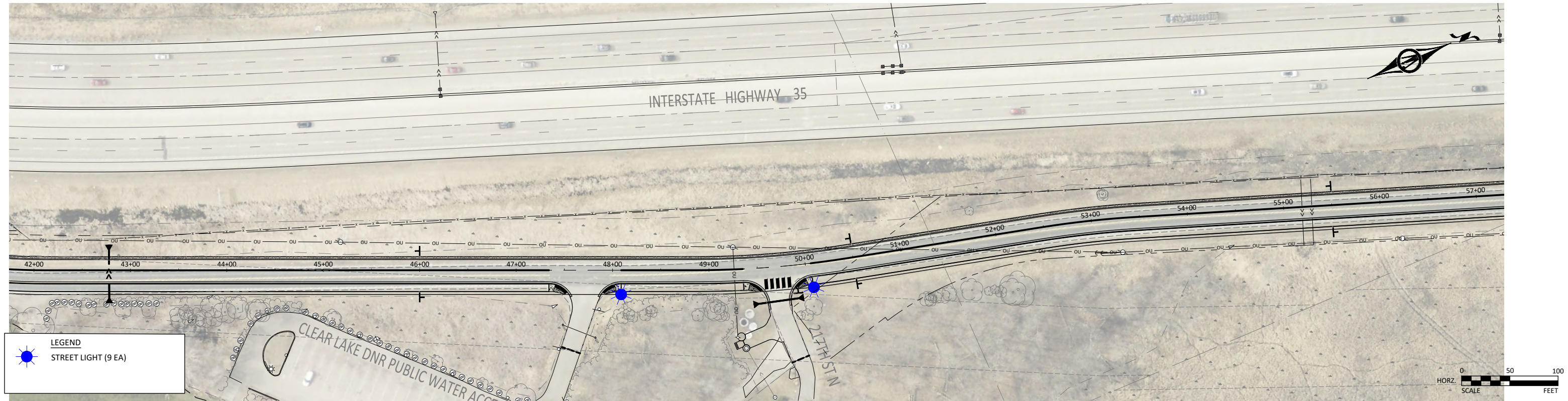
Bolton & Menk, Inc.: _____
Name Title Date

Forest Lake Contracting, Inc.: _____
Name Title Date

City of Forest Lake: _____
Name Title Date



H:\FRK\01\131361\CAD\C3D\MISC-131361-Street Lighting Eureka-9 Lights.dwg, 7/25/2025 12:23:52 PM





Office of Engineering

1408 Lake Street South
Forest Lake, MN 55025
www.ci.forest-lake.mn.us

February 17, 2026

Honorable Mayor and City Council
1408 Lake Street South
Forest Lake, MN 55025

RE: 2026 Street Pavement Maintenance Project
Approval of Plans Specifications and Authorize Advertisement for Bids

Dear Mayor and Council:

We have completed the plans and specifications for the 2026 Street Pavement Maintenance Project that was previously presented to the council and discussed at the recent council meetings. Please see the attached Project Plan Sheets for this year's project locations.

We request the Council approve the plans, specifications, and authorize advertisements for bids.

The total 2026 project budget including Hayward Avenue N is \$2,045,000.00 which comes from Fund 211 in the amount of \$1,970,000.00, along with Funds 631, 632, and 205 in the amount of \$25,000.00 each.

The anticipated project schedule is as follows:

Approve Plans & Specifications/Authorize Ad for Bid	February 9, 2026
Bid Opening	March 19, 2026
Consider Contract Award at City Council Meeting	April 9, 2026
Construction	May – October, 2026

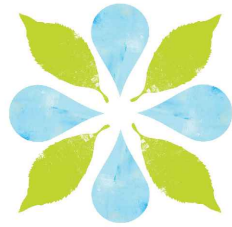
If you have any questions about the 2026 Street Pavement Maintenance Project, please feel free to contact me before the council meeting at 612-597-7140.

Sincerely,

Ryan J. Goodman, P.E.
City Engineer
(612) 597-7140

The City of Forest Lake is dedicated to providing friendly and efficient city services that enhance the quality of life for those who visit, work and live in the community.

Enclosure: Project Plan Sheets



Forest Lake
AS GOOD AS IT SOUNDS

CITY OF FOREST LAKE, MN

CONSTRUCTION PLANS FOR

2026 STREET MAINTENANCE PROJECT

BITUMINOUS RECLAMATION, BITUMINOUS PAVEMENT, STORM SEWER,
SANITARY SEWER, RESTORATION, AND SIGNAGE
FEBRUARY 2026

RESOURCE LIST

CITY OF FOREST LAKE

CITY HALL
1408 LAKE STREET SOUTH
FOREST LAKE, MN 55025

CITY ADMINISTRATOR:
MARK STATZ, P.E.

MAYOR: BLAKE ROBERTS

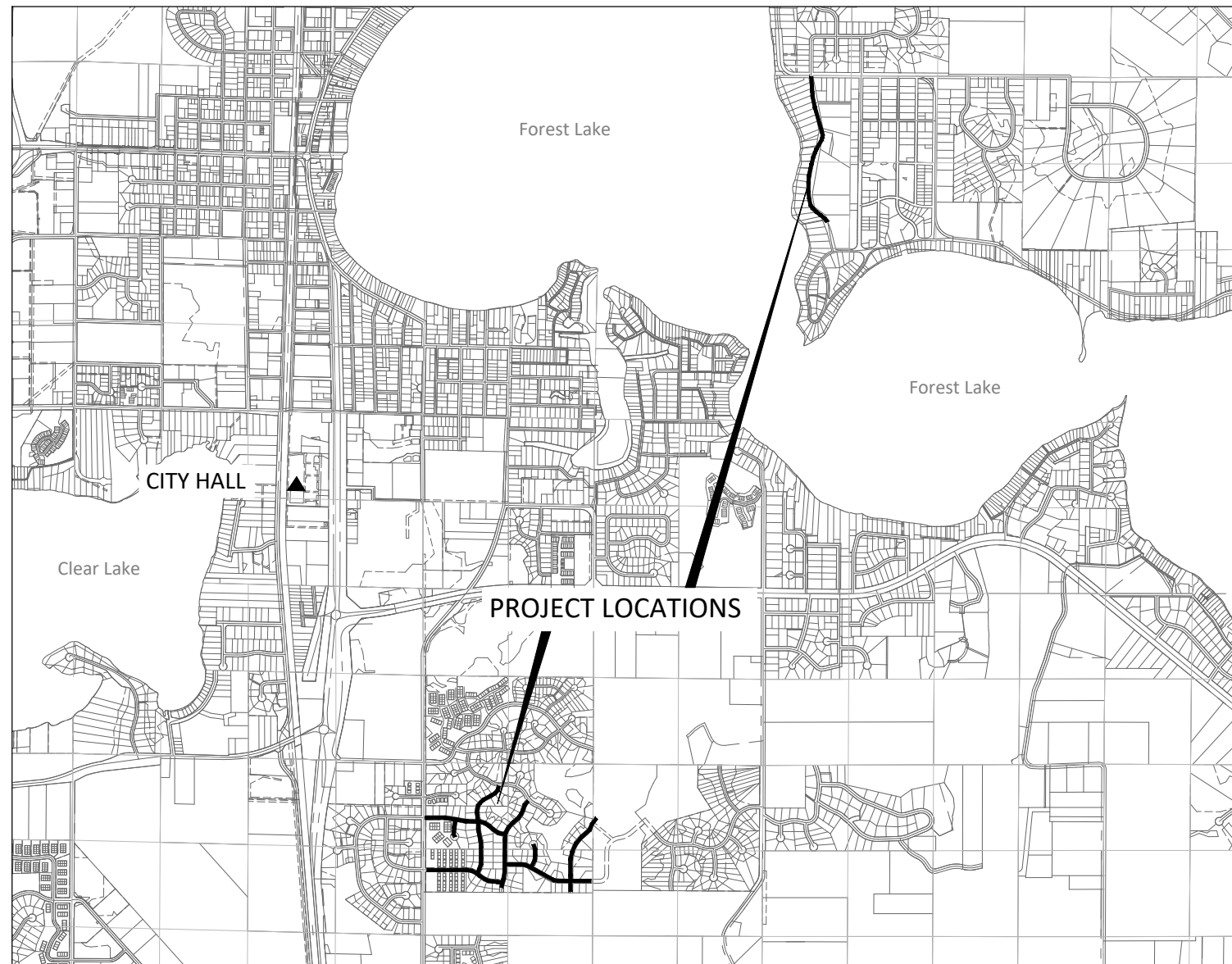
CITY COUNCIL MEMBERS:
HANNA VALENTO
LEIF ERICKSON
JEFF LARSON
KEVIN MILLER

PUBLIC WORKS SUPERINTENDENT:
DAVE ADAMS

CITY ENGINEER:
RYAN J. GOODMAN, P.E.

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL, 1-800-252-1166 OR 651-454-0002.

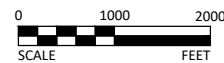
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SHEET NUMBER	SHEET TITLE
G0.01-G0.02	TITLE SHEET & LEGEND
G2.01-G2.03	LOCATION, PHASING, & EXCESS RECLAIM HAULING PLAN
C0.01-C0.05	EXISTING CONDITIONS & REMOVAL PLAN
C1.01-C1.11	TYPICAL SECTIONS, INSETS, & STANDARD DETAIL PLATES
C2.01-C2.05	EROSION CONTROL & RESTORATION PLAN
C4.01	SANITARY SEWER REPAIRS PLAN
C5.01-C5.05	STORM SEWER REPAIRS PLAN
C6.01-C6.05	STREET IMPROVEMENT PLAN

THIS PLAN SET CONTAINS 37 SHEETS.

MAP OF THE
CITY OF FOREST LAKE
WASHINGTON COUNTY, MN



MAP LEGEND

- PROJECT LIMITS
- CITY HALL

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I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Ryan J. Goodman
RYAN J. GOODMAN
LIC. NO. 40664 DATE 2/9/2026



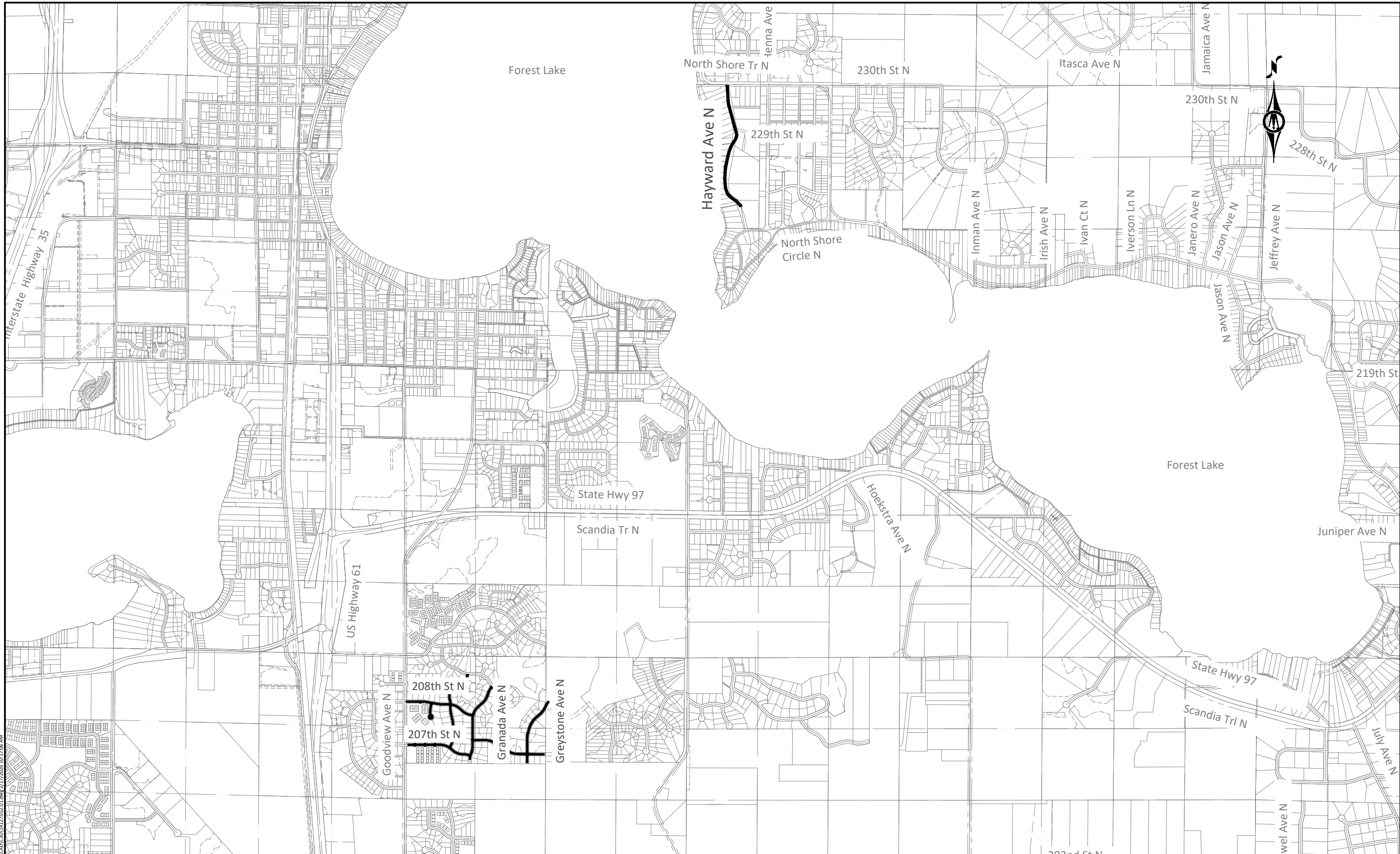
3507 HIGH POINT DRIVE NORTH
BLDG. 1 SUITE E130
OAKDALE, MINNESOTA 55128
Phone: (651) 704-9970
Email: Oakdale@bolton-menk.com
www.bolton-menk.com



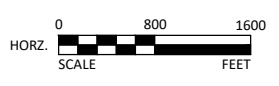
DESIGNED	NO.	ISSUED FOR	DATE
CAQ		BID	2/9/2026
DRAWN	CAQ		
CHECKED	ICB		
CLIENT PROJ. NO.	25X.141275		


FOREST LAKE, MINNESOTA
2026 STREET PAVEMENT MAINTENANCE PROJECT
TITLE SHEET

SHEET
G0.01



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 2/17/2026 10:17:05 AM



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 BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED
 PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

 RYAN J. GOODMAN
 LIC. NO. 40664 DATE 2/9/2026



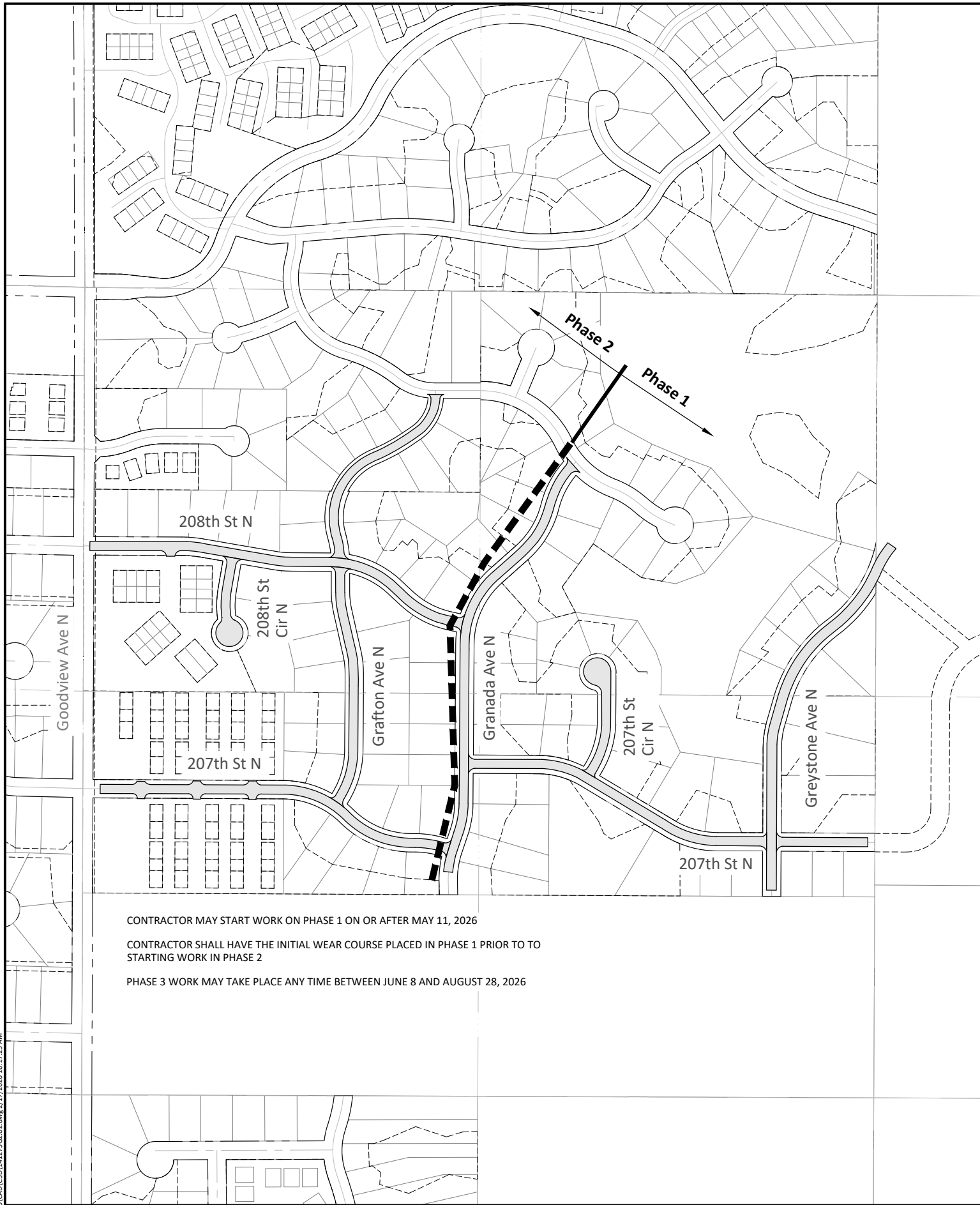
3507 HIGH POINT DRIVE NORTH
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 OAKDALE, MINNESOTA 55128
 Phone: (651) 704-9970
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 www.bolton-menk.com



DESIGNED	NO.	ISSUED FOR	DATE
CAQ		BID	2/9/2026
DRAWN			
CHECKED			
ICB			
CLIENT PROJ. NO.	25X.141275		

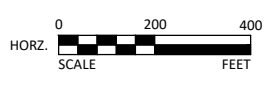
FOREST LAKE, MINNESOTA
 2026 STREET PAVEMENT MAINTENANCE PROJECT
 LOCATION AND PHASING
 LOCATION SHEET

SHEET
G2.01



CONTRACTOR MAY START WORK ON PHASE 1 ON OR AFTER MAY 11, 2026
 CONTRACTOR SHALL HAVE THE INITIAL WEAR COURSE PLACED IN PHASE 1 PRIOR TO TO STARTING WORK IN PHASE 2
 PHASE 3 WORK MAY TAKE PLACE ANY TIME BETWEEN JUNE 8 AND AUGUST 28, 2026

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Ryan J. Goodman
 RYAN J. GOODMAN
 LIC. NO. 40664 DATE 2/9/2026



3507 HIGH POINT DRIVE NORTH
 BLDG. 1 SUITE E130
 OAKDALE, MINNESOTA 55128
 Phone: (651) 704-9970
 Email: Oakdale@bolton-menk.com
 www.bolton-menk.com



DESIGNED	NO.	ISSUED FOR	DATE
CAQ		BID	2/9/2026
DRAWN			
CHECKED			
CLIENT PROJ. NO.	25X.141275		

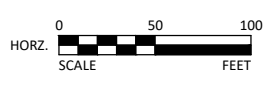
FOREST LAKE, MINNESOTA
 2026 STREET PAVEMENT MAINTENANCE PROJECT
 LOCATION AND PHASING
 PHASING

SHEET
G2.02

1. SALVAGE ALL STORM SEWER AND SANITARY SEWER CASTINGS - EXCEPT CBO1159 AND CBO013
2. REMOVE ALL CONCRETE AND HDPE RINGS
3. INSTALL CONCRETE RISERS ON DESIGNATED STRUCTURES.
4. REMOVE ALL GATE VALVE TOP SECTIONS AND LIDS
5. REMOVE ALL GATE VALVE ROD EXTENSIONS
6. REMOVE CONCRETE SIDEWALK AS DIRECTED BY ENGINEER
7. REMOVE SPOT CONCRETE CURB AND GUTTER AS DIRECTED BY ENGINEER
8. SAW CUT PAVEMENT AS DIRECTED BY ENGINEER



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Ryan J. Goodman
 RYAN J. GOODMAN
 LIC. NO. 40664 DATE 2/9/2026



3507 HIGH POINT DRIVE NORTH
 BLDG. 1 SUITE E130
 OAKDALE, MINNESOTA 55128
 Phone: (651) 704-9970
 Email: Oakdale@bolton-menk.com
 www.bolton-menk.com

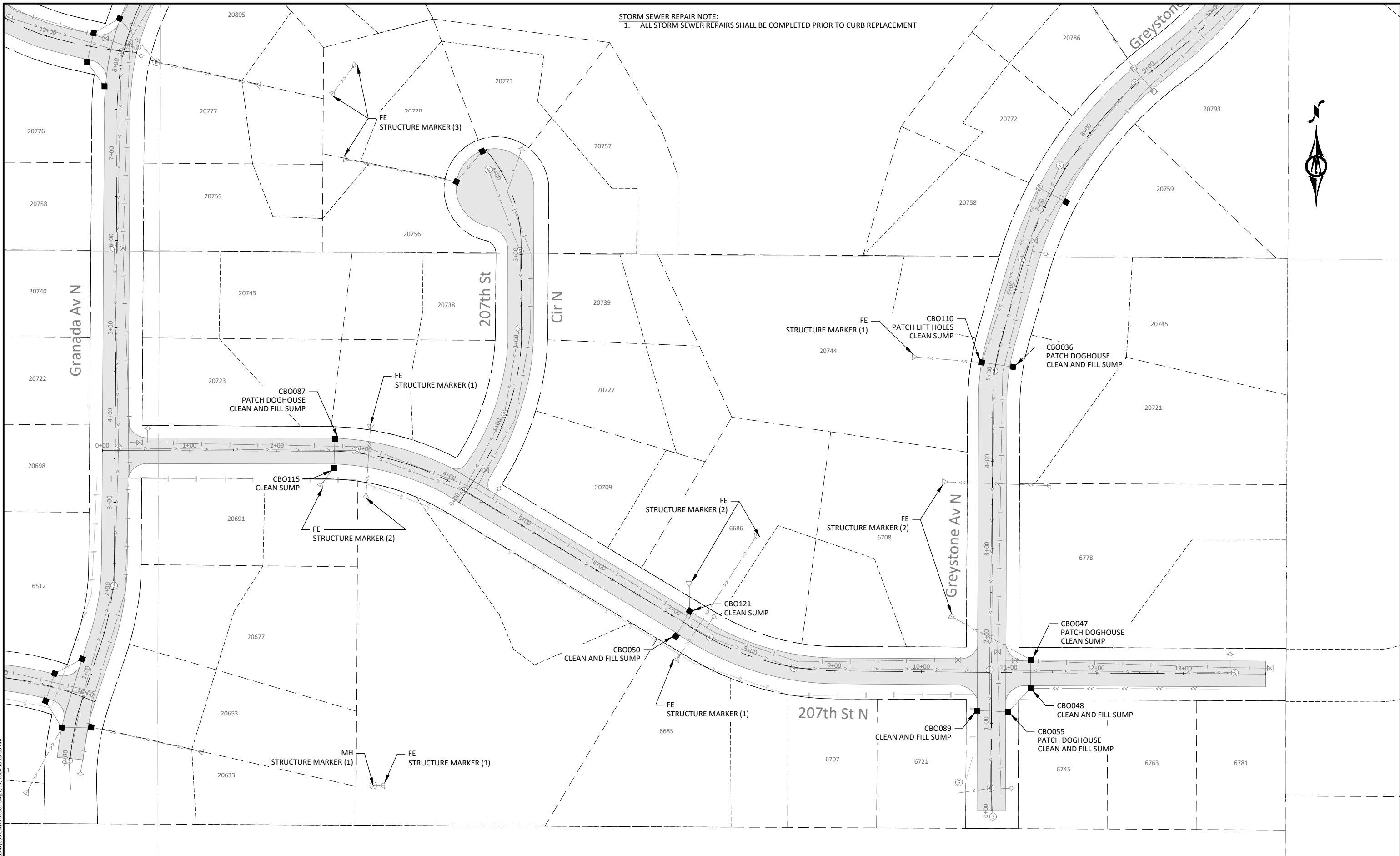


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CAQ		BID	2/9/2026
DRAWN			
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ICB			
CLIENT PROJ. NO.	25X.141275		

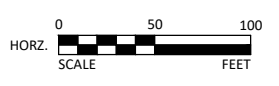
FOREST LAKE, MINNESOTA
 2026 STREET PAVEMENT MAINTENANCE PROJECT
 REMOVALS
 GRANADA AVE, GREYSTONE AVE

SHEET
 C0.04

STORM SEWER REPAIR NOTE:
 1. ALL STORM SEWER REPAIRS SHALL BE COMPLETED PRIOR TO CURB REPLACEMENT



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I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
 RYAN J. GOODMAN
 LIC. NO. 40664 DATE 2/9/2026



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 OAKDALE, MINNESOTA 55128
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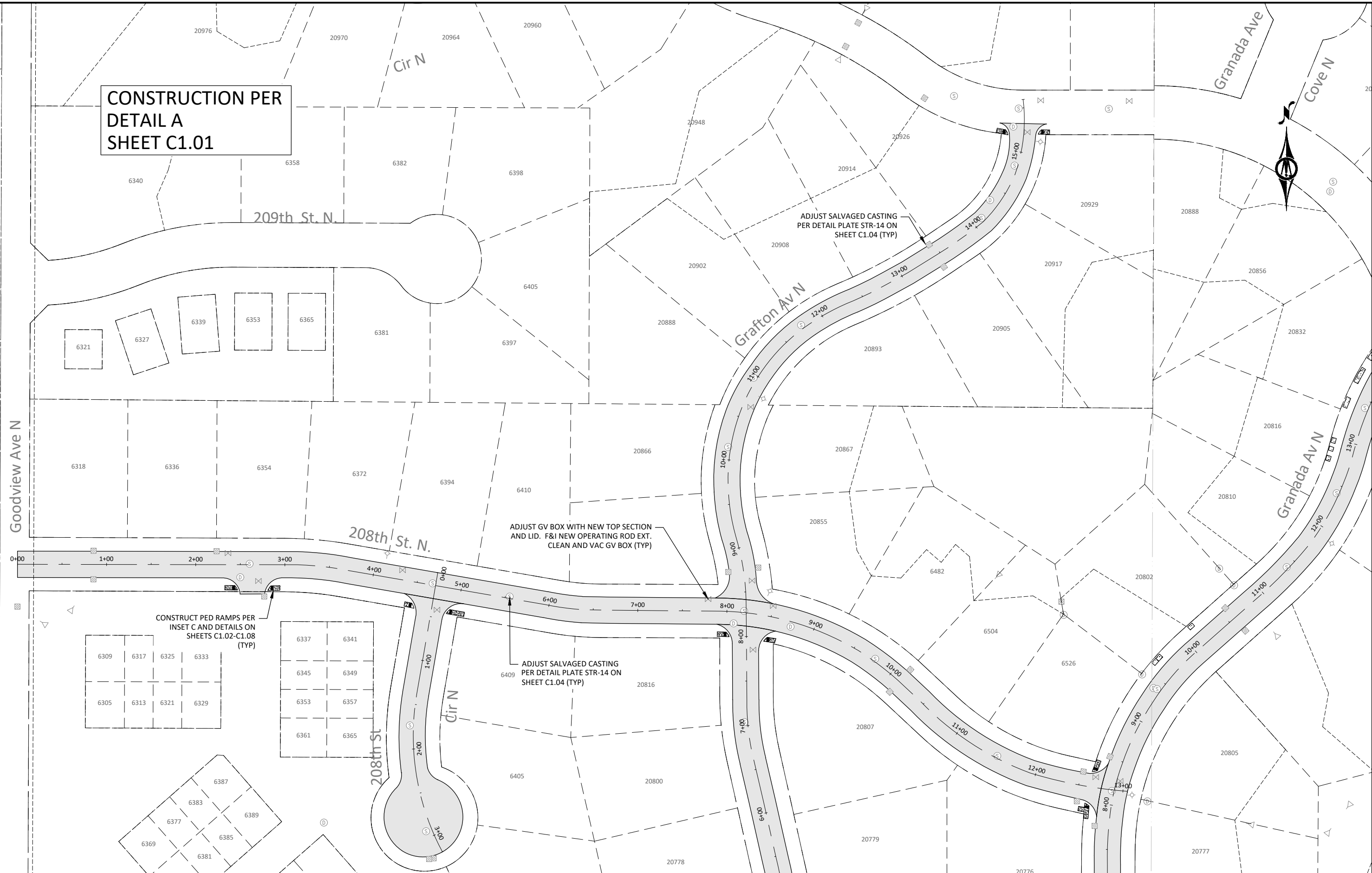


DESIGNED	NO.	ISSUED FOR	DATE
CAQ		BID	2/9/2026
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CLIENT PROJ. NO.	25X.141275		

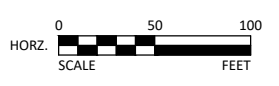
FOREST LAKE, MINNESOTA
 2026 STREET PAVEMENT MAINTENANCE PROJECT
 STORM SEWER REPAIRS
 207TH ST, 207TH ST CIR, GRANADA AVE, GREYSTONE AVE

SHEET
 C5.03

CONSTRUCTION PER
DETAIL A
SHEET C1.01



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I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Ryan J. Goodman
RYAN J. GOODMAN
LIC. NO. 40664 DATE 2/9/2026



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BLDG. 1 SUITE E130
OAKDALE, MINNESOTA 55128
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DESIGNED	NO.	ISSUED FOR	DATE
CAQ		BID	2/9/2026
DRAWN			
CHECKED			
ICB			
CLIENT PROJ. NO.	25X.141275		

FOREST LAKE, MINNESOTA
2026 STREET PAVEMENT MAINTENANCE PROJECT
STREET PLAN
208TH ST, 208TH ST CIR, GRAFTON AVE, GRANADA AVE

SHEET
C6.02

STAFF REPORT



MEETING DATE: February 23, 2026

STAFF ORIGINATOR: Kyle Young, Parks and Recreation Coordinator

AGENDA ITEM: Washington County and City of Forest Lake Contract

INTRODUCTION:

Staff have been working to expand the Community Gardens at Tower Park through a partnership between Parks and Recreation and the University of Minnesota Master Gardeners. This collaboration aims to provide more gardening opportunities for residents and strengthen community engagement.

The Community Gardening Program has seen strong demand, with all 20 available garden beds consistently rented each season. To meet this growing interest, plans include adding more rentable beds and creating a shared garden space for residents who prefer to volunteer, assist, and harvest from a communal area rather than maintain an individual plot.

In discussions with Washington County, staff learned about a funding opportunity—a contract of up to \$5,000—to support the expansion of the existing garden space. Staff applied for this funding and was successfully awarded the full \$5,000, which will help enhance the program and meet the community’s increasing demand.

ANALYSIS:

The \$5,000 contract will fund materials needed to construct 20 additional garden beds and provide shared amenities and tools to enhance the Community Garden experience for all residents.

Public Works has committed to installing the new garden beds. Although the grant requires only 10% in-kind contribution, Public Works is investing labor and resources valued at nearly 75% of the total project cost. This significant contribution ensures the full vision of the Community Gardens is realized and supports their long-term success.

RECOMMENDATION:

Staff recommends City Council **“makes a motion to approve the Washington Count and City of Forest Lake Contract to receive \$5,000 to be used towards the Community Gardens.”**

ATTACHMENTS:

Washington County and City of Forest Lake Contract

Washington County AND City of Forest Lake

This contract is made and entered into by and between Washington County, hereinafter referred to as "County", and the City of Forest Lake located at 1408 Lake St S Forest Lake, MN 55025, hereinafter referred to as the Consultant/Contractor".

I. TERM OF CONTRACT

The term of this contract shall be from final signature to August 31, 2026, unless earlier terminated as provided herein.

II. SCOPE OF SERVICES

Contractor shall address the Healthy Eating strategy covered under the Statewide Health Improvement Partnership (SHIP) grant for Washington County by the Minnesota Department of Health (MDH) funding as well as perform the duties set forth in this agreement and in Attachment A at a cost set forth in Attachment A which is hereby incorporated into this contract.

Contractor will update current garden plots as well as add several garden plots. In addition, the Contractor will:

- Submit regular invoices to the County for payment of services rendered.
- Act in a fiscally responsible manner, including following standard accounting procedures, charging only for the activities stated in this agreement, spending funds responsibly, properly accounting for how the funds are spent, maintaining financial records to support expenditures billed to the contracting and meeting audit requirements.
- Comply with communications approval processes outlined in the communications guidance and materials document.
- Allow the County, MDH, and others to use any products or materials produced with contracted funds.
- Assist the County with data collection in order to complete and submit required reports, if necessary.
- Assist the County by providing grant summary or other requested information requested for incorporation into state level reports, if requested.
- Work collaboratively with the County to determine a regular communication schedule for questions and progress reports.
- Work with the County on approval for any work plan or budget changes.

III. COST:

Cost will not exceed \$5,000.00

IV. INDEPENDENT CONTRACTOR.

It will be agreed that nothing within the contract is intended or should be construed in any manner as creating or establishing the relationship of co-partners between the parties or as constituting the Contractor as the agent, representative, or employee of the County or Public Health & Environment for any purpose or in any manner whatsoever. The Contractor is to be

and shall remain an independent Contractor with respect to all services performed under this agreement.

The Contractor will secure, at its own expense, all personnel required in performing services under the agreement. Any and all personnel of the Contractor or other persons, while engaged in the performance of any work or services required by the Contractor under this agreement shall have no contractual relationship with the County or Public Health & Environment and shall not be considered employees of the County or Public Health & Environment.

V. STANDARDS.

The Contractor shall comply with all applicable Federal law, State statutes, Federal and State regulations, and local ordinances now in effect or hereafter adopted.

Failure to meet the requirements of the above shall be a substantial breach of the agreement and will be cause for cancellation of this contract.

VI. POSSESSION OF FIREARMS ON COUNTY PREMISES.

Unless specifically required by the terms of this Contract or the person it is subject to an exception provided by 18 USC§ 926B or 926C (LEOSA) no provider of services pursuant to this Contract or subcontractors shall carry or possess a firearm on County premises or while acting on behalf of Washington County pursuant to the terms of this Contract. Violation of this provision is grounds for immediate suspension or termination of this Contract.

VII. SUBCONTRACTING AND ASSIGNMENT.

The contractor shall not enter into any subcontract for performance of any services contemplated under this agreement nor novate or assign any interest in the agreement without the prior written approval of the county. Any assignment or novation may be made subject to such conditions and provisions as the county may impose.

If the contractor subcontracts the obligations under this agreement, the contractor shall be responsible for the performance of all obligations by the subcontractors.

VIII. INDEMNIFICATION.

The Contractor agrees it will defend, indemnify and hold harmless the County, its officers and employees against any and all liability, loss, costs, damages, and expenses which the County, its officers, or employees may hereafter sustain, incur, or be required to pay arising out of the negligent or willful acts or omissions of the Contractor/Consultant in the performance of this agreement.

IX. INSURANCE REQUIREMENTS.

The Contractor agrees that in order to protect itself, as well as the County, under the indemnity provisions set forth above, it will at all times during the term of this Agreement, keep in force the following insurance protection in the limits specified:

1. Commercial General Liability with Contractual liability coverage in the amount of \$1,500,000 per occurrence with a \$3,000,000 aggregate. An excess or umbrella liability policy may be used in conjunction with primary coverage limits to meet the minimum limit requirements.
2. Automobile coverage in the amount of \$1,500,000 on a combined single limit basis and include hired and non-owned.
3. Worker's Compensation in statutory amount (if applicable) of bodily injury by accident in the amount of \$500,000 each accident, bodily injury by disease in the amount of \$500,000 each employee, and bodily injury by disease in the amount of \$500,000 policy limit.

Washington County shall be listed as additional insured as it relates to Commercial General Liability and Automobile Liability.

Prior to the effective date of this Contract, the Contractor will furnish the County with a current and valid proof of insurance certificate indicating insurance coverage in the amounts required by this Contract. This certificate of insurance shall be on file with the County throughout the term of the Contract. As a condition subsequent to this Contract, Contractor shall ensure that the certificate of insurance provided to the County will at all times be current. The parties agree that failure by the Contractor to maintain a current certificate of insurance with the County shall be a substantial breach of the Contract and payments on the Contract shall be withheld by the County until a certificate of insurance showing current insurance coverage in amounts required by the Contract is provided to the County.

Any policy obtained and maintained under this clause shall provide that it shall not be cancelled, materially changed, or not renewed without thirty days' notice thereof to the County.

Any policy obtained and maintained under this clause shall provide that it shall not be cancelled, materially changed, or not renewed without thirty days notice thereof to the County.

X. AUDITS, REPORTS, RECORDS AND MONITORING PROCEDURES/RECORDS AVAILABILITY & RETENTION.

Pursuant to Minn. Stat. section 16C.05 subd. 5, the Contractor/Consultant will:

- A. Maintain records which reflect all revenues, costs incurred and services provided in the performance of this Agreement.
- B. Agree that the County, the State Auditor, or legislative authority, or any of their duly authorized representatives at any time during normal business hours, and as often as they may deem reasonably necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., and accounting procedures and practices and involve transactions relating to this agreement. The Contractor agrees to maintain and make available these records for a period of six (6) years from the date of the termination of this agreement.

XI. DATA PRACTICES.

All data collected, created, received, maintained, or disseminated for any purpose by the activities of the contractor, because of this agreement shall be governed by the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13 (Act), as amended and the Rules implementing the Act now in force or as amended. The contractor is subject to the requirements of the Act and

Rules and must comply with those requirements as if it is a governmental entity. The remedies contained in section 13.08 of the Act shall apply to the contractor.

XII. NONDISCRIMINATION

The Contractor agrees to comply with the nondiscrimination provision set forth in Minnesota Statute 181.59. The Contractor's failure to comply with section 181.59 may result in cancellation or termination of the agreement, and all money due or to become due under the contract may be forfeited for a second or any subsequent violation of the terms or conditions of this contract.

XIII. SUBCONTRACTOR PROMPT PAYMENT.

Pursuant to Minnesota Statute §471.425 subd. 4a., contractor shall pay any subcontractors within 10 days of the contractor's receipt of payment from the county for undisputed services provided by the subcontractor. The contractor shall pay interest of 1½ percent per month, or any part of a month, to the subcontractor on any disputed amount not paid on time to the subcontractor. The minimum monthly interest penalty payment for an unpaid balance of \$100 or more is \$10. For an unpaid balance of less than \$100, the prime contractor shall pay the actual penalty due to the subcontractor. The subcontractor shall have third party rights under this agreement to enforce this provision.

XIV. JURISDICTION & VENUE.

This contract, amendments and supplements thereto, shall be governed by the laws of the State of Minnesota. All actions brought under this agreement shall be brought exclusively in Minnesota State Courts of competent jurisdiction with venue in Washington County.

XV. TERMINATION

The County may cancel this agreement at any time upon giving fifteen (15) days written notice sent to the Consultant at the address above.

XVI. MERGER

It is understood and agreed that the entire agreement of the parties is contained here and that this contract supersedes all oral agreements and negotiations between the parties relating to this subject matter. All items referred to in this contract are incorporated or attached and deemed to be part of the contract.

XVII. CONTRACTOR DEBARMENT, SUSPENSION AND RESPONSIBILITY CERTIFICATION

Federal Regulation 45 CFR 92.35 prohibits the County from purchasing goods or services with federal money from vendors who have been suspended or debarred by the federal government. Similarly, Minnesota Statutes, Section 16C.03, subdivision 2, provides the Commissioner of Administration with the authority to debar and suspend vendors who seek to Contract with the County. Contractors may be suspended or debarred when it is determined through a duly authorized hearing process, that they have abused the public trust in a serious manner. By signing this Contract, the Contractor certifies that it and its principals* and employees:

- A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from transacting business by or with any federal, state, or local governmental department or agency; and

- B. Have not within a three year-period preceding this Contract: 1) been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state, or local government) transaction or Contract, 2) violated any federal or state antitrust statutes, or 3) committed embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property; and are not presently indicted or otherwise criminally or civilly charged by a governmental entity for:
 - a. commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state, or local government) transaction,
 - b. violating any federal or state antitrust statutes, or
 - c. committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property; and
- C. Are not aware of any information and possess no knowledge that any subcontractor(s), that will perform work pursuant to this Contract, are in violation of any of the certifications set forth above; and
- D. Shall immediately give written notice to the Contract manager should the Contractor come under investigation for allegations of fraud or a criminal offense in connection with obtaining or performing a public (federal, state, or local government) transaction, violating any federal or state antitrust statute, or committing embezzlement, theft, forgery, bribery, falsification of records, making false statements, or receiving stolen property.

*Principals, for the purpose of this certification, means officers, directors, owners, partners, and persons having primary management or supervisory responsibilities within a business entity (e.g., general manager, plant manager, head of subsidiary division or business segment, and similar positions).

XVIII. CONFLICT OF INTEREST

Contractor affirms that, to the best of its knowledge, this Contract does not present a conflict of interest with any party or entity, which may be affected by the terms of this Contract. The Contractor agrees that, should any conflict or potential conflict of interest become known, it will immediately notify the County of the conflict or potential conflict, and will advise the County whether it will or will not resign from the other engagement or representation. Unless waived by the County, a conflict or potential conflict may, in the County's discretion, be cause for cancellation or termination of this Contract.

XIX. MODIFICATION

Any material alteration, modification, or variation shall be reduced to writing as an amendment and signed by the parties. Any alterations, modifications, or variations deemed not to be material by agreement of the County and the Consultant shall not require written approval.

IN WITNESS WHEREOF, the County and Contractor have executed this agreement as of the date written below.

City of Forest Lake

By _____
Signature

Name & Title (please print)

Date _____

Washington County

By _____
Signature

David Brummel, Director
Name & Title

Date _____

Approved as to Form:

Assistant Washington County Attorney

Washington County Public Health & Environment
Action Plan

Contact Information

Organization: City of Forest Lake

Primary Contact Name: Kyle Young

Business Agent:

Address: 1408 Lake St S Forest Lake, MN 55025

Address:

E-mail: kyle.young@ci.forest-lake.mn.us

E-mail:

Phone: 651.209.9723

Phone:

Date: 1/5/2026

Project Description

Project Description

The City of Forest Lake is looking to update current garden plots (have 20) as well as add several garden plots. Parks Staff is expecting 20 additional plots based on having an additional 100 feet lined out for new plots. These garden plots will be available for any resident adult of Forest Lake and is also opened to and adult non-resident if space allows. City Parks Department also plans to utilize local resources to address any language barriers that could keep residents from utilizing or even having knowledge that the gardens exist.

How will you sustain the project beyond this funding?

Our Public Works will provide annual maintenance of the plots including tilling and testing the soils to ensure proper PH balances. The parks program will continue to rent out garden space to the community generating revenue to cover costs to maintain that arise. We will also be pursuing a new partnership with the MN Master Gardners with goal to maximize the use and sight of our public gardens.

Action Plan			
Specific Activity <i>Activities that will lead to expected outcomes.</i>	Expected Outcome(s) <i>What are the expected results or outcomes for the specific activities listed on the left? Be specific, measurable, achievable, relevant, time bound, inclusive, and equitable.</i>	Evaluation Plan <i>Simple metrics or feedback that will help you to determine if the activity is successful at meeting expected outcomes.</i>	Budget for each item
Newly Installed and Replacement Borders	By Fall 2026, new and replacement garden borders will be installed for all existing and newly created community garden plots. The enhanced garden layout will foster a stronger sense of community pride, stewardship, and long-term participation among garden members.	A baseline survey of 2025 community garden members will be conducted prior to installation to assess satisfaction levels, plot usability, and concerns related to existing garden borders. Upon completion of the project in Fall 2026, a follow-up survey will be administered to community garden members to evaluate changes in satisfaction, excitement, and approval of the garden improvements.	\$1,750.00
10 cubic yards of Topsoil + Delivery	By Fall 2026, approximately 14 cubic feet of new topsoil will be imported and installed to support the creation of 20 new community garden beds and to level existing garden beds. Community garden members will report increased satisfaction, excitement, and approval of garden improvements related to soil quality, bed usability, and overall garden conditions.	Conduct a baseline survey of 2025 community garden members to assess current satisfaction with soil quality, bed conditions, and overall garden usability. Collect qualitative feedback during the 2026 growing season to evaluate soil performance, ease of	\$750.00

		use, and any maintenance or adjustment needs.	
Storage Shed	<p>By Fall 2026, a secure, centrally located tool storage area will be installed within the community garden to provide shared access to commonly used gardening tools.</p> <p>Community garden members will have equitable, reliable access to tools when needed, reducing individual cost barriers to participation.</p> <p>Centralized tool storage will improve efficiency and convenience for garden users, supporting greater participation and more consistent garden maintenance.</p>	Include questions in pre- and post-project surveys of community garden members to assess satisfaction with tool availability and ease of access.	\$1,800
Addition of gardening tools and hose	<p>By Fall 2026, essential gardening tools and hoses will be purchased and maintained on site for shared use by all community garden participants.</p> <p>Reliable access to watering equipment will improve plant health, garden productivity, and overall garden appearance.</p>	Inventory shared tools available at the start of the season and track usage informally through sign-out logs or periodic staff observation.	\$700.00
Total amount requested			\$5,000

In-Kind Contributions

In-kind Description (i.e. partner staff time, supplies, equipment, etc.)	Amount (10% required)
Public Works staff will provide the man power to remove all existing borders, install the new borders, prep the ground for the new garden plots, bring in topsoil to the new garden plots and level off existing plots with new topsoil. The minimum anticipated staff will be 60 hours where staff time is valued at \$60/hr per 2026 fee schedule.	\$3,600

Questions can be sent to your Washington County Public Health and Environment contact.

MEMORANDUM

To: City of Forest Lake Mayor and City Council
From: Amanda Johnson, City Attorney
Date: February 23, 2026
Re: Separation Agreement with City Administrator

On February 17, 2026, the City Council voted unanimously to enter into a Separation Agreement with City Administrator Mark Statz. His last date of employment was February 17, 2026.

Attached is the Separation Agreement with the following terms:

1. Final day of employment – February 17, 2026.
2. Total Separation Agreement compensation not to exceed \$70,000, which shall include three months' salary per the Employment Agreement plus a cash payment of approximately \$24,000.

SEPARATION AND RELEASE OF CLAIMS AGREEMENT

This Separation and Release of Claims Agreement (“Agreement”) is by and between Mark Statz (the “Employee”) and the City of Forest Lake (the “City”), (individually “Party” or collectively the “Parties”), and is effective as of the date this Agreement is fully executed by the parties (the “Execution Date”).

WHEREAS, the City and Employee mutually desire to end the employment relationship without cause, effective February 17, 2026.

AGREEMENT

1. End of Employment.
 - a. Separation from Employment. Effective February 17, 2026, at 11:59 PM (“Separation Date”), the City and Employee separate from employment, and except as otherwise provided in this Agreement, all benefits and privileges end as of the Separation Date.
 - b. Final Paycheck. Upon receipt of Employee’s final paycheck via check on or before March 6, 2026, which will include payment for all previously unpaid services through the Separation Date, less required deductions and withholding, Employee will have received all wages and bonuses owed to them by virtue of their employment with the City or termination thereof.
 - c. Employee Benefits. Employee shall continue to receive general insurance benefits, including health, dental, life and disability benefits through May 2026.
 - d. No Other Payments or Benefits. Employee is not eligible for any other payments or benefits by virtue of their employment with the City or termination thereof except for those expressly described in this Agreement. Employee will receive the payments described in Paragraph 1 whether or not they sign this Agreement. Employee will not receive the payments described in Paragraph 2 and subsequent paragraphs of this Agreement if Employee (i) does not sign this Agreement, (ii) rescinds this Agreement after signing it, (iii) does not sign the Addendum to Separation and Release of Claims Agreement (Supplemental Release), (iv) rescinds the Addendum to Separation and Release of Claims Agreement (Supplemental Release), or (v) violates any of the terms and conditions set forth in this Agreement.
2. Separation Pay. In consideration for Employee signing this Agreement and subject to the limitations, obligations, and other provisions contained in this Agreement, the City agrees to pay Employee **\$70,000**, less applicable withholdings, hereinafter referred to as “Separation Pay”.

The Separation Pay will be paid via direct deposit after the expiration of any the rescission periods identified in Paragraph 8, approximately on or after March 20, 2026.

The Separation Pay will be paid only if (i) Employee has signed this Agreement, (ii) Employee returns all City Property as required by Paragraph 10, (iii) the rescission periods explained in Paragraph 8 below have expired or (iv).

Employee understands and agrees that they are receiving the Separation Pay that they would not otherwise be entitled to receive. Nothing in this Agreement shall be deemed or construed as an express or implied policy or practice of the City to provide these or other benefits to any individuals other than the Employee.

3. Release of Claims. Except as to claims that cannot be released under applicable law, Employee hereby does release and forever discharge the “Released Parties” of and from any and all manner of legally releasable claims, demands, actions, causes of action, administrative claims, liability, damages, claims for punitive or liquidated damages, claims for attorney’s fees, costs and disbursements, individual or class action claims, or demands of any kind whatsoever, Employee has or might have against them or any of them, whether known or unknown, in law or equity, contract or tort, arising out of or in connection with Employee’s employment with the City, or the termination of that employment, or otherwise, and however originating or existing, from the beginning of time through the date of Employee signing this Agreement.

This includes but is not limited to the following claims to the maximum extent releasable:

- Compensation for any type whatsoever, including but not limited to claims for wages, bonuses, health insurance, commissions, penalties, deferred compensation, vacation or sick leave, or severance;
- Defamation of any kind including, but not limited to, libel, slander and self-publication defamation; invasion of privacy; negligence; emotional distress; breach of express, implied or oral contract; estoppel; fraud; intentional or negligent misrepresentation; breach of any implied covenants; wrongful prosecution; assault or battery; negligent hiring, supervision or retention; personal injury; invasion of privacy; false imprisonment; or breach of fiduciary duty;
- Breach of employee handbooks, manuals, or other employer policies including claims arising from discipline, grievances or performance evaluation policies;
- Improper discharge (based on contract, common law, or statute, including any federal, state or local statute or ordinance prohibiting discrimination or retaliation in employment);
- Violation of any of the following to the maximum extent releasable:
 - the United States Constitution,
 - the Minnesota Constitution,
 - the Minnesota Human Rights Act, Minn. Stat. § 363A.01 et seq.,
 - Minn. Stat. Chapters 177 and 181,
 - the Minnesota Equal Pay for Equal Work Law
 - the Minnesota Whistleblower Act
 - the Minnesota Whistleblower Protection Laws
 - the Minnesota Parental Leave Law
 - Title VII of the Civil Rights Act as amended, 42 U.S.C. § 2000e et seq.,
 - the Age Discrimination in Employment Act as amended, 29 U.S.C. § 621 et seq.,
 - Civil Rights Act of 1866, 42 U.S.C. § 1981,
 - Civil Rights Act of 1991, 42 U.S.C. § 1981a,

- the Americans with Disabilities Act as amended, 42 U.S.C. § 12101 et seq.,
- the Employment Retirement Income Security Act of 1976, 29 U.S.C. § 1001 et seq.,
- the Family and Medical Leave Act, 29 U.S.C. § 2601 et seq.,
- the National Labor Relations Act, 29 U.S.C. § 151 et seq.,
- the Fair Credit Reporting Act, 15 U.S.C. § 1681 et seq.,
- the Worker Adjustment and Retraining Notification Act, 29 U.S.C. § 2101 et seq.,
- the Sarbanes-Oxley Act, 15 U.S.C. § 7201 et seq.,
- the Genetic Information Nondiscrimination Act of 2008, Pub. L. No. 110-233, 122 Stat. 881 (codified as amended in scattered sections of 29 U.S.C. and 42 U.S.C.),
- Immigration Reform and Control Act (IRCA)
- all federal and state “whistleblower” statutes,
- the Fair Labor Standards Act,
- the Health Insurance Portability and Accountability Act,
- the Uniformed Services Employment and Re-employment Act of 1994,
- the Worker Adjustment and Retraining Notification Act,
- the Occupational and Safety Health Act
- the Minnesota Occupational and Safety Health Act, or
- the Medicare, Medicaid and SCHIP Extension Act of 2007, or
- any other federal, state or local statute prohibiting discrimination in employment or granting rights to Employee arising out of the employment relationship with the City;
- any other federal, state, local, or foreign law (statutory, regulatory, or otherwise) that may be legally waived and released; however, the identification of specific statutes is for purposes of example only, and the omission of any specific statute or law shall not limit the scope of this general release in any manner;
- Any claim for discrimination or harassment based on sex, race, color, creed, religion, age, national origin, marital status, sexual orientation, disability, genetic information, status with regard to public assistance, or any other legally-protected status; and
- Any claim for retaliation.

This release includes any claims for punitive or compensatory damages, back pay or front pay, fringe benefits or attorney fees, expenses, or costs that Employee has or may have had.

Employee acknowledges that the benefits set forth in Paragraph 2 constitute adequate consideration for this release.

Employee acknowledges that each of the claims released pursuant to Paragraph 3 are separate, distinct, and divisible. Should it be determined that one of the claims purported to be released is illegal, invalid, or unenforceable, that claim shall be divisible and shall not affect the enforceability of the remainder of the released claims.

4. Excluded from this Release. Employee is not, by signing the Agreement, releasing or waiving (i) any vested interest they may have in any 401(k), pension or profit sharing plan by virtue of employment with the City; (ii) any rights or claims that may arise after this Agreement is signed; (iii) the post-employment benefits and payments specifically promised to Employee in this Agreement; (iv) the right to institute legal action for the purpose of enforcing the provisions of the Agreement; (v) the right to apply for unemployment compensation benefits; (vi) the right to file an administrative charge or complaint with a Governmental Agency, although except in the instance of a whistleblower claim reporting violation of a securities violation, Employee agrees that they will not be able to recover any award of money or damages if they file such a charge or have a charge filed on their behalf, unless specifically otherwise mandated by law; (vii) the right to testify, assist, or participate in an investigation, hearing, or proceeding conducted by the a Governmental Agency, although Employee agrees that they will not be able to recover any award of money or damages if they file such a charge or have a charge filed on their behalf, unless specifically otherwise mandated by law; (viii) the employee's right to discuss sexual harassment or sexual assault disputes; or (ix) any rights Employee has under COBRA.

For the purposes of this Agreement, governmental agency includes the Securities and Exchange Commission ("SEC"), the National Labor Relations Board ("NLRB"), the Equal Employment Opportunity Commission ("EEOC"), the Occupational Safety and Health Administration ("OSHA"), or any other federal, state, or local governmental regulatory or law enforcement agency.

5. Released Parties. The "Released Parties," as used in this Agreement, means the City and its related and affiliated entities, and its and their present and former City Council Members, employees, agents, attorneys, insurers, representatives and consultants, and the successors and assigns of each, whether in their individual or official capacities, and the current and former trustees or administrators of any pension or other benefit plan applicable to the employees or former employees of the City, in their official and individual capacities.
6. Tax Implications. Employee is solely responsible for any tax consequences that may result from the Separation Benefits, including if any taxing authority finds that the Separation Pay has been misclassified, and agrees to indemnify the City from any such consequences. Employee acknowledges that they have not relied on the City for any tax advice concerning the Separation Benefits.
7. Notice of Right to Consult Attorney and Twenty-One (21) Day Consideration Period. By signing this Agreement, Employee acknowledges and agrees that the City has informed them by this Agreement that:
 - a. Employee has the right to consult with an attorney of Employee's choice prior to signing and/or while considering their right to rescind this Agreement and the City encourages Employee to do so; and
 - b. Employee is entitled to twenty-one (21) calendar days from their receipt of this Agreement to consider whether the terms are acceptable to them. By signing this Agreement, Employee also agrees with the City that any changes to this Agreement

made prior to Employee signing it, whether material or not, do not restart the twenty-one (21) day period.

8. Notification of Rights to Rescind Under the Age Discrimination in Employment Act (29 U.S.C. § 621 et seq.) and the Minnesota Human Rights Act. Employee is hereby notified of their right to rescind the release of claims contained in Paragraph 3 with regard to only the federal Age Discrimination in Employment Act, 29 U.S.C. § 621 et seq., within seven (7) calendar days of Employee signing this Agreement. In addition, Employee is hereby notified of their right to rescind Employee's release of claims relating to only the Minnesota Human Rights Act within fifteen (15) calendar days of Employee signing this Agreement. In order to be effective, any rescission must identify which claims the Employee is attempting to rescind and:
 - a. Be in writing; and
 - b. Be delivered to Amanda Johnson, City Attorney, 1809 Northwestern Ave, Stillwater, MN 55082, ajohnson@eckbergglammers.com, by *certified mail, return receipt requested*, or electronically within the required period.

This Agreement will become effective immediately upon Employee's signature *other than* for claims under the Age Discrimination in Employment Act, which will be effective upon the expiration of the seven (7) day period without rescission and claims under the Minnesota Human Rights Act, which will be effective upon the expiration of the fifteen (15) day period without rescission.

If Employee rescinds pursuant to this paragraph, the City may, at its option, either nullify this Agreement in its entirety, or keep it in effect other than as to that portion of Employee's release of claims that they have rescinded.

If the City chooses to nullify the Agreement in its entirety, the only obligations that will remain are those described in Paragraph 1. All other paragraphs, including the Separation Pay contained in Paragraph 2, will be null and void, and Employee will be obligated to return any payments already received.

9. Employee's Affirmations. Employee affirms that:
 - a. Employee and City recognize the importance of professional reputations and both parties agree that they shall not make any oral or written statement about the other party which is intended or reasonably likely to disparage the other party. Further, as demonstration of the mutual respect of the parties, there shall be a press release approved by both parties regarding the end of employment and a letter approved by both parties for the Employee's file regarding the Employee's good standing.
 - b. Employee had no known but unreported workplace injuries or occupational diseases;
 - c. To their knowledge they were never denied leave required under federal, state, and/or local law including but not limited to leave under the Family and Medical Leave Act and Minnesota Earned Sick and Safe Time;

- d. Outside of the payments described in Paragraph 1 above, no other payments are owed from the City to Employee because of their employment and/or termination thereof;
 - e. Employee has reported all hours worked as of the date Employee signs this Agreement and believes to the best of their knowledge they have been paid and/or have received all compensation, wages, bonuses, commissions, paid sick leave, tips, and/or benefits which are due and payable as of the date Employee signs this Agreement and Employee has been reimbursed for all necessary expenses or losses incurred by Employee within the scope of Employee's employment; and
 - f. Employee and the City acknowledge both parties' rights to make truthful statements or disclosures required by law, regulation, or legal process and to request or receive confidential legal advice, and nothing in this Agreement shall be deemed to impair those rights.
10. Return of City's Property. Employee warrants that, as of the Separation Date, they have returned all City property and equipment of any kind under their possession or control to the City, including but not limited to all City-issued equipment (including, but not limited to, laptops and chargers, keys, and credit cards), all job-related information regardless of the format in which it is maintained, all passwords, accounts, databases, software, resident lists, vendors lists, financial information, and all files, documents, and all copies of same, and all other things, devices, equipment, or information of the City. In the case of electronic information stored outside of the City's electronic systems, Employee warrants that they have made a hard copy of such information in paper, audio recording, flash drive, or other format as appropriate, turned that hard copy over to the City, and have destroyed Employee's copy of any electronically stored information. Employee agrees that if they subsequently discover any additional City property that they will promptly return it to City.
11. Remedies. Employee acknowledges and agrees that their breach of this Agreement would cause irreparable harm to the City and that such harm may not be compensable entirely with monetary damages. If the Employee violates this Agreement, the City may, but shall not be required to, seek injunctive relief and/or any other remedy allowed at law, in equity, or under this Agreement without a showing of actual damages. Any injunctive relief sought by the City shall be in addition to, and shall not limit, any monetary relief or other remedies or rights to which the City is or may be entitled at law, in equity, or under this Agreement. In the event that it is necessary for the City to institute any legal suit, action, or proceeding to seek enforcement of this Agreement in a court of law, the Employee will be liable to the City for, in addition to all other damages to which it may be entitled, the costs incurred in conducting the suit, action, or proceeding, including reasonable attorneys' fees, expenses, and court costs.
12. Non-Admission. It is understood and agreed that this Agreement does not constitute an admission by the City of any liability, wrongdoing, or violation of any law. Further, the City expressly denies any wrongdoing of any kind whatsoever in its actions and dealings with Employee.
13. Governing Law and Venue. This Agreement is governed by the laws of the State of Minnesota, both as to interpretation and performance. It is further agreed that any action

initiated in connection with the interpretation of or adherence to the terms and provisions of the Agreement shall be venued solely and exclusively in state court in the State of Minnesota in the County of Washington.

14. Severability and Construction. Any term or condition of this Release found to be invalid, illegal, or unenforceable shall not render this Agreement void or unenforceable. If any particular provision of this Agreement shall be adjudicated to be invalid or unenforceable, the Parties specifically authorize the tribunal making such determination to replace the invalid or unenforceable provision to allow this Agreement, and the remaining provisions thereof, to be valid and enforceable to the fullest extent allowed by law and/or public policy.
15. Entire Agreement. This Agreement constitutes the entire agreement of the Parties. This document supersedes any and all prior agreements. No modification shall be binding on any of the Parties unless it has been agreed to by the Parties in writing, signed by them, and identified as an amendment to this Agreement. There are no inducements or representations leading to the execution of this Agreement except as therein explicitly contained.
16. Assignment. This Agreement shall be binding on Employee and their heirs, agents, administrators, representatives, or executors, and upon the City's successors or assignees. This Agreement shall not be assignable by Employee and any purported assignment shall be null and void.
17. Execution of Agreement. This Agreement may be executed and delivered in counterparts via electronic mail, each of which so executed and delivered counterpart is original, and such counterparts, together, shall constitute the same instrument. For purposes of this Agreement, signature through electronic delivery service or via delivery of a PDF or photocopy/scan of a party's signature shall be sufficient to bind such party.
18. Voluntary and Knowing Action. Employee acknowledges that they have read the terms of the Agreement in full, have had the opportunity to consult with an attorney, that they understand the terms of this Agreement, and that they understand and agree to be bound thereby in full. Those signing below in the representative capacity fully affirm or verify that they are authorized to execute this Agreement on behalf of their principals and that it is their principals' intent to be bound thereby in full.

(remainder of page intentionally left blank)

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

CITY OF FOREST LAKE:

EMPLOYEE:

By:

Blake Roberts

Its: Mayor

By:

Mark Statz

Date:

Date:

STAFF REPORT



MEETING DATE: February 23, 2026

TO: Mayor Blake Roberts and City Council Members

STAFF ORIGINATOR: Abbi Wittman, Community Development Director

AGENDA ITEM: Forest Road North Garage Condos Final Planned Unit Development and Final Plat

INTRODUCTION:

Austin Hallberg, representing Hallberg Marine, is requesting City Council approval of a Final Planned Unit Development (PUD) and Final Plat to develop an approximately 30-acre property located on Forest Road North, situated between Interstate Companies and the Forest Lake Airport. A Public Hearing was scheduled for the City Council for the February 9th meeting. However, at that meeting the council elected to table the Public Hearing to the City Council's February 23rd meeting. At the request of the developer, the City Council is asked to extend the Forest Road North Garage Final PUD and Plat consideration to March 9, 2025.

ANALYSIS:

When a public hearing is scheduled, the Council must hold the hearing or table to a date certain. Failure to do either of these will result in the City needing to re-notice for the hearing. As the Council is aware, this can create unnecessary delays in the review process.

RECOMMENDATION:

Staff recommends the City Council **motion to table the Forest Road North Garage Final Planned Unit Development and Plat Public Hearing to March 9th.**

ATTACHMENTS:

N/A

STAFF REPORT



MEETING DATE: February 23, 2026

TO: Honorable Mayor Roberts and Members of the City Council

STAFF ORIGINATOR: City of Forest Lake Personnel Committee
Jolleen Chaika, Interim City Administrator

AGENDA ITEM: Appointment Recommendation: Chief of Police

INTRODUCTION:

Police Chief Rick Peterson announced his retirement effective April 3, 2026, in December 2025. Chief Peterson has served the City with distinction and integrity since 2011, and the City of Forest Lake is deeply appreciative of his leadership and dedicated service.

In anticipation of Chief Peterson's retirement, and with authorization from the City Council, the City's Personnel Committee initiated an internal recruitment process to fill the upcoming vacancy for Chief of Police.

ANALYSIS:

The City received one application from a qualified internal candidate, Captain Luke Hanegraaf. Captain Hanegraaf brings more than two decades of progressive law enforcement experience at the city, county, and state levels. He began his career in 2003 as a Sheriff's Deputy with Chisago County before joining the City of Forest Lake as a Patrol Officer, where he served from 2004 to 2011. In 2011, he accepted a position as a Special Agent with the Minnesota Bureau of Criminal Apprehension (BCA), serving in that capacity until 2019. He then returned to the City of Forest Lake Police Department, where he has advanced through the ranks from Police Officer to Patrol Sergeant to Captain.

Captain Hanegraaf holds a bachelor's degree in criminology with a minor in psychology and a Master of Police Administration degree. He is also a graduate of Northwestern University's School of Police Staff and Command, a nationally recognized executive-level law enforcement leadership program.

On February 13, 2026, the City conducted formal interviews with Captain Hanegraaf. Two interview panels were convened. The first panel consisted of Wyoming Police Chief Neil Bauer, former Forest Lake Area School District Superintendent and community member Dr. Linda Madsen, EDA Member and former police officer Chris Hoyt, and Washington County Emergency

Management Director Doug Bergland. The second panel included all members of the City's Personnel Committee and Fire Chief Alan Newman.

Each panel met with Captain Hanegraaf for approximately one hour. Both panels provided unanimous and strong recommendations supporting Captain Hanegraaf's appointment as the City of Forest Lake's next Chief of Police.

If approved, Captain Hanegraaf is anticipated to be sworn in on April 3, 2026 then further recognized and sworn by the Forest Lake City Council on Monday, April 13, 2026.

RECOMMENDATION:

The Personnel Committee recommends that the City Council approve the appointment of Luke Hanegraaf as Chief of Police effective April 3, 2026 and establish his compensation at Grade 150, Step 4 of the City's adopted compensation plan, in accordance with the applicable pay schedule and personnel policies.

The Personnel Committee further recommends that the City Council authorize staff to initiate an internal recruitment process to fill the resulting Captain vacancy (ahead of the April 3 formal appointment).

ATTACHMENTS:

None.

STAFF REPORT



MEETING DATE: February 23, 2026
TO: Mayor Roberts and Members of the City Council
STAFF ORIGINATOR: Dave Adams, Public Works Director
AGENDA ITEM: Median Refresh Project Phase II – Award Recommendation

INTRODUCTION:

In November, City Council approved the professional services agreement with MWI for Phase II of the median refresh project. Since that time, MWI and City staff have finalized the plans and completed the final bid package. The project was advertised for public, competitive bidding in early January, and bids were opened on January 28.

ANALYSIS:

The lowest responsible bid for construction was submitted by Clearscape Outdoor Services in the amount of \$245,525. Combined with the professional services contract of \$39,296, the total project cost is \$284,821, which is \$5,179 under the budgeted amount of \$290,000.

Project Timeline:

- **Start Date:** On or after April 15, 2026, or following spring thaw.
- **Substantial Completion:** On or before June 12, 2026.
- **Final Completion:** June 19, 2026.

RECOMMENDATION:

Staff recommends that City Council makes a **“Motion to Award Median Refresh Project Phase II Construction Project to Clearscape Outdoor LLC for in the amount of \$245,525”**

ATTACHMENTS:

MWI Recommendation to Award Contract.
Abbreviated Plan Set

Technical Memo



To: Dave Adams, Public Works Director
1408 Lake Street South
Forest Lake, MN 55025

Date: January 30, 2026

Subject: City of Forest Lake Broadway Street Median Landscape Project –
Phase 2 Recommendation to Award Contract

Midwest Wetland Improvements, LLC (MWI) issued bidding documents for the City of Forest Lake's Median Refresh Project – Phase II in accordance with Section 00 11 13 – Advertisement for Bids and related procurement requirements in the Project Manual. Bids were received electronically through QuestCDN and publicly opened on January 28, 2026 at 9am. Phase 2 of the Median Refresh Project was budgeted for \$265,425.00. Six bids were received, ranging from \$245,525.50 to \$496,741.00 in total project cost.

MWI has reviewed the bids received and evaluated them for responsiveness, completeness, pricing, and contractor responsibility in accordance with the Instructions to Bidders and Article 19 – Evaluation of Bids and Award of Contract contained in the Project Manual.

Following review of the bid tabulation and supporting documentation, including unit pricing, acknowledgment of addenda, bid security, and Responsible Contractor certifications, MWI determined that the apparent low bidder satisfies the requirements of a responsive and responsible contractor under Minnesota Statutes §16C.285 and the Contract Documents.

MWI has also evaluated the bidder's qualifications, prior heavy traffic roadway and median construction experience, and ability to complete the work within the Contract Times and technical requirements specified for this project. Including traffic control, landscape installation, irrigation, concrete work, and boulevard restoration. We requested the contractor provide 3 project examples and references, which we followed-up with phone interviews on January 30, 2026

Based on this review, Midwest Wetland Improvements, LLC recommends award of the Median Refresh Project Phase II to Clearscape Outdoor Services as the lowest, responsive, responsible, and qualified bidder in accordance with the Project Manual.

Dave Adams
Public Works Director
City of Forest Lake
January 30, 2026

Sincerely,



Lucius Jonett, PLA (MN, WI, ND, IA)
Landscape Architect

Midwest Wetland Improvements, LLC
P.O. Box 448
Victoria, MN 55386

MN: (952) 261-9990

WI: (715) 207-9850

Email lucius@midwestwetlands.com

CONSTRUCTION PLANS

FOR

CITY OF FOREST LAKE

MEDIAN REFRESH PROJECT PHASE II

FOREST LAKE, MN

CERTIFICATION:
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

Lucius Jonett
LUCIUS JONETT

LICENSE NO.: 52856

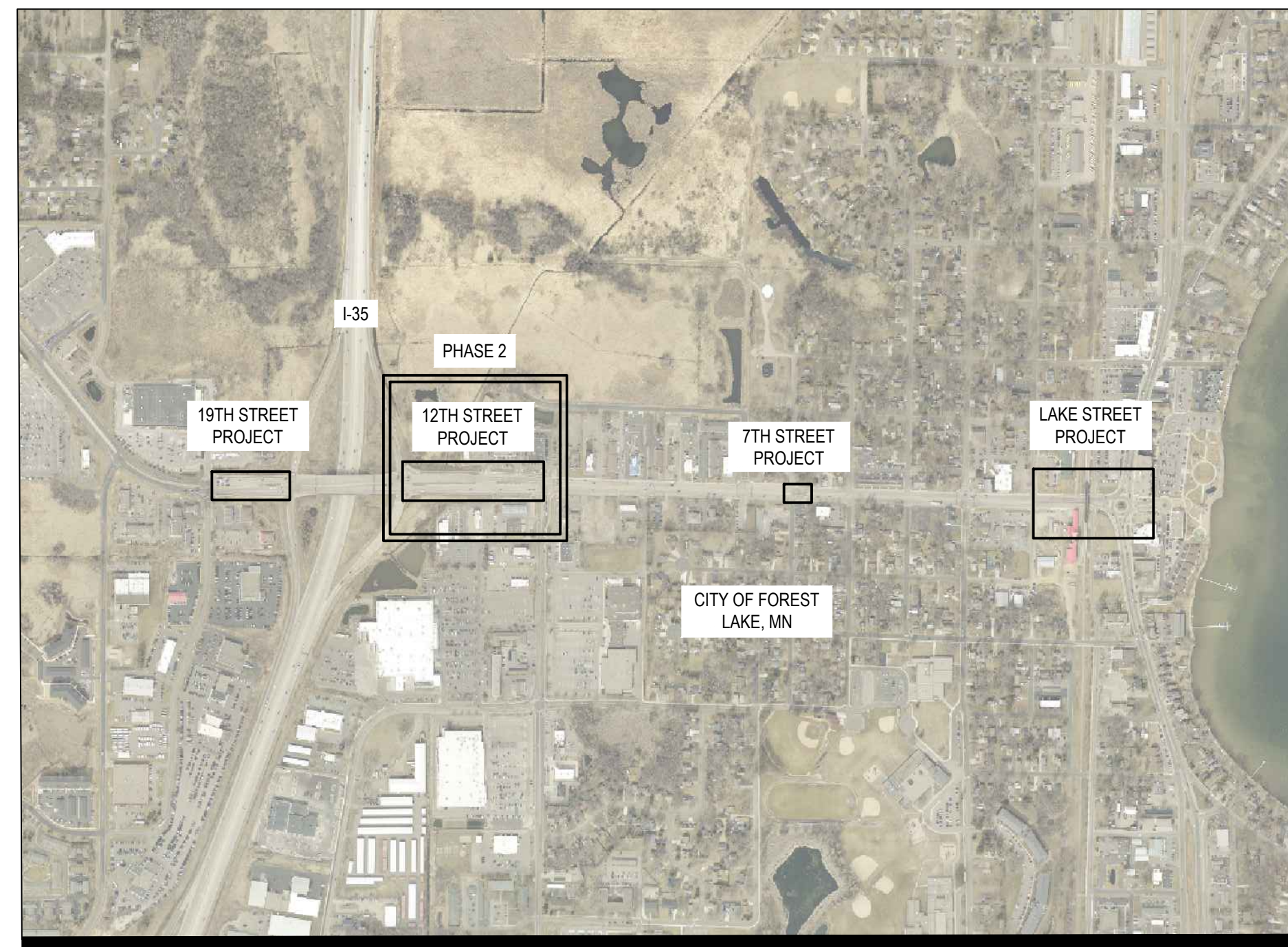
DATE: 12/30/2025

SUB CONSULTANT:

Project Team

CLIENT ORGANIZATION:
CITY OF FOREST LAKE
DAVE ADAMS - PUBLIC WORKS DIRECTOR
1408 LAKE STREET SOUTH
FOREST LAKE, MN 55025
PHONE - (651) 209-9736

LANDSCAPE ARCHITECT:
LUCIUS JONETT, PLA
MIDWEST WETLAND IMPROVEMENTS, LLC
P.O. BOX 448
VICTORIA, MN 55386
CELL - (952) 261-9990



Sheet List Table	
Sheet Number	Sheet Title
G-101	COVER SHEET
G-102	GENERAL NOTES
G-103	GENERAL NOTES
G-104	GENERAL NOTES
G-105	EXISTING CONDITIONS
C-102	12TH STREET REMOVALS 1
C-103	12TH STREET REMOVALS 2
C-202	12TH STREET HARDSCAPE 1
C-203	12TH STREET HARDSCAPE 2
C-302	12TH STREET LANDSCAPE 1
C-303	12TH STREET LANDSCAPE 2
L-101	LANDSCAPE DETAILS
VARIOUS (16 PAGES)	PREVIOUS PROJECT AND COUNTY DETAILS

ISSUE NO.	DESCRIPTION	DATE
01	DRAFT CONSTRUCTION PLANS	12/12/2025
02	ISSUED FOR CONSTRUCTION	12/30/2025

PROJECT TITLE:
FOREST LAKE MEDIAN
LANDSCAPE PROJECT - PHASE II
BROADWAY AVENUE
FOREST LAKE, MN 55025

CLIENT:

Forest Lake
AS GOOD AS IT SOUNDS
CITY OF FOREST LAKE
1408 LAKE STREET SOUTH
FOREST LAKE, MN 55025
PHONE - (651) 209-9736
CI.FORST-LAKE.MN.US

PROJECT NO.: 0034-0002

DWN BY: HRM **CHK'D BY:** LNJ **APP'D BY:** LNJ

ISSUE DATE: 12/30/2025

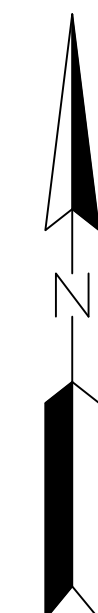
ISSUE NO.: 02

SHEET TITLE:

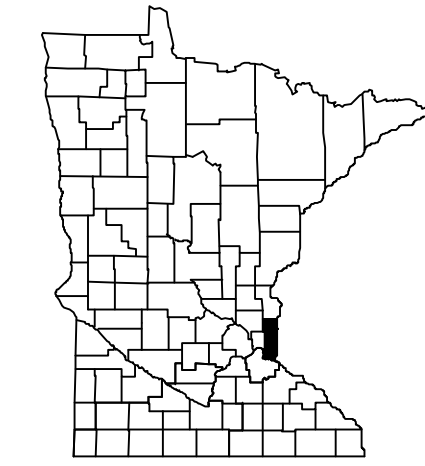
COVER SHEET

SHEET NO.:

G-101



VICINITY MAP
NOT TO SCALE



PROJECT LOCATION
CITY: FOREST LAKE
COUNTY: WASHINGTON

WARNING:

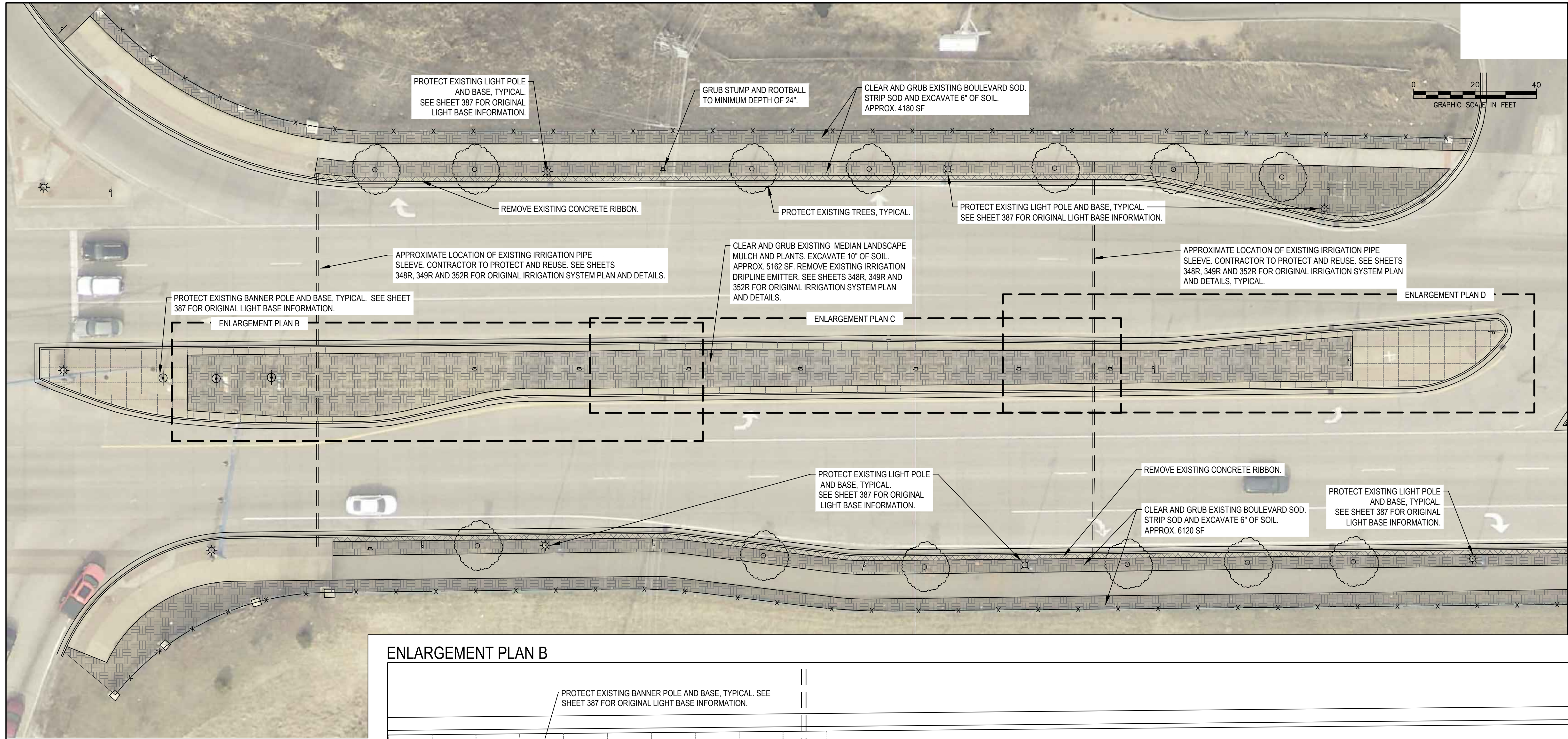
THE CONTRACTOR SHALL BE RESPONSIBLE FOR CALLING FOR LOCATIONS OF ALL EXISTING UTILITIES. THEY SHALL COOPERATE WITH ALL UTILITY COMPANIES IN MAINTAINING THEIR SERVICE AND/OR RELOCATION OF LINES.

THE CONTRACTOR SHALL CONTACT GOPHER STATE ONE CALL AT 651-454-0002 AT LEAST 48 HOURS IN ADVANCE FOR THE LOCATIONS OF ALL UNDERGROUND WIRES, CABLES, CONDUITS, PIPES, MANHOLES, VALVES OR OTHER BURIED STRUCTURES BEFORE DIGGING. THE CONTRACTOR SHALL REPAIR OR REPLACE THE ABOVE WHEN DAMAGED DURING CONSTRUCTION AT NO COST TO THE OWNER.

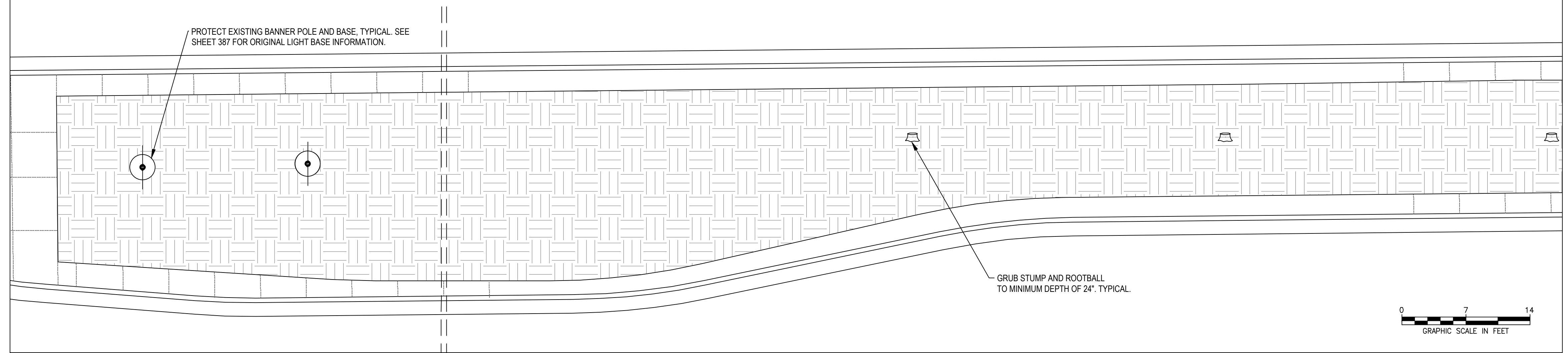
CALL BEFORE YOU DIG

GOPHER STATE ONE CALL

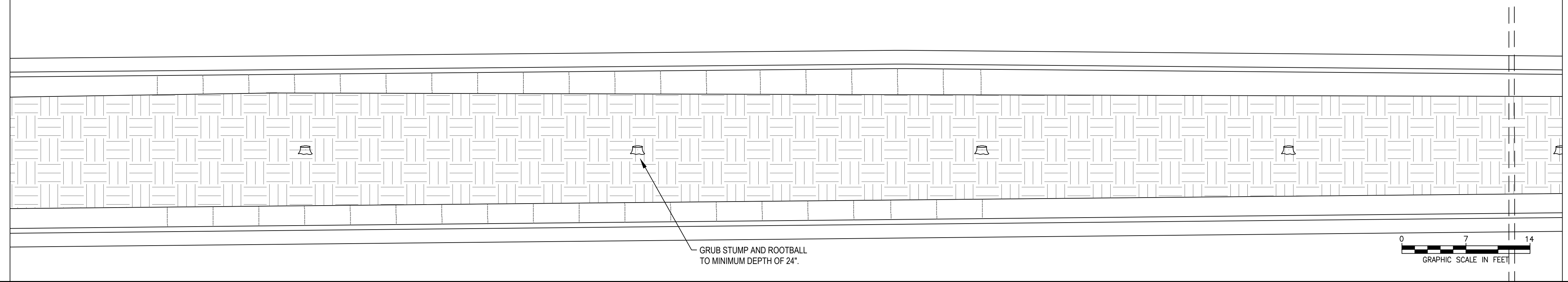
TWIN CITY AREA: 651-454-0002
TOLL FREE 1-800-252-1166



ENLARGEMENT PLAN B



ENLARGEMENT PLAN C



LEGEND

- EXISTING TRAFFIC SIGN
- EXISTING BANNER POLE
- EXISTING LIGHT POLE
- EXISTING TREE
- EXISTING STUMP AND ROOTBALL
- EXISTING PIPE SLEEVE
- PROPERTY BOUNDARY
- REMOVE CONCRETE RIBBON
- CLEAR AND GRUB SOD AND LANDSCAPE AREA
- REMOVE TREE

NOTES

1. SEE SHEET G-102 FOR ADDITIONAL PROJECT NOTES.
2. IRRIGATION SYSTEM IS NOT FUNCTIONAL. REMOVE ALL LINES AND COMPONENTS FOUND DURING REMOVALS.
3. CONTRACTOR TO INSTALL NEW IRRIGATION SYSTEM. COORDINATE WITH CITY ON STANDARD PARTS LIST.
4. CONTRACTOR TO PROGRAM NEW SYSTEM WITH PUBLIC WORKS STAFF.

CERTIFICATION: I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

LUCIUS JONETT LICENSE NO.: 52896 DATE: 12/30/2025

SUB CONSULTANT:

DATE	DESCRIPTION	ISSUE NO.
12/12/2025	DRAFT CONSTRUCTION PLANS	01
12/29/2025	ISSUED FOR CONSTRUCTION	02

PROJECT TITLE: FOREST LAKE MEDIAN LANDSCAPE PROJECT - PHASE II BROADWAY AVENUE FOREST LAKE, MN 55025

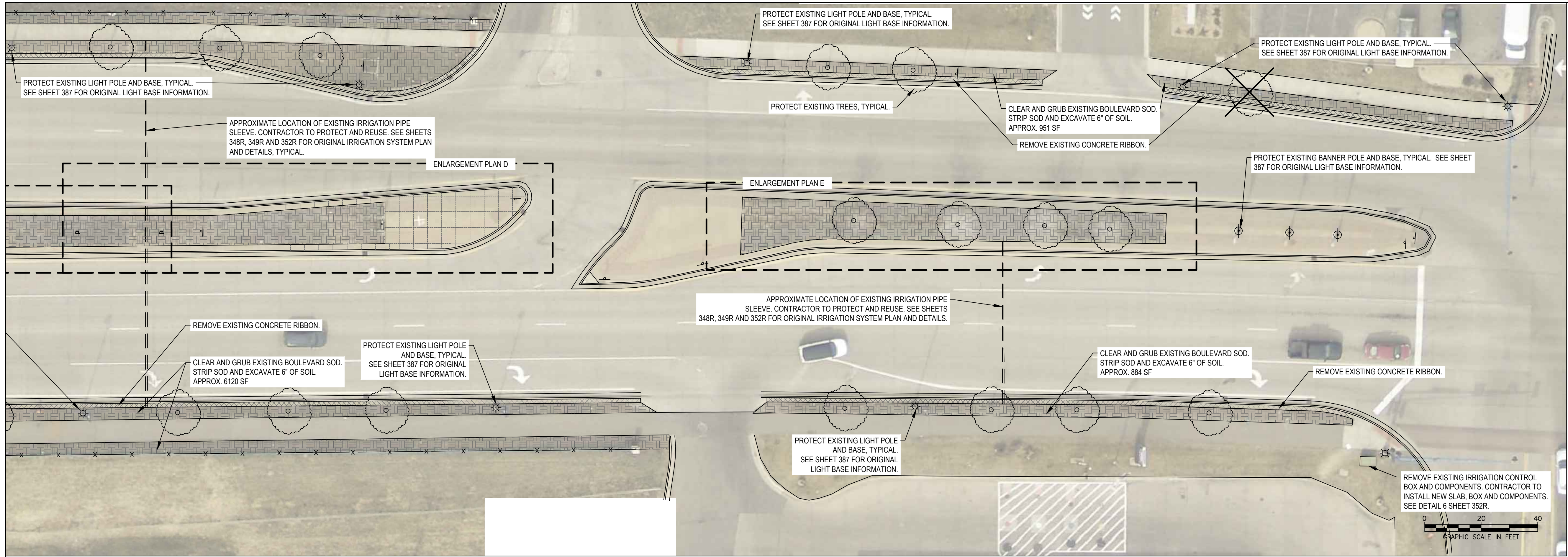
CLIENT: Forest Lake AS GOOD AS IT SOUNDS CITY OF FOREST LAKE 1408 LAKE STREET SOUTH FOREST LAKE, MN 55025 PHONE - (651)209-9736 CL.FORST-LAKE.MN.US

PROJECT NO.: 0034-0002 DWN BY: HRM CHK'D BY: LNJ APP'D BY: LNJ ISSUE DATE: 12/30/2025 ISSUE NO.: 02

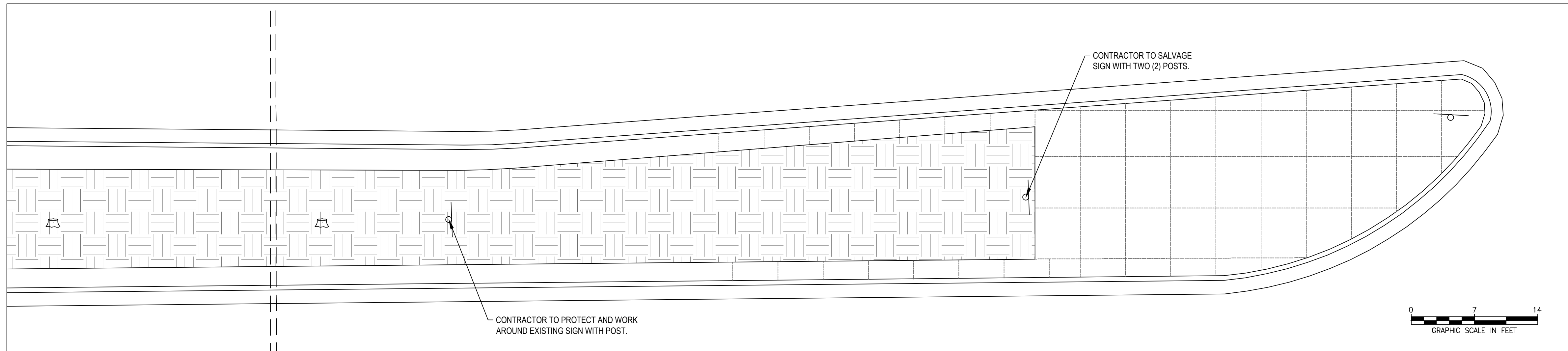
SHEET TITLE: 12TH STREET REMOVALS 1

SHEET NO.: C-102

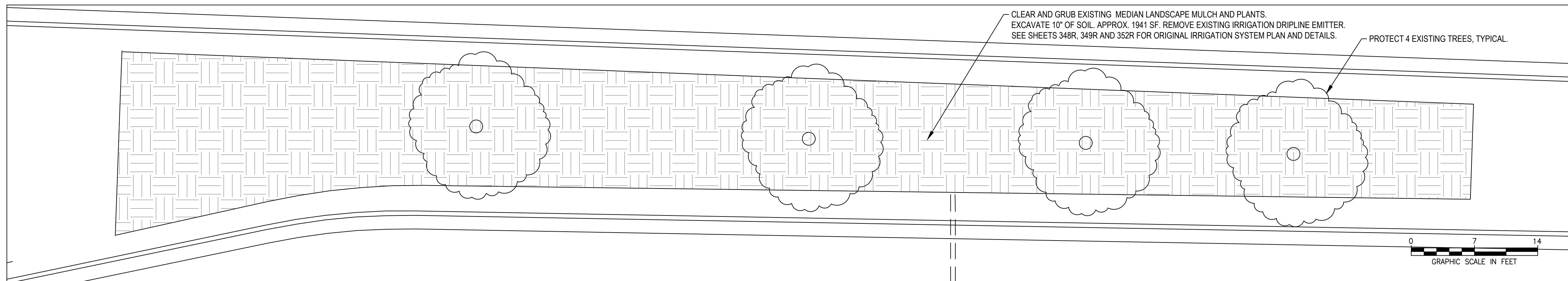
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ENLARGEMENT PLAN D



ENLARGEMENT PLAN E



LEGEND

- EXISTING TRAFFIC SIGN
- EXISTING BANNER POLE
- EXISTING LIGHT POLE
- EXISTING TREE
- EXISTING STUMP AND ROOTBALL
- EXISTING PIPE SLEEVE
- PROPERTY BOUNDARY
- REMOVE CONCRETE RIBBON
- CLEAR AND GRUB SOD AND LANDSCAPE AREA
- REMOVE TREE

NOTES

1. SEE SHEET G-102 FOR ADDITIONAL PROJECT NOTES.
2. IRRIGATION SYSTEM IS NOT FUNCTIONAL. REMOVE ALL LINES AND COMPONENTS FOUND DURING REMOVALS.
3. CONTRACTOR TO INSTALL NEW IRRIGATION SYSTEM. COORDINATE WITH CITY ON STANDARD PARTS LIST.
4. CONTRACTOR TO PROGRAM NEW SYSTEM WITH PUBLIC WORKS STAFF.

Lucius Jonett

LUCIUS JONETT

LICENSE NO.: 52886

DATE: 12/30/2025

SUB CONSULTANT:

DATE	DESCRIPTION	ISSUE NO.
12/20/2025	DRAFT CONSTRUCTION PLANS	01
12/20/2025	ISSUED FOR CONSTRUCTION	02

PROJECT TITLE:
**FOREST LAKE MEDIAN
LANDSCAPE PROJECT - PHASE II**
BROADWAY AVENUE
FOREST LAKE, MN 55025

CLIENT:

Forest Lake
AS GOOD AS IT SOUNDS
CITY OF FOREST LAKE
1408 LAKE STREET SOUTH
FOREST LAKE, MN 55025
PHONE - (651) 209-9736
CI.FORST-LAKE.MN.LUS

PROJECT NO.: 0034-0002

DWN BY: HRM CHK'D BY: LNJ APP'D BY: LNJ

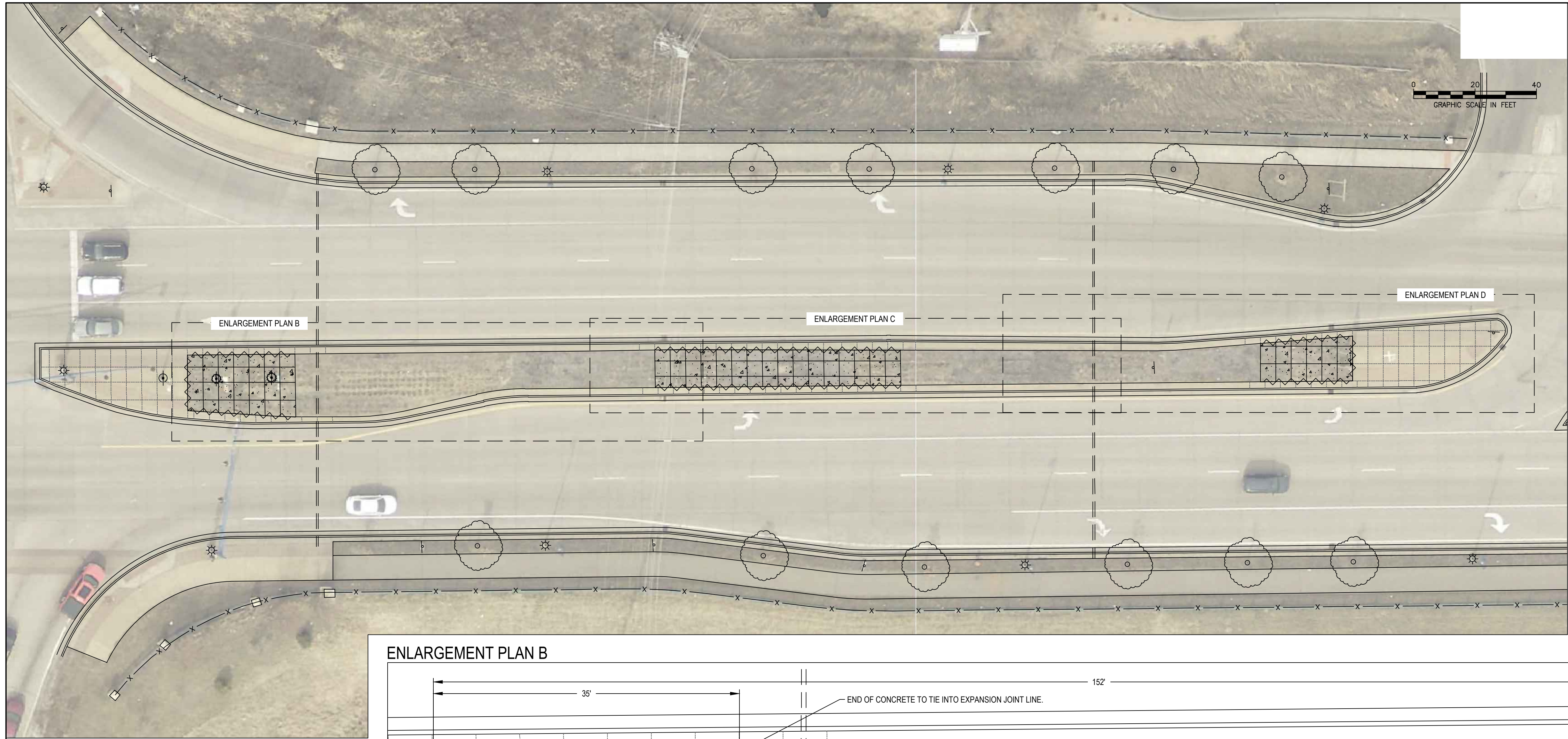
ISSUE DATE: 12/30/2025

ISSUE NO.: 02

SHEET TITLE:
**12TH STREET
REMOVALS 2**

SHEET NO.:
C-103

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LEGEND

- EXISTING TRAFFIC SIGN
- EXISTING BANNER POLE
- EXISTING LIGHT POLE
- EXISTING TREE
- EXISTING PIPE SLEEVE
- PROPERTY BOUNDARY
- EXPANSION JOINT
- NEW CONCRETE

NOTES

1. SEE SHEET G-102 FOR ADDITIONAL PROJECT NOTES.
2. IRRIGATION SYSTEM IS NOT FUNCTIONAL. REMOVE ALL LINES AND COMPONENTS FOUND DURING REMOVALS.
3. CONTRACTOR TO INSTALL NEW IRRIGATION SYSTEM. COORDINATE WITH CITY ON STANDARD PARTS LIST.
4. CONTRACTOR TO PROGRAM NEW SYSTEM WITH PUBLIC WORKS STAFF.
5. CONTRACTOR TO PROVIDE EXPANSION JOINT BETWEEN NEW CONCRETE AND EXISTING CURBS, CONCRETE EDGES AND EXISTING BANNER POLE AND LIGHT POLE FOOTINGS.
6. CONTRACTOR TO SET ALL SIGN BREAKOFFS FLUSH WITH NEW CONCRETE SURFACES.

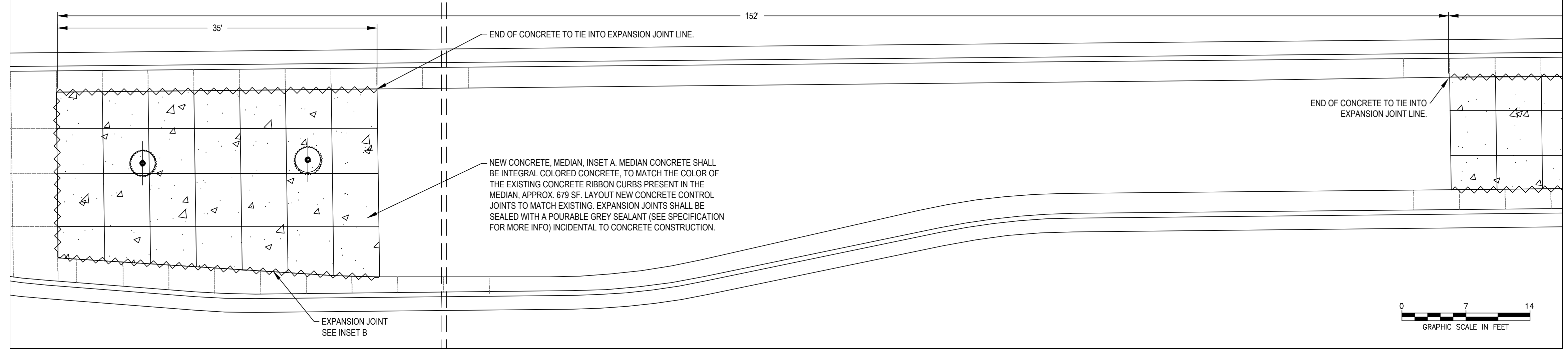
MIDWEST WETLAND improvements
 P.O. BOX 448
 VICTORIA, MN 55386
 PHONE: (952) 261-9990
 WWW.MIDWESTWETLANDS.COM

CERTIFICATION:
 I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.
Lucius Jonett
 LUCIUS JONETT
 LICENSE NO.: 52856
 DATE: 12/30/2025

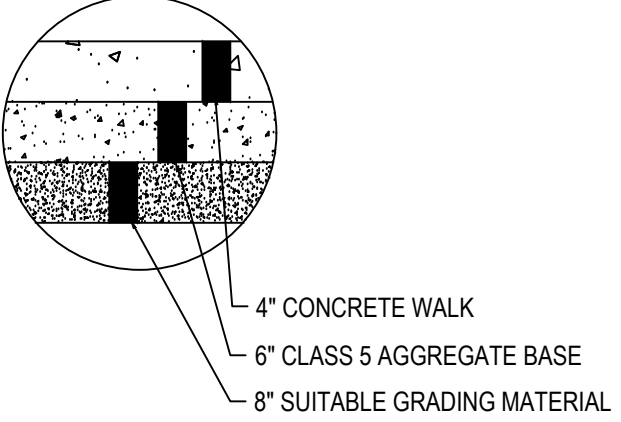
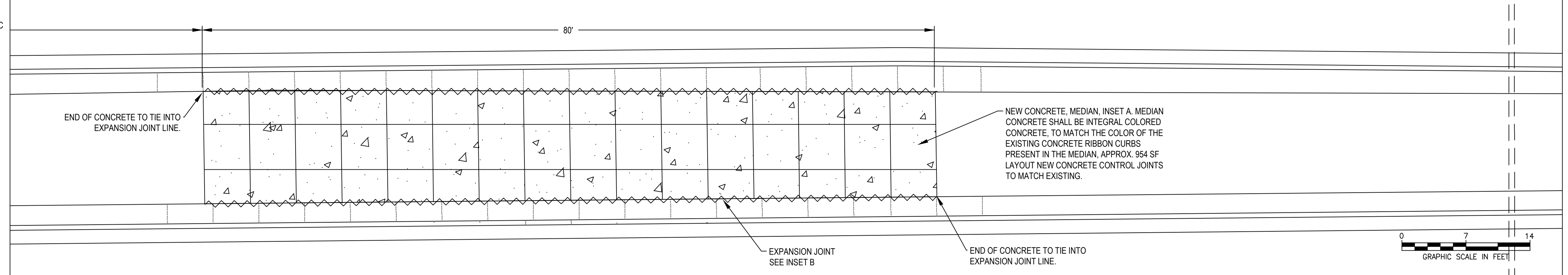
SUB CONSULTANT:

DATE	DESCRIPTION	ISSUE NO.
12/12/2025	DRAFT CONSTRUCTION PLANS	01
12/29/2025	ISSUED FOR CONSTRUCTION	02

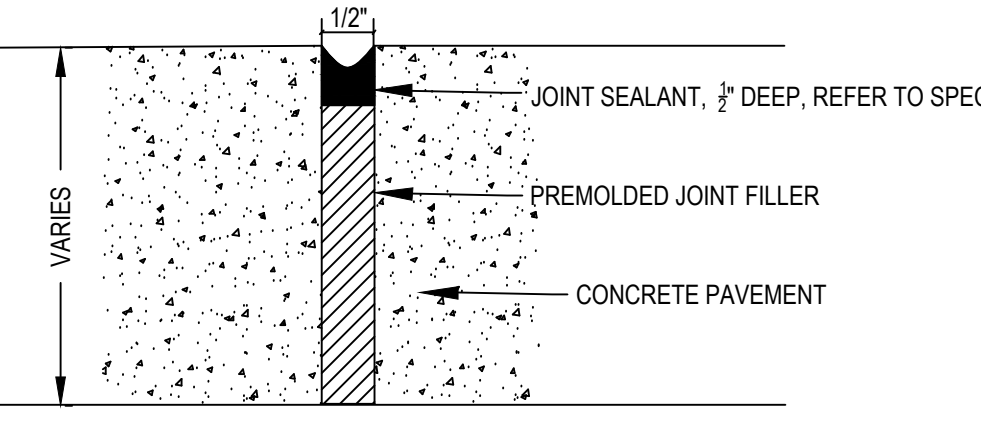
ENLARGEMENT PLAN B



ENLARGEMENT PLAN C



INSET A
CONCRETE MEDIANS



INSET B
1/2" EXPANSION JOINT DETAIL

PROJECT TITLE:
**FOREST LAKE MEDIAN
 LANDSCAPE PROJECT - PHASE II**
 BROADWAY AVENUE
 FOREST LAKE, MN 55025

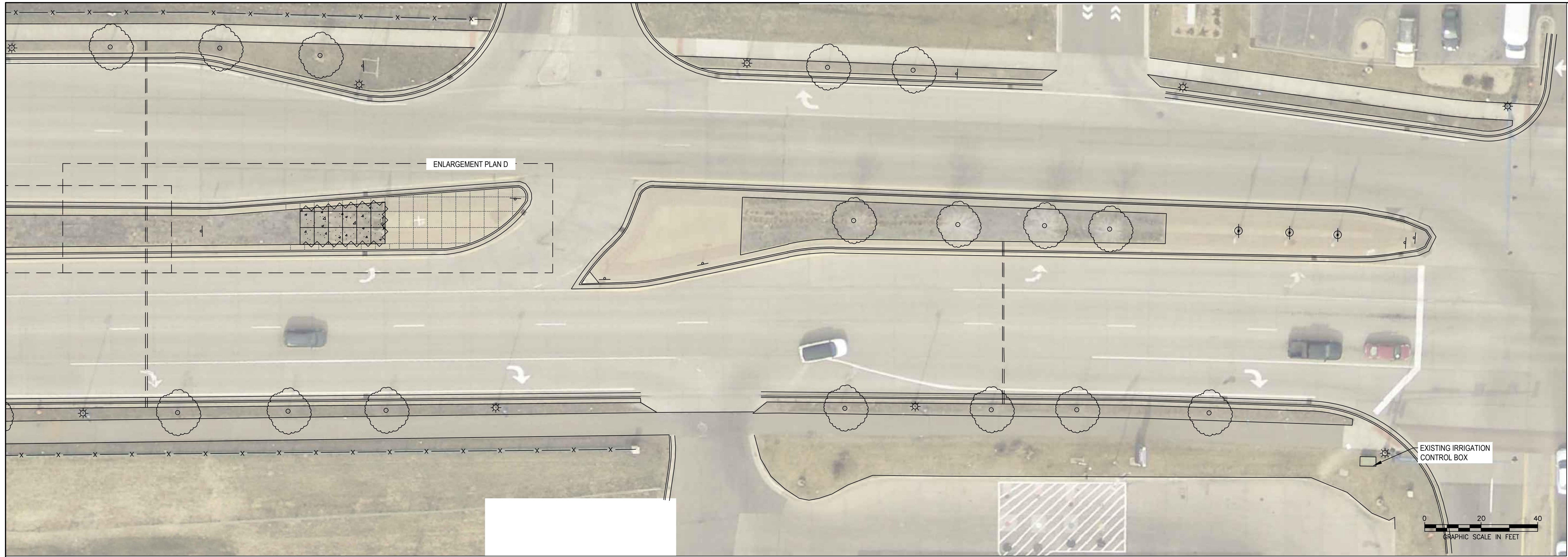
CLIENT:

Forest Lake
 AS GOOD AS IT SOUNDS
 CITY OF FOREST LAKE
 1408 LAKE STREET SOUTH
 FOREST LAKE, MN 55025
 PHONE - (651)209-9736
 CI.FORST-LAKE.MN.US

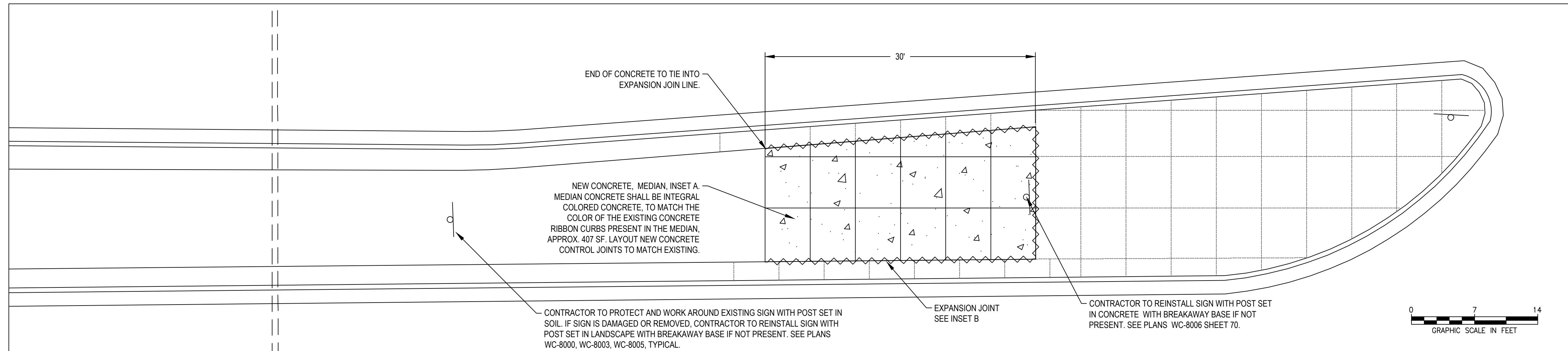
PROJECT NO.: 0034-0002
 DWN BY: HRM CHK'D BY: LNJ APP'D BY: LNJ
 ISSUE DATE: 12/30/2025
 ISSUE NO.: 02

SHEET TITLE:
**12TH STREET
 HARDSCAPE 1**

SHEET NO.:
C-202



ENLARGEMENT PLAN D

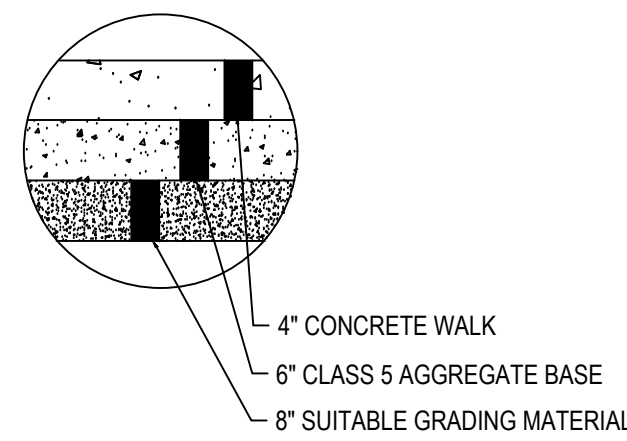


LEGEND

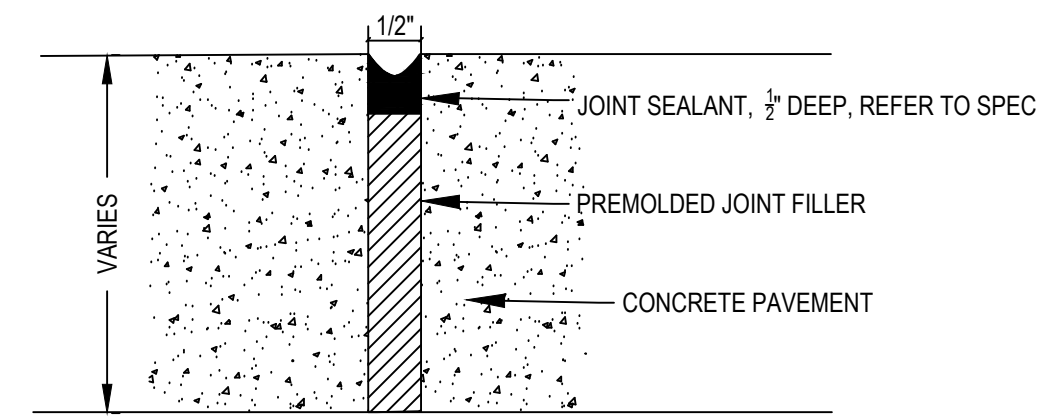
	EXISTING TRAFFIC SIGN
	EXISTING BANNER POLE
	EXISTING LIGHT POLE
	EXISTING TREE
	EXISTING PIPE SLEEVE
	PROPERTY BOUNDARY
	EXPANSION JOINT
	NEW CONCRETE

NOTES

- SEE SHEET G-102 FOR ADDITIONAL PROJECT NOTES.
- IRRIGATION SYSTEM IS NOT FUNCTIONAL. REMOVE ALL LINES AND COMPONENTS FOUND DURING REMOVALS.
- CONTRACTOR TO INSTALL NEW IRRIGATION SYSTEM. COORDINATE WITH CITY ON STANDARD PARTS LIST.
- CONTRACTOR TO PROGRAM NEW SYSTEM WITH PUBLIC WORKS STAFF.
- CONTRACTOR TO PROVIDE EXPANSION JOINT BETWEEN NEW CONCRETE AND EXISTING CURBS, CONCRETE EDGES AND EXISTING BANNER POLE AND LIGHT POLE FOOTINGS.
- CONTRACTOR TO SET ALL SIGN BREAKOFFS FLUSH WITH NEW CONCRETE SURFACES.



INSET A
CONCRETE MEDIANS



INSET B
1/2\"/>

CERTIFICATION:
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

Lucius Jonett
LUCIUS JONETT

LICENSE NO.: 52856

DATE: 12/30/2025

SUB CONSULTANT:

DATE	DESCRIPTION	ISSUE NO.
12/20/2025	DRAFT CONSTRUCTION PLANS	01
12/20/2025	ISSUED FOR CONSTRUCTION	02

PROJECT TITLE:
**FOREST LAKE MEDIAN
LANDSCAPE PROJECT - PHASE II**
BROADWAY AVENUE
FOREST LAKE, MN 55025

CLIENT:



PROJECT NO.: 0034-0002

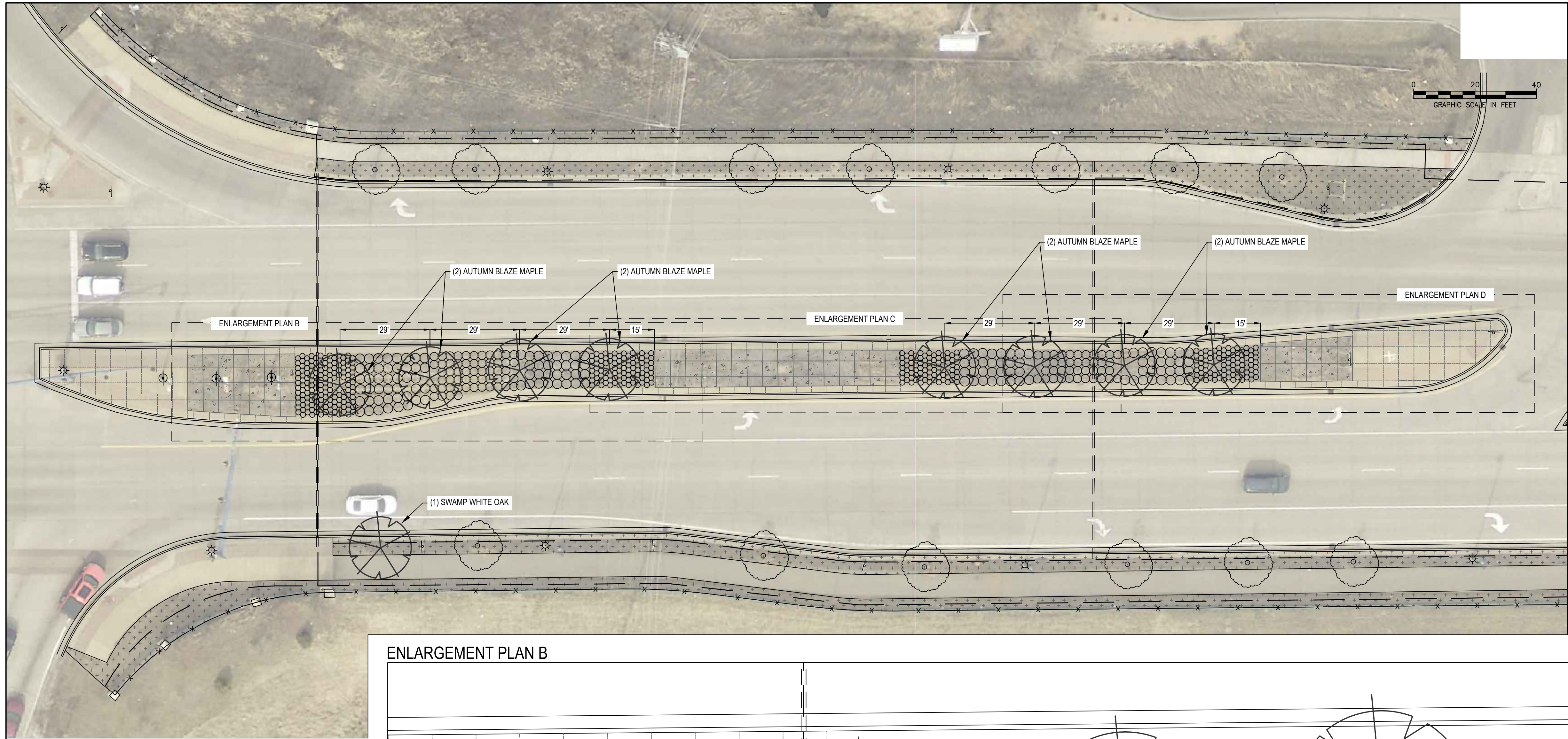
DWN BY: HRM CHKD BY: LNJ APP'D BY: LNJ

ISSUE DATE: 12/30/2025

ISSUE NO.: 02

SHEET TITLE:
12TH STREET
HARDSCAPE 2

SHEET NO.:
C-203



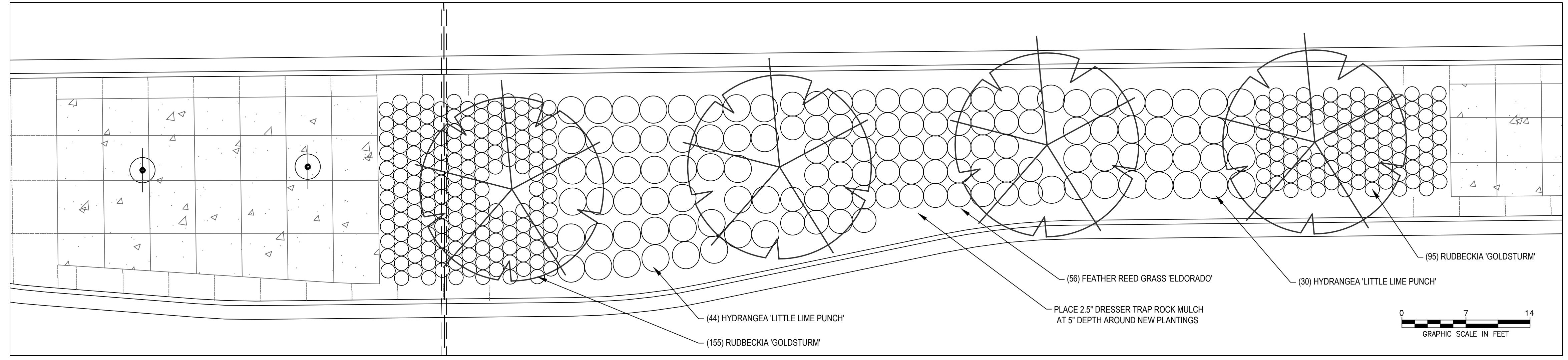
LEGEND

- EXISTING TRAFFIC SIGN
- EXISTING BANNER POLE
- EXISTING LIGHT POLE
- EXISTING TREE
- EXISTING PIPE SLEEVE
- PROPERTY BOUNDARY
- 2.5" DRESSER TRAP ROCK MULCH
- MN DOT SALT TOLERANT SOD
- NEW PLANT
- NEW CONIFEROUS TREE, 6' HEIGHT
- NEW DECIDUOUS TREE, 2" B&B
- NEW IRRIGATION MAINLINE

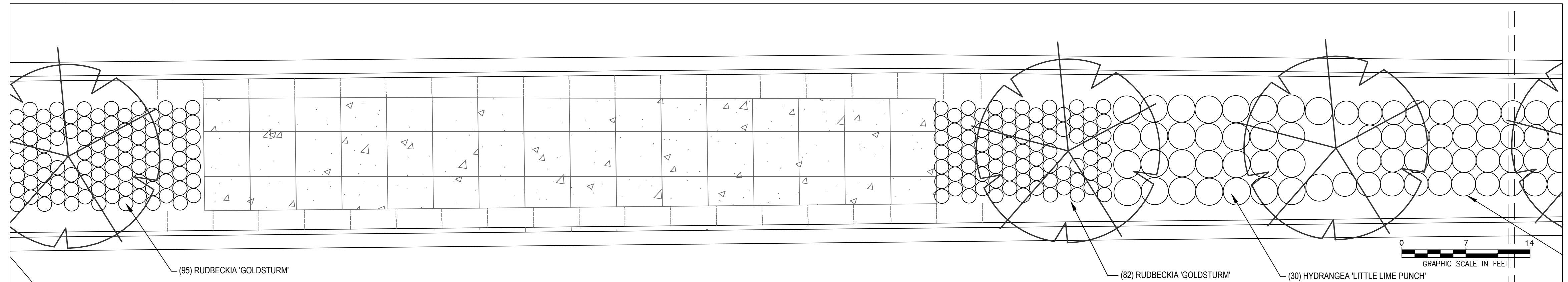
NOTES

1. SEE SHEET G-102 FOR ADDITIONAL PROJECT NOTES.
2. IRRIGATION SYSTEM IS NOT FUNCTIONAL. REMOVE ALL LINES AND COMPONENTS FOUND DURING REMOVALS.
3. CONTRACTOR TO INSTALL NEW IRRIGATION SYSTEM. COORDINATE WITH CITY ON STANDARD PARTS LIST.
4. CONTRACTOR TO PROGRAM NEW SYSTEM WITH PUBLIC WORKS STAFF.
5. TREES SHOULD BE SET LEVEL WITH STRING LINE OF CURB TO SIDEWALK. SOD TO BE LEVEL FOR MOWING.

ENLARGEMENT PLAN B



ENLARGEMENT PLAN C



CERTIFICATION:
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

Lucius Jonett
LUCIUS JONETT
LICENSE NO.: 52886
DATE: 12/30/2025

SUB CONSULTANT:

DATE	DESCRIPTION	ISSUE NO.
12/12/2025	DRAFT CONSTRUCTION PLANS	01
12/29/2025	ISSUED FOR CONSTRUCTION	02

PROJECT TITLE:
FOREST LAKE MEDIAN
LANDSCAPE PROJECT - PHASE II
BROADWAY AVENUE
FOREST LAKE, MN 55025

CLIENT:



PROJECT NO.: 0034-0002

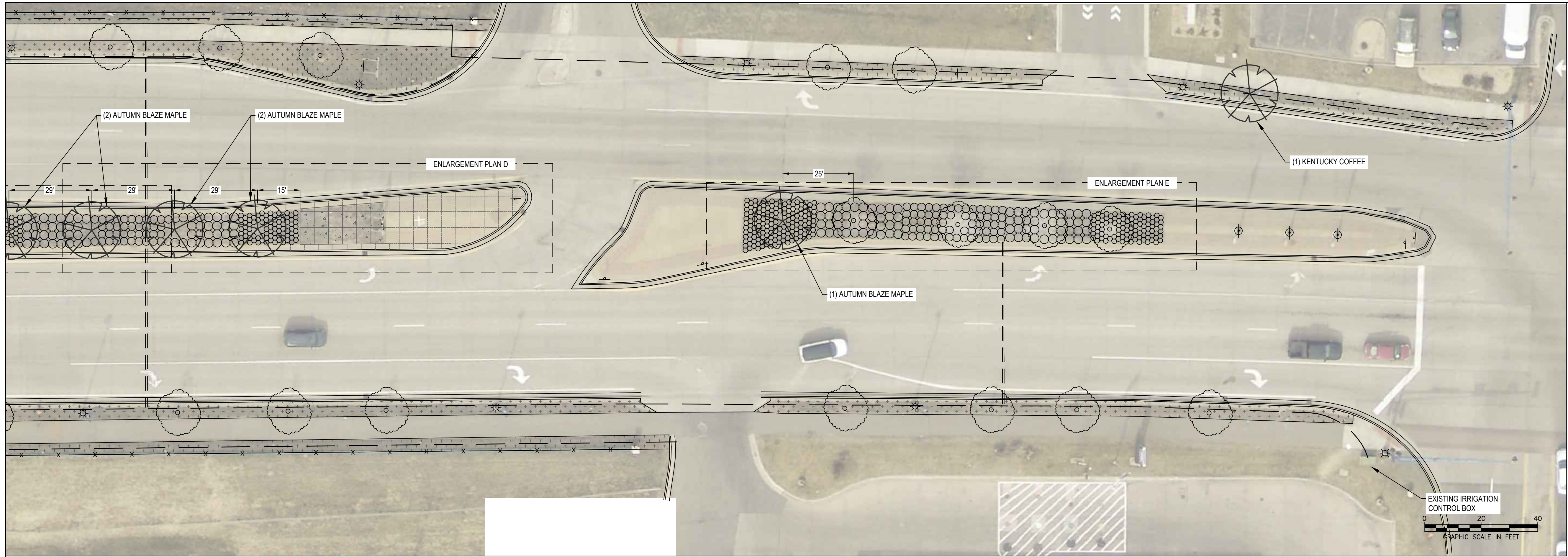
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ISSUE DATE: 12/30/2025

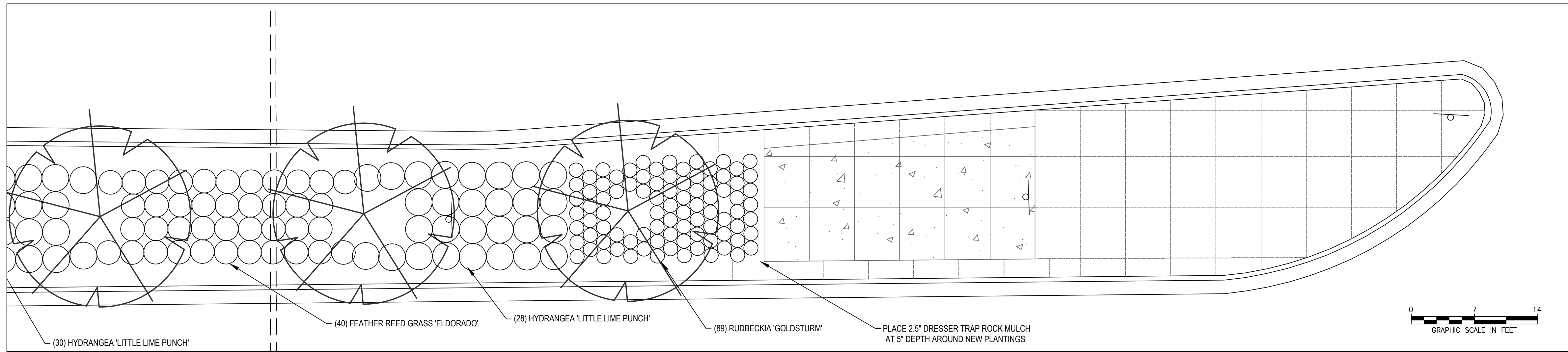
ISSUE NO.: 02

SHEET TITLE:
12TH STREET
LANDSCAPE 1

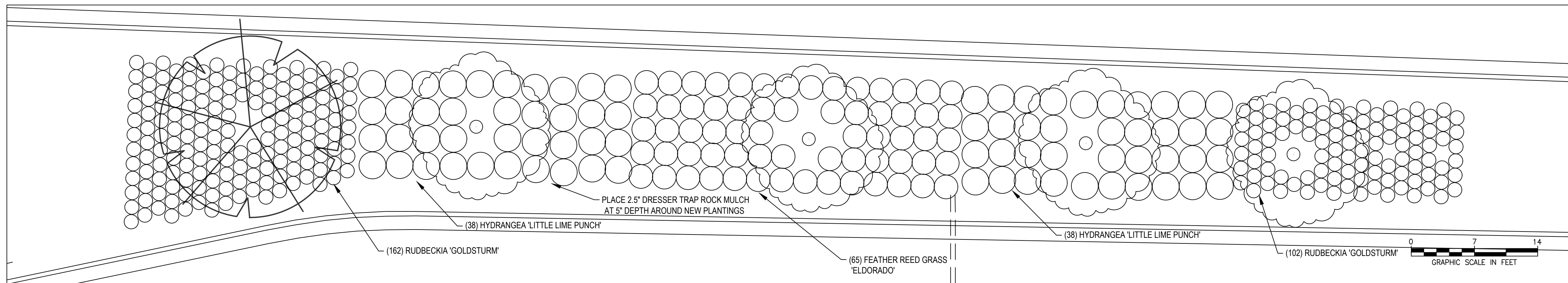
SHEET NO.:
C-302



ENLARGEMENT PLAN D



ENLARGEMENT PLAN E



LEGEND

- EXISTING TRAFFIC SIGN
- EXISTING BANNER POLE
- EXISTING LIGHT POLE
- EXISTING TREE
- EXISTING PIPE SLEEVE
- PROPERTY BOUNDARY
- 2.5" DRESSER TRAP ROCK MULCH
- MN DOT SALT TOLERANT SOD
- NEW PLANT
- NEW CONIFEROUS TREE, 6' HEIGHT
- NEW DECIDUOUS TREE, 2" B&B
- NEW IRRIGATION MAINLINE

NOTES

1. SEE SHEET G-102 FOR ADDITIONAL PROJECT NOTES.
2. IRRIGATION SYSTEM IS NOT FUNCTIONAL. REMOVE ALL LINES AND COMPONENTS FOUND DURING REMOVALS.
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Lucius Jonett
LUCIUS JONETT

LICENSE NO.: 52856

DATE: 12/30/2025

SUB CONSULTANT:

DATE	DESCRIPTION	ISSUE NO.
12/20/2025	DRAFT CONSTRUCTION PLANS	01
12/20/2025	ISSUED FOR CONSTRUCTION	02

FOREST LAKE MEDIAN
LANDSCAPE PROJECT - PHASE II
BROADWAY AVENUE
FOREST LAKE, MN 55025

CLIENT:

Forest Lake
AS GOOD AS IT SOUNDS
CITY OF FOREST LAKE
1408 LAKE STREET SOUTH
FOREST LAKE, MN 55025
PHONE - (651) 209-9736
CI.FORST-LAKE.MN.US

PROJECT NO.: 0034-0002

DWN BY: HRM CHK'D BY: LNJ APP'D BY: LNJ

ISSUE DATE: 12/30/2025

ISSUE NO.: 02

SHEET TITLE:
12TH STREET
LANDSCAPE 2

SHEET NO.:
C-303

STAFF REPORT



MEETING DATE: February 23, 2026
TO: Mayor Blake Roberts and City Council Members
STAFF ORIGINATOR: Abbi Jo Wittman, Community Development Director
AGENDA ITEM: Utility and Street Construction Standard Specifications

INTRODUCTION:

Regarding the design of subdivision plats and plans, City Code Section 152.073(C) indicates “public infrastructure and utilities shall be designed by the City Engineer unless the City Administrator approves the design of such public utilities and infrastructure by a qualified licensed engineer selected by the developer”. Historically, the City’s engineering firm has prepared these plans. With more recent developments, the City has been favorable to allowing other engineering firms develop construction plans and specifications with the City Engineer reviewing them upon submission. If the City continues to allow outside engineering firms to develop construction plans, the City must have updated Standard Specifications for Utility and Street Construction (“Standard Specifications”). Enclosed is a proposal from Bolton and Menk to create updated Standard Specifications.

ANALYSIS:

The City has required public infrastructure and utilities to be designed by the City Engineer to ensure future public infrastructure improvements are constructed to the City’s specifications. However, arguments are made that this system is duplicative and inefficient, costing development unnecessary time and money. Therefore, the City has been favorable to allowing developer’s engineers to produce these documents. However, developer-provided standard specifications do not always conform to City standards, necessitating changes and rewrites that can delay development. Additionally, the review of standard specifications can be time consuming and costly.

Standard Specifications address a range of items from project management and coordination to traffic signs and pavement markings, and everything in-between. As noted in the enclosed proposal, “Standard Specifications for Utility and Street Construction...ensure consistency, improve construction quality, streamline bidding, and reduce ambiguity during design and field operations.” Additionally, “clear standard specifications will make the development process much more efficient and reduce review times.” This will not only assist the development community but also the City as it continues to grow.

As noted in the proposal, the cost to complete the work (in one month) will not exceed \$21,900. To pay for Standard Specifications, City staff proposes \$4,380 come out of the (Community Development) general fund, street fund, and each utility fund. Each of these funds have dedicated moneys for engineering and consulting services intended for projects such as this.

RECOMMENDATION:

Staff recommends the City Council ***move to approve the Bolton and Menk Standard Specifications for Utility and Street Construction proposal for a cost not to exceed \$21,900.***

ATTACHMENTS:

Standard Specifications for Utility and Street Construction Proposal



Real People. Real Solutions.

3507 High Point Drive North
Bldg. 1 – Suite E130
Oakdale, MN 55128

Phone: (651) 704-9970
Bolton-Menk.com

February 12, 2026

Mrs. Abbi Wittman
Community Development Director
City of Forest Lake
1408 Lake Street South
Forest Lake, MN 55025

RE: Standard Specifications for Utility and Street Construction

Dear Mrs. Wittman:

In response to your request, we have prepared a scope and fee for the work to complete the tasks to prepare Standard Specifications for Utility and Street Construction projects completed in the City of Forest Lake.

Project Understanding

The City of Forest Lake aims to update and unify its Standard Specifications for Utility and Street Construction to ensure consistency, improve construction quality, streamline bidding, and reduce ambiguity during design and field operations, particularly in how city standards and specification are integrated into residential development and site development projects. As the city continues to grow, clear and standard specifications will make the development process much more efficient and reduce review times. Our team understands that Forest Lake seeks a comprehensive, user-friendly, and easily maintainable document that reflects the City's standards, supplementing MnDOT requirements where appropriate. The standard specifications would not replace the Public Works and Engineering Standards manual along with the City Standard Detail Plates that are revised/updated annually.

Draft Specifications

We will prepare a complete draft specification document, organized in clear, intuitive format. Key sections included in the draft specifications will include the following.

- Introductory Information
 - Table of Contents
 - Contracting Definitions
- Division 1 – General Requirements
 - Project Management and Coordination
 - Submittal Procedures
 - Quality Requirements
 - Temporary Facilities and Controls
 - Execution Requirements

- Division 2 – Existing Conditions
 - Exploratory Excavation
 - Selective Site Demolition
- Division 12 – Furnishings
 - Furnishings and Accessories
- Division 26 – Electrical and Lighting
 - Exterior Lighting
- Division 31 – Earthwork
 - Site Clearing
 - Application of Water
 - Excavation and Fill
 - Subgrade Preparation
 - Dewatering
 - Geosynthetic Soil Stabilization and Layer Separation
- Division 32 – Exterior Improvements
 - Aggregate Base Courses
 - Full Depth Reclamation
 - Pavement Milling
 - Flexible Paving
 - Flexible Pavement Patching
 - Seal Coating/Double Chip Sealing
 - Asphalt Paving Joint Sealants (Route and Seal)
 - Concrete Walks, Medians, & Driveways
 - Concrete Curbs and Gutter
 - Pavement Markings
 - Turf and Grasses
 - Planting Materials, Installation, and Establishment
- Division 33 – Utilities
 - Cured-in-Place Pipe (CIPP) Gravity
 - Sewer Pipe Joint Sealing
 - Manhole Rehabilitation
 - Trenching and Backfilling
 - Adjust Miscellaneous Structures
 - Conduit for Private Utilities
 - Underground Utility Location System
 - Commissioning of Sanitary Sewerage Utilities
 - Water Utilities
 - Water Utility Service Laterals
 - Sanitary Sewerage Piping
 - Sanitary Sewerage Services
 - Sanitary Sewerage Force Main Piping
 - Sanitary Sewerage Structures
 - Stormwater Utilities
 - Subdrainage
 - Stormwater Infiltration/Filtration/Bioretenention/Rain Garden
- Division 34 – Transportation
 - Traffic Signs and Devices

Projects that include specialty work not be covered with the Standard Specifications for Utility and Street Construction such as tennis court coatings, chain link fence, etc. would have special provisions written for that project.

Coordination With City Staff

Conduct (2) working meetings outside of typical email exchanges to review draft sections. We will also incorporate staff input and adjust specification structure based on staff feedback.

Prepare Final Specifications

We will prepare a final, publishable document that includes:

- Updated text in editable Word and PDF formats
- Version control and date of adoption
- (5) spiral bound (coil-bound) documents

Project Schedule

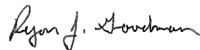
Upon receiving approval to begin work, we estimate this work to take 3-4 weeks to complete in its entirety.

Fees

We estimate the cost to complete the above-described work to be \$21,900.00. We propose to bill the City on an hourly basis with a not to exceed limit.

Thank you for the opportunity to submit this proposal, if you have any questions, please feel free to contact me.

Sincerely,



Ryan J. Goodman
City Engineer

STAFF REPORT



MEETING DATE: February 23, 2026

TO: Mayor Roberts and Members of the City Council

STAFF ORIGINATOR: Dave Adams, Public Works Director

AGENDA ITEM: Outdoor Athletic Facilities Study Approval

INTRODUCTION:

City staff and representatives from the Forest Lake Area School District have been meeting monthly over the past several months to review and discuss their respective outdoor athletic facilities. These discussions have centered on facility planning, maintenance strategies, and long-term capital investment, with the shared goal of serving the community efficiently while minimizing duplication of facilities, processes, and staffing resources.

Throughout these meetings, both City and District staff noted that certain facilities appear to be underutilized, even as local organizations continue to request additional access to athletic fields and spaces. To gain a clearer understanding of actual usage, community demand, and future needs, both entities agreed that a comprehensive study is warranted.

City staff and School District representatives have engaged a recommended consultant to develop a proposed scope of services and fee based on the information the City and District are seeking. In addition, staff requested and received a scope of services and fee proposal from a second consultant.

ANALYSIS:

The proposed study will deliver a comprehensive evaluation and analysis of outdoor athletic facility usage, current conditions, and future needs. This assessment will encompass City parks, District facilities, and Forest Lake Area Athletic Association (FLAAA) programming, with the primary objective of supporting long-term planning and ensuring the City provides an adequate and appropriate amount of athletic space for community needs.

Specifically, the study will serve as a critical tool for developing a 10-year capital improvement plan, identifying opportunities for facility enhancements, and prioritizing investments. The Forest Lake Area School District has expressed its commitment to participate in the study and will share costs associated with the analysis of District-owned facilities.

This assessment will also serve as a foundational component of the ongoing Parks and Recreation Master Plan update, offering clear direction for facility development, improvements, and prioritization over the next decade and beyond. By aligning resources and planning efforts, the

City and District aim to maximize community benefit, reduce duplication, and ensure sustainable, high-quality athletic facilities for residents.

An additional outcome of this study will include a review of the current, separate rate structures utilized by the City and the School District. The analysis will compare these rates to those of peer communities and provide recommendations regarding appropriate pricing and future adjustment intervals.

Both City and District staff concur that the recommended consultant's scope of services is comprehensive and will provide the necessary data and insights to guide informed decision-making. The City intends to utilize Park Dedication funds to cover its portion of the fee, which totals \$20,015.

RECOMMENDATION:

City Council makes a **“motion to approve completing the Outdoor Athletic Facilities Study will Ballard King in the amount of \$30,015 with a cost participation of \$10,000 by the Forest Lake School District.”**

ATTACHMENT:

Ballard King Scope of Services

The following scope of services has been developed based on discussion with Kyle Young, Parks & Recreation Coordinator for Forest Lake and BK's familiarity with similar projects. The focus of this project will be conducting a needs assessment for fields, aquatic facilities, and ice facilities with the City and School District. BK welcomes the opportunity to further refine the scope of services to meet the needs of the client.

Project Kick-Off & Data Review

BK will conduct a virtual kick-off meeting with the client and their project team members. The focus of the kick-off meeting will establish lines of communication, determine an appropriate online platform to keep documents, confirm the timeline of the project, confirm dates for site visit, and reinforce the goals of the study.

At the conclusion of the meeting, BK will develop a request for information for the City. The request for information will include:

- Parks & Recreation Budget and Organizational Structure
- Previous Study Documents
- Facility Locations / Inventory
- Contacts for other providers (municipalities & school district)
- Facility Rental History
- Rental Fee Structure

Market Assessment

While conducting a needs assessment it is important to understand the demographics and market potential of the service area(s). The following is included with the market assessment report.

- Service Area Identification
 - Local
 - Regional
- Demographic Key Indicators
 - Median Age
 - Median Household Income
 - Household Budget Expenditures
 - Recreation Spending Potential Index
- Additional Demographic Data Points
 - Age Distribution
 - Age Distribution Growth/Decline
 - Race/Ethnicity
- Market Potential
 - Adult Market Potential Index

- National Sporting Goods Association
 - Unique Participation Percentage
 - Overlay on Population
- Facility & Program Providers
 - Municipal
 - School District
 - Non-Profit Organizations
 - Private Providers
- Facility Trends
- National Recreation & Parks Association Statistics

On-Site Engagement

In addition to the statistical data that is produced in the market assessment, it is equally important to add the on-site realities. BK proposes to have consultants on-site for 4 days to collect information. During this time on-site, BK consultants will:

- Visit Alternative Providers
- Meet with City Staff
- Meet with School District Staff
- Meet with Program Providers
- Meet with Renters of Facilities


Recommendations

Using market assessment data and the on-site engagement, BK will provide recommendations in the following areas:

- Number of Facilities
 - How many fields (rectangles, diamonds, etc.), aquatic facilities and ice facilities can the service area support.
 - Types of facilities.
 - Differentiation between practice and competition facilities.
- Management
 - Identify the group responsible for maintenance of spaces.
 - Identify the group responsible for scheduling of spaces.
- Fee Structure
 - Hourly and daily rates for field rentals, ice rentals, and aquatic rentals.
 - Frequency of fee increases.
- Programming & Rental Opportunities

Fee Proposal

- Hourly Rate Structure
 - \$230 Principal
 - \$205 Senior Associate

				Rate Structure		
Project:	Field, Ice, Aquatics Needs Assessment			Hourly:	\$230	Principal
					\$205	Senior Associate
Client:	Forest Lake, MN					
	Scope Items				Principal	Senior
		Fee	Expenses		Hours	Associate
						Hours
	Project Kick Off & Data Review	\$2,175	\$0		5	5
	Market Assessment	\$9,475	\$0		10	35
	On-Site Engagement	\$10,440	\$0		24	24
	Recommendations	\$7,925	\$0		30	5
		\$30,015	\$0		69	69
						0

Reimbursable Expenses / Travel Expenses – these have been factored into the cost of the project.

STAFF REPORT



MEETING DATE: 2/23/2026
TO: Honorable Mayor and City Council
STAFF ORIGINATOR: Elle Larkin, Finance Director
AGENDA ITEM: 2027 Budget Schedule

INTRODUCTION:

City staff have started planning for the 2027 budget. As part of that process, staff developed a budget calendar to identify important dates in the process to ensure timelines and goals are met.

ANALYSIS:

The attached 2027 budget calendar was prepared to ensure that City Council and City staff understand the budget timeline and to provide sufficient time to City staff to present City Council with the necessary information for the 2027 budget.

ATTACHMENTS:

2027 Budget Calendar

Date	Event	Task / Description
2/23/2026	City Council Meeting	Present 2027 budget calendar to Council for adoption.
4/20/2026	City Council Workshop	Long range staffing and general budget discussion with Council.
5/18/2026	City Council Workshop	Staff obtains final budget direction and priorities list from Council for preliminary budget workshop on August 18, 2026.
6/22/2026	City Council Meeting	10-Year Capital Plan Presentation, including Streets, Parks, Capital Equipment, Building Maintenance, Water, Sewer and Surface Water Management Funds.
7/20/2026	City Council Workshop	Ehlers presents City's Long-term financial plan.
August 4–8, 2026	Budget Online Survey	Online survey open to the public to provide input and feedback.
8/19/2026	City Council Workshop	City Council Budget workshop on preliminary budget.
9/14/2026	City Council Meeting	City Council provides direction to Staff on any budget changes, preliminary levy submission and 2027 Utility Funds budget.
9/28/2026	City Council Meeting	City Council approves preliminary levy to submit to Washington County.
9/30/2026	Finance Director Deadline	Finance Director submits preliminary tax levy to Washington County (Required deadline).
11/16/2026	City Council Workshop	Budget discussions and any direction from Council for the TNT hearing and budget approval.
12/14/2026	City Council Meeting	City conducts public hearing, adopts budget and tax levy.
12/31/2026	Finance Director Deadline	Finance Director submits certified tax levy to State and Washington County (Required deadline).