

Date: \_\_\_\_\_

Permit No. \_\_\_\_\_

Building Inspections Division



**RETAIL SALE OF FIREWORKS PERMIT IN A  
TEMPORARY LOCATION OR EXISTING RETAIL SPACE APPLICATION**

Business Name: _____	Phone: _____
Site Address: _____	Suite: _____
Property Owner Name: _____	Phone: _____
Applicant Name: _____	Owner ___ Contractor ___ Other ___
Contractor Business Name: _____	Phone: _____
Address: _____	Suite: _____
City: _____ State _____	Zip Code: _____

**Application Submittal Must Include:**

1. A floor plan designating the area for storage and display, along with a list documenting the name, weight and quantity of the fireworks within the building and the material safety data sheets.
2. A letter from the person legally responsible for the property on which the fireworks related activity will occur. Such letter shall grant permission to the applicant for the use of said property.
3. Completed Tennessee warning.
4. Copy of the front & back of the driver's license of the individual signing the Tennessee warning.

**Application Submittal Requirements:**

1. The application for permit shall be made thirty (30) days prior to operating.
2. Any permit granted hereunder is nontransferable and only valid for the year in which it was issued.
3. Prior to processing the application, the Fire Chief shall determine that the proposed location is code compliant.

**Fee:**

Flat Permit Fee: \$250.00

\$ \_\_\_\_\_

(If located in a tent or other temporary location a Temporary Seasonal Sales Certificate of Compliance is required with a fee of \$250. Total fee for Fireworks & Sales Cert is \$500)

Make check payable to *City of Forest Lake*

***Minnesota statutes 624.20-624.25 regulate fireworks. In addition to these state laws, all display, sales, storage and use of fireworks shall comply with City of Forest Lake Ordinance No. 533.***

I hereby apply for this permit and I acknowledge that the information above is complete and accurate; that the work will be done in accordance with the ordinances of the City of Forest Lake and with the Minnesota State Fire Code; that I understand this is not a permit but an application for a permit and work is not to start without a permit; that the work will be in accordance with the approved plans, specifications and codes.

Periodic and/or a final inspection of this work is required by the Minnesota State Fire Code. It is the responsibility of the applicant to call the Forest Lake Building Inspections Division at 651-464-4349 to schedule an inspection prior to occupancy and/or use.

1408 Lake Street South | Forest Lake MN 55025 | 651.464.4349 | Fax 651.464.4968 | www.ci.forest-lake.mn.us

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**Retail Sale of Fireworks Permit Application**  
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I have read, understand and agree to comply with all the provisions of this application, which includes state statute, the City of Forest Lake Ordinance No. 533 and the requirements of the issuing authority.

**All information may be submitted electronically to: [flinspections@ci.forest-lake.mn.us](mailto:flinspections@ci.forest-lake.mn.us)**

Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**DO NOT WRITE BELOW THIS LINE**

Office Use:

Required Inspections:  Site

Approvals:

Fire Official: \_\_\_\_\_ Date: \_\_\_\_\_

Police Official: \_\_\_\_\_ Date: \_\_\_\_\_

Planning/Zoning Official: \_\_\_\_\_ Date: \_\_\_\_\_

**Minnesota Government Data Practices Act – Chapter 13  
“Tennessee Warning”**

Data is requested from the applicant on various forms. The purpose and intended use of the requested data is to verify the applicant meets all state statute and city code provisions and, if the license or permit is approved, to verify that all required data remains current.

The following data collected, created, or maintained is classified under the Minnesota Government Data Practices Act as Private data **until license approval** when the data becomes **Public**: (13.41, Subd. 4).

1. Data submitted by applicants (other than names and designated addresses).
2. Orders for hearing and findings of fact.
3. Conclusions of law and specification of the final disciplinary action contained in the record of the disciplinary action.
4. Entire record concerning the disciplinary proceeding.
5. License numbers.
6. License status.

**The following data collected, created, or maintained is classified as Private: (13.41, Subd. 2).**

1. The identity of complainants who have made reports concerning licenses or applicants which appear in inactive complaint data unless the complainant consents to the disclosure.
2. The nature or content of unsubstantiated complaints when the information is not maintained in anticipation of legal action.
3. Inactive investigative data relating to violations of statutes or rules.
4. The record of any disciplinary proceeding except as limited by Subd. 4.

**The following data collected, created, or maintained is classified as Confidential: (13.41, Subd. 3).**

1. Active investigative data relating to the investigation of complaints against any license.

Under law, private data may be shared with licensing and inspection employees, approval authorities, insurance providers, law enforcement employees, contracted inspection officials, as required by court order and City officials who have a bona fide need for it. The City of Forest Lake may make any data classified as private or confidential accessible to an appropriate person or agency if the licensing agency determines that failure to make the data accessible is likely to create a clear and present danger to public health or safety.

We ask that you complete or provide all data requested on the application form(s) unless we have noted that it is not required. Refusal to supply required information may mean that your application cannot be processed.

**I READ AND UNDERSTAND THE ABOVE INFORMATION REGARDING  
MY RIGHTS AS A SUBJECT OF GOVERNMENT DATA.**

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Date

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Signature of Applicant