



Forest Lake

AS GOOD AS IT SOUNDS

Building Inspections Division

1408 Lake St. S

Forest Lake, MN 55025

Phone (651) 209-9726

Fax (651) 464-4968

Date: _____

Permit No: _____

TEMPORARY TENT/CANOPY PERMIT APPLICATION

Business Name: _____ Phone: _____

Site Address: _____ Suite: _____

Property Owner Name: _____ Phone: _____

Applicant Name: _____ Owner ___ Contractor ___ Other ___

Contractor Business Name: _____ Phone: _____

Address: _____ Suite: _____

City: _____ State _____ Zip Code: _____

Description of work: _____

Proposed date to start work: _____

Application Submittal Requirements:

1. Provide flammability information for membrane structures, must meet the flame propagation performance of NFPA 701 (MSFC 2404).
2. Provide detailed drawing documenting location of tent(s), structures, temporary tanks, heaters, cooking equipment, fire extinguishers and exits.

Fees:

If tent is:	
<400 sq. ft.	No Permit/No Fee Required
>400 sq. ft. but <700 sq. ft with no enclosures on any side	No Permit/No Fee Required
>400 sq. ft. but <700 sq. ft enclosed on any one or more sides	\$50.00
>700 sq. ft. but ≤2,500 sq. ft.	\$50.00
>2,501 sq. ft. but ≤5,000 sq. ft.	\$75.00
>5,000 sq. ft.	\$100.00
Each additional tent or canopy beyond initial (5)	\$25.00

Total: \$ _____

I hereby apply for this permit and I acknowledge that the information above is complete and accurate; that the work will be done in accordance with the ordinances of the City of Forest Lake and the Minnesota State Fire Code; that I understand this is not a permit but an application for a permit and work is not to start without a permit; that the work will be in accordance with the approved plans, specifications and codes.

Periodic and/or a final inspection of this work is required by the Minnesota State Fire Code. It is the responsibility of the applicant to call the Forest Lake Building Inspections Division at 651-464-4349 to schedule an inspection prior to occupancy and/or use.

All information may be submitted online at bsaonline.com or electronically to: flinspections@ci.forest-lake.mn.us

Applicants Signature: _____ Date: _____

Office Use:

Required Inspections: Site

Permit Approved By: _____ Date: _____ Entered: _____ Issued: _____