

**TEMPORARY SEASONAL SALES**  
**ZONING CODE: 153.096 (HH)**

**Temporary Seasonal Sales Application Checklist**

The following documents are required to initiate the Temporary Seasonal Sales Certificate of Compliance review process:

- A completed Certificate of Compliance application for Temporary Seasonal Sales
- \$250 application fee
- Site Plan showing location of sales area and parking
- Temporary Banner permit for signage
- Tent/canopy Permit application (if applicable)
- Verification of no delinquent property taxes or utilities are due on property

## **TEMPORARY SEASONAL SALES**

### **ZONING CODE: 153.096 (II)**

Temporary Seasonal Sales shall require a Certificate of Compliance and applicable City of Forest Lake licenses or permits. Approval of the Fire Chief or designee is also required.

### **Temporary Seasonal Sales General Requirements**

1. Temporary seasonal sales must be located in commercial zoning districts
  - a. Sales locations shall not be placed in a public right-of-way and shall not impede traffic visibility
2. Hours of operation must be between the hours of 7:00 AM – 9:00 PM
3. Sales operations must be placed on an approved dustless or paved surface
4. Parking shall be available to customers (see §153.125 et seq. for parking requirements)
5. Temporary seasonal sales facilities may not be permanently connected to any permanent utilities, including but not limited to: water, sewer, electric, gas, telephone/internet
6. Trash containers shall be provided on all temporary seasonal sales facility sites
7. All waste and debris from the operation shall be properly disposed of
8. One temporary banner not exceeding 40 square feet may be used for signage
9. Temporary seasonal sales are allowed on two occasions at one property location each year; each instance of temporary seasonal sales shall not exceed 60 days. Sales must be conducted 60 days apart.

### **Application Requirements**

1. A completed Certificate of Compliance application for Temporary Seasonal Sales
  - a. If a tent/canopy, or temporary greenhouse will be constructed, a separate Tent/Canopy Permit Application must be completed (\$50.00 fee/tent)
2. Site Plan (include tent/canopy location, parking)
3. Application fee of \$250.00
4. Copies of all applicable county and state licenses or permits shall be submitted to the City
5. Verification that no delinquent property taxes or utilities are due on the property where temporary seasonal sales are proposed

City staff shall review each application for compliance. Upon approval by City staff, a Certificate of Compliance will be issued. An original signature is required by the applicant on all Certificates of Compliance.

The City reserves the right to shut down any temporary seasonal sales operations if the operation poses a threat to public safety or welfare, has become a nuisance, or is operating in violation of City Code.

*Note: Different standards apply for seasonal agricultural businesses.*