

# Forest Lake

AS GOOD AS IT SOUNDS

## 2026 Fee Schedule

CITY OF FOREST LAKE  
WASHINGTON COUNTY, MINNESOTA

ORDINANCE NO. 764

AN ORDINANCE REPEALING AND REPLACING CITY CODE CHAPTER 35, FEES AND SERVICE CHARGES

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THE CITY COUNCIL OF THE CITY OF FOREST LAKE ORDAINS AS FOLLOWS:

**Section 1.** Repeal and Replace. Title III, Administration, Chapter 35, Fees and Service Charges, of the Forest Lake City Code is hereby repealed and replaced as follows:

| <b>ADMINISTRATION AND FINANCE</b>                    |                                                                                                                                                                                                                                                                                                                                                                     |
|------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Assessment Search                                    | \$25.00/each                                                                                                                                                                                                                                                                                                                                                        |
| Flash Drive/Copy of Public Meetings**                | \$10.00/each                                                                                                                                                                                                                                                                                                                                                        |
| Fax (send or receive)                                | \$1.00/page                                                                                                                                                                                                                                                                                                                                                         |
| Non-Sufficient Funds Check Fee                       | \$30.00                                                                                                                                                                                                                                                                                                                                                             |
| Late Payment Charge (non-utility billing)            | 3% on balances unpaid after 30 days                                                                                                                                                                                                                                                                                                                                 |
| Photocopies                                          | \$0.25/page-100 or fewer pages, black/white, legal/letter sized paper copes.<br><b>For:</b> <ul style="list-style-type: none"> <li>• 101 or more pages</li> <li>• All other copy sizes</li> <li>• Electronic Data</li> </ul> Costs shall be actual city costs, including staff time to search and retrieve data, and other costs allowed under Minn. Stat. Chap. 13 |
| City Code                                            | \$25.00/flash drive                                                                                                                                                                                                                                                                                                                                                 |
| <b>Room Rentals - City Center</b>                    |                                                                                                                                                                                                                                                                                                                                                                     |
| **Government agencies and local non-profits excluded |                                                                                                                                                                                                                                                                                                                                                                     |
| Residents                                            | \$50.00/hr. (three-hour minimum required)                                                                                                                                                                                                                                                                                                                           |
| Non-Residents                                        | \$75.00/hr. (three-hour minimum required)                                                                                                                                                                                                                                                                                                                           |
| Refundable deposit                                   | \$150.00 per rental                                                                                                                                                                                                                                                                                                                                                 |
| <b>Forest Lake Senior Center</b>                     |                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Membership</b>                                    |                                                                                                                                                                                                                                                                                                                                                                     |
| Full Year                                            | \$20.00                                                                                                                                                                                                                                                                                                                                                             |
| Half Year (July 1 and Later)                         | \$10.00                                                                                                                                                                                                                                                                                                                                                             |
| <b>Room Rentals</b>                                  |                                                                                                                                                                                                                                                                                                                                                                     |
| Residents                                            | \$50.00/hr. (3-hour minimum)                                                                                                                                                                                                                                                                                                                                        |
| Non-Residents                                        | \$75.00/hr. (3-hour minimum)                                                                                                                                                                                                                                                                                                                                        |
| Refundable Deposit                                   | \$150.00/rental                                                                                                                                                                                                                                                                                                                                                     |
| <b>Licenses and Permits</b>                          |                                                                                                                                                                                                                                                                                                                                                                     |
| Adult Oriented Business                              | \$50.00 annual                                                                                                                                                                                                                                                                                                                                                      |
| Background Check                                     | \$35.00/background                                                                                                                                                                                                                                                                                                                                                  |
| Billboard                                            | \$50.00/new billboard                                                                                                                                                                                                                                                                                                                                               |
| Carnival/Circus                                      | \$100.00/event                                                                                                                                                                                                                                                                                                                                                      |
| Gambling Permit                                      | \$50.00/application, no fee with proof of non-profit status                                                                                                                                                                                                                                                                                                         |
| Gambling Premises License                            | \$100.00/for background check for each location                                                                                                                                                                                                                                                                                                                     |
| Garbage/Rubbish Hauler                               | \$50.00/annual                                                                                                                                                                                                                                                                                                                                                      |
| <b>Golf Cart Permit</b>                              |                                                                                                                                                                                                                                                                                                                                                                     |
| Residents                                            | \$50.00/three years                                                                                                                                                                                                                                                                                                                                                 |
| Non-Residents                                        | \$100.00/three years                                                                                                                                                                                                                                                                                                                                                |
| Massage Therapist                                    | \$50.00/annual                                                                                                                                                                                                                                                                                                                                                      |
| Massage Location                                     | \$50.00/annual                                                                                                                                                                                                                                                                                                                                                      |
| Outdoor Entertainment Permit/Special Event Permit    | \$75.00/event                                                                                                                                                                                                                                                                                                                                                       |
| Pawnbroker                                           | \$100.00/annual, \$1.00 billable transaction, bond                                                                                                                                                                                                                                                                                                                  |
| Peddler                                              | \$200.00/Two weeks                                                                                                                                                                                                                                                                                                                                                  |
| Group Peddler                                        | \$200.00                                                                                                                                                                                                                                                                                                                                                            |
| Transient Merchant                                   | \$200.00/Two weeks                                                                                                                                                                                                                                                                                                                                                  |
| Solicitor                                            | No charge                                                                                                                                                                                                                                                                                                                                                           |
| Tobacco                                              | \$250.00/annual                                                                                                                                                                                                                                                                                                                                                     |
| Virtual Currency Kiosk Registration                  | \$2,000.00/annual                                                                                                                                                                                                                                                                                                                                                   |

| <b>Liquor</b>                                                      |                                                                                                                                                                                                                                                                                                                                                              |
|--------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Off Sale                                                           | \$200.00/annual                                                                                                                                                                                                                                                                                                                                              |
| On Sale                                                            | \$3,000.00/annual                                                                                                                                                                                                                                                                                                                                            |
| 3.2% Beer On Sale                                                  | \$200.00/annual                                                                                                                                                                                                                                                                                                                                              |
| 3.2% Beer Off Sale                                                 | \$200.00/annual                                                                                                                                                                                                                                                                                                                                              |
| Club                                                               | \$300.00/annual                                                                                                                                                                                                                                                                                                                                              |
| Wine                                                               | \$500.00/annual                                                                                                                                                                                                                                                                                                                                              |
| Wine with Strong Beer Authorization                                | \$700.00/annual (wine & 3.2% on sale combination)                                                                                                                                                                                                                                                                                                            |
| Investigation of In-State Applicants                               | \$500.00                                                                                                                                                                                                                                                                                                                                                     |
| Investigation of Out-of-State Applicants                           | Billed to Applicant, not to exceed \$10,000.00                                                                                                                                                                                                                                                                                                               |
| Set Up                                                             | \$100.00/annual                                                                                                                                                                                                                                                                                                                                              |
| Brewer Taproom On Sale                                             | \$500.00/annual                                                                                                                                                                                                                                                                                                                                              |
| Brewpub Off Sale                                                   | \$200.00/annual                                                                                                                                                                                                                                                                                                                                              |
| Brewpub On Sale                                                    | \$200.00/annual                                                                                                                                                                                                                                                                                                                                              |
| Brewery Off Sale                                                   | \$200.00/annual                                                                                                                                                                                                                                                                                                                                              |
| Microdistillery Cocktail Room                                      | \$700.00/annual                                                                                                                                                                                                                                                                                                                                              |
| Microdistillery Off Sale                                           | \$200.00/annual                                                                                                                                                                                                                                                                                                                                              |
| Sunday On Sale                                                     | \$200.00/annual                                                                                                                                                                                                                                                                                                                                              |
| Culinary Class                                                     | \$100.00/annual                                                                                                                                                                                                                                                                                                                                              |
| <b>Police Support</b>                                              |                                                                                                                                                                                                                                                                                                                                                              |
| City Staff and Consulting Billing                                  | Services provided by City consultants will be billed at the current consultant rates. All recording fees will be billed at the current rate. Costs for providing data in response to a request under Minn. Stat. Cha. 13 shall be those allowed by state statute and as shown under the Administration and Finance Departments section of this fee schedule. |
| <b>Cannabis</b>                                                    |                                                                                                                                                                                                                                                                                                                                                              |
| Cannabis Microbusiness Initial Registration and First Year Renewal | \$250.00 annual                                                                                                                                                                                                                                                                                                                                              |
| Cannabis Microbusiness Renewal (Second and Subsequent Years)       | \$1,000.00/annual                                                                                                                                                                                                                                                                                                                                            |
| Cannabis Mezzobusiness Initial Registration and First Year Renewal | \$500.00/annual                                                                                                                                                                                                                                                                                                                                              |
| Cannabis Mezzobusiness Renewal (Second and Subsequent Years)       | \$1,000.00/annual                                                                                                                                                                                                                                                                                                                                            |
| Cannabis Retailer Initial Registration and First Year Renewal      | \$500.00/annual                                                                                                                                                                                                                                                                                                                                              |
| Cannabis Retailer Renewal (Second and Subsequent Years)            | \$1,000.00/annual                                                                                                                                                                                                                                                                                                                                            |
| <b>Copies</b>                                                      |                                                                                                                                                                                                                                                                                                                                                              |
| Comprehensive Plan                                                 | \$25.00/flash drive                                                                                                                                                                                                                                                                                                                                          |
| Zoning Ordinance                                                   | \$25.00/flash drive                                                                                                                                                                                                                                                                                                                                          |
| Other Studies and Ordinances                                       | \$25.00/flash drive                                                                                                                                                                                                                                                                                                                                          |
| <b>AIRPORT</b>                                                     |                                                                                                                                                                                                                                                                                                                                                              |
| Hangar E                                                           | \$125.00/month                                                                                                                                                                                                                                                                                                                                               |
| Hangar Lease Transfer                                              | \$200.00/transaction                                                                                                                                                                                                                                                                                                                                         |
| Non-Commercial Leased Land                                         | \$0.117/sq. ft./year                                                                                                                                                                                                                                                                                                                                         |
| Commercial Use Leased Land                                         | \$0.176/sq. ft./year                                                                                                                                                                                                                                                                                                                                         |
| <b>Tie Downs</b>                                                   |                                                                                                                                                                                                                                                                                                                                                              |
| Monthly                                                            | \$45.00/month                                                                                                                                                                                                                                                                                                                                                |
| Daily                                                              | \$2.00/day                                                                                                                                                                                                                                                                                                                                                   |

| ADMINISTRATIVE CITATIONS                                                                 |                                                                                               |                                     |
|------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|-------------------------------------|
| Abatement Services                                                                       |                                                                                               | Per Contracted Services             |
| Abatement Services Administrative Charge                                                 |                                                                                               | 25% of the Abatement Services Costs |
| Appeals                                                                                  |                                                                                               | \$250.00                            |
| Compliance Re-Inspection Fee                                                             |                                                                                               | \$100.00                            |
| Repeat Violations within 12 months (except parking violations)                           | Double the amount of scheduled fine for the previous violation, up to a maximum of \$2,000.00 |                                     |
| Legal/Admin Costs                                                                        |                                                                                               | See EXHIBIT E for fees              |
| Violation                                                                                |                                                                                               |                                     |
| Violation Description                                                                    | City Code Section                                                                             | Penalty Amount                      |
| Abandoned or Junk Vehicles                                                               | 96.06 153.190                                                                                 | \$200.00                            |
| Animal – Wild or Dangerous                                                               | 96.04                                                                                         | \$200.00                            |
| Animal – General Violations (including chickens and domestic farm animals)               | 96.04; 99; 153.096                                                                            | \$50.00                             |
| Building Code Violations                                                                 | 96.02; 130.10; Chapter 150; 153.030                                                           | \$100.00                            |
| Building Maintenance and Appearance, Residential (including Graffiti)                    | 96.02; 130.10                                                                                 | \$100.00                            |
| Building Maintenance and Appearance, Commercial (including Graffiti)                     | 96.02; 130.10                                                                                 | \$100.00                            |
| Excessive Intrusion Alarm (3-6) in a 12-month period                                     | 93.03(B)(2)                                                                                   | \$100.00                            |
| Excessive Intrusion Alarm (6+) in a 12-month period                                      | 93.03(B)(3)                                                                                   | \$200.00                            |
| Excessive Fire or Emergency Alarm (3-6) in 12-month period                               | 93.04(B)(2)                                                                                   | \$100.00                            |
| Excessive Fire or Emergency Alarm (6+) in a 12-month period                              | 93.04(B)(3)                                                                                   | \$200.00                            |
| Failure to obtain a license, registration, or permit                                     |                                                                                               | \$250.00                            |
| Fence Regulations                                                                        | 153.129129                                                                                    | \$50.00                             |
| Fire Code/Prevention Violations                                                          |                                                                                               | \$100.00                            |
| Garbage & Rubbish                                                                        | 153.187                                                                                       | \$50.00                             |
| Grass or Weed Mowing                                                                     | 96.01; 96.02                                                                                  | \$50.00                             |
| Public nuisance, general (including noise)                                               | 92.12 96.02; 130.02 153.183;                                                                  | \$100.00                            |
| Public Nuisances Affecting Health, including hazardous waste (except as otherwise noted) | 96.04                                                                                         | \$250.00                            |
| Sidewalk or ROW Snow and Ice Removal                                                     | 96.03                                                                                         | \$50.00                             |
| Sign Regulation Violations                                                               | 96.02; 153.169; 153.205-211                                                                   | \$50.00                             |
| Public Property or ROW Obstructions                                                      | 96.03; 98.03                                                                                  | \$200.00                            |
| Stormwater Violations                                                                    | 151; 96.02(A)(6); 52.61(B)                                                                    | \$200.00                            |
| Unsheltered Storage                                                                      | 96.05(A)                                                                                      | \$100.00                            |
| Utility (Water and Sewer) Violations                                                     | 51.11(B); 52.69                                                                               | \$100.00                            |
| Yard/Lawn Parking                                                                        | 153.120; 153.190                                                                              | \$100.00                            |
| Zoning Code Violation – Other                                                            | Chapter 153                                                                                   | \$100.00                            |
| Watering Restriction Violations                                                          |                                                                                               |                                     |
| Second Violation                                                                         |                                                                                               | \$50.00                             |
| Third Violation                                                                          |                                                                                               | \$75.00                             |
| Fourth Violation                                                                         | 51.10'                                                                                        | \$112.50                            |
| Fifth Violation                                                                          |                                                                                               | \$168.75                            |

| <b>BUILDING CONSTRUCTION INSPECTIONS</b>                                                                                                                             |                                                                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|
| Valuation Based Permit Fee Schedule                                                                                                                                  | See EXHIBIT A for fees                                                                                         |
| Plan Review Fee                                                                                                                                                      | See EXHIBIT A for fees                                                                                         |
| Renewal Fee                                                                                                                                                          | See EXHIBIT A for fees                                                                                         |
| Refunds                                                                                                                                                              | See EXHIBIT A for fees                                                                                         |
| Investigation Fee (work without a permit)                                                                                                                            | See EXHIBIT A for fees                                                                                         |
| Building Permit Fee (where no other fee is specified)                                                                                                                | \$110.00                                                                                                       |
| RTU Replacement Plan Review                                                                                                                                          | \$165.00                                                                                                       |
| <b>Fixed Fee Schedule for One and Two Family Dwellings</b>                                                                                                           |                                                                                                                |
| Attic Insulation                                                                                                                                                     | \$50.00                                                                                                        |
| Certificate of Occupancy/Change of Occupancy or Use                                                                                                                  | \$110.00                                                                                                       |
| Drain Tile                                                                                                                                                           | \$110.00                                                                                                       |
| Fence (over seven (7) feet)                                                                                                                                          | \$110.00                                                                                                       |
| Siding                                                                                                                                                               | \$110.00                                                                                                       |
| Roofing                                                                                                                                                              | \$110.00                                                                                                       |
| Swimming Pool, Above Ground                                                                                                                                          | \$110.00                                                                                                       |
| Swimming Pool, Below Ground                                                                                                                                          | \$165.00                                                                                                       |
| Window and/or Door Replacement                                                                                                                                       | \$55.00/window-door, \$110.00 Maximum                                                                          |
| <b>Demolition Permit</b>                                                                                                                                             |                                                                                                                |
| Base Fee: Parcels not connected to City utilities                                                                                                                    | \$55.00                                                                                                        |
| Base Fee: Parcels connected to City utilities                                                                                                                        | \$110.00                                                                                                       |
| Escrow Fee                                                                                                                                                           | \$1.00/ sq. ft. along with signed Demolition Assessment Agreement<br>OR Escrow of 125% of the demolition costs |
| <b>Manufactured Home Permit Fee (manufactured home park)</b>                                                                                                         |                                                                                                                |
| New installation or replacement (valuation-based fee scheduled to be applied for manufactured homes installations outside of parks)                                  | \$100.00                                                                                                       |
| <b>Moving Permit Fee</b>                                                                                                                                             |                                                                                                                |
| Moving a building within or into the City                                                                                                                            | \$55.00                                                                                                        |
| <b>Residential Grading Review</b>                                                                                                                                    |                                                                                                                |
| Newly Platted Lot/New Structure                                                                                                                                      | \$655.00                                                                                                       |
| Other Residential Lot/New Structure                                                                                                                                  | \$925.00                                                                                                       |
| <b>Salon Compliance Inspection</b>                                                                                                                                   |                                                                                                                |
| Building code compliance inspection when required for license requirements                                                                                           | \$55.00                                                                                                        |
| <b>Building Service Equipment Fees</b>                                                                                                                               |                                                                                                                |
| Plumbing – Residential*                                                                                                                                              | \$55.00 plus \$9.00/fixture                                                                                    |
| Plumbing – Commercial*                                                                                                                                               | \$85.00 plus 2% of estimated job cost                                                                          |
| Mechanical – Residential*                                                                                                                                            | \$25.00/piece of equipment (\$55.00 minimum fee)                                                               |
| Mechanical – Commercial*                                                                                                                                             | \$75.00 plus 2% of estimated job cost                                                                          |
| <i>*A state surcharge of one-half mill (.0005) of the fee or \$1.00 (whichever is greater) is charged on all fixed fee permits as set by the State of Minnesota.</i> |                                                                                                                |
| <b>Inspection Fees</b>                                                                                                                                               |                                                                                                                |
| Inspections Fee (during business hours)                                                                                                                              | \$55/hr., (2) hour minimum                                                                                     |
| Inspections outside normal business hours                                                                                                                            | \$80.00/hour, two (2) hour minimum                                                                             |
| Re-inspections                                                                                                                                                       | \$55.00/hour, one (1) hour minimum                                                                             |
| <b>Licenses</b>                                                                                                                                                      |                                                                                                                |
| Excavator License                                                                                                                                                    | \$50.00/annual                                                                                                 |
| <b>Processing Fees</b>                                                                                                                                               |                                                                                                                |
| ACH/E Check                                                                                                                                                          | \$1.95                                                                                                         |
| Debit or Credit Card Processing Fee                                                                                                                                  | 3% with a minimum of \$2.95                                                                                    |

| ECONOMIC DEVELOPMENT                    |            |             |
|-----------------------------------------|------------|-------------|
|                                         | Fee        | Escrow      |
| Public Financial Assistance Application | \$1,000.00 | \$15,000.00 |

| <b>FIRE INSPECTIONS</b>                                           |                                     |
|-------------------------------------------------------------------|-------------------------------------|
| Valuation Based Permit Fee Schedule                               | See EXHIBIT A                       |
| Plan Review Fee                                                   | See EXHIBIT A                       |
| Renewal Fee                                                       | See EXHIBIT A                       |
| Refunds                                                           | See EXHIBIT A                       |
| Investigation Fee (work without a permit)                         | See EXHIBIT A                       |
| <b>Fire Code Inspection</b>                                       |                                     |
| Initial Inspection and Follow Up Inspection                       | No charge                           |
| All Subsequent Re-inspections                                     | \$50.00/hour (one (1) hour minimum) |
| After Hours Inspections                                           | \$80.00/hour (two (2) hour minimum) |
| Inspections Without Assigned Fee                                  | \$50.00/hour (one (1) hour minimum) |
| Daycare Inspection                                                | \$50.00/inspection                  |
| Permit Re-inspection (upon request revoked permit holder)         | \$55.00/hour (one (1) hour minimum) |
| Fire Suppression and Fire Alarm Permit (valuation based)          | See EXHIBIT A                       |
| Construction Permits Required in MNFC Section 105.7               | See EXHIBIT A                       |
| <b>Required Operational Permits</b>                               |                                     |
| Open Burning Permit                                               | No charge                           |
| Fireworks/Pyrotechnic Display                                     | \$250.00/event                      |
| Hazardous Material (storage tank)                                 | \$150.00/tank                       |
| Permits Required in IFC Section 105.6                             | \$100.00/application                |
| Retail Sale of Fireworks                                          | \$250.00/application                |
| <b>Temporary Tent or Canopy (as defined by State Fire Code)*</b>  |                                     |
| < 400 sq. ft.                                                     | No Permit/No Fee Required           |
| > 400 sq. ft. but < 700 sq. feet with no enclosures on any side   | No Permit/No Fee Required           |
| > 400 sq. ft. but < 700 sq. ft. enclosed on any one or more sides | \$50.00                             |
| >700 sq. ft. but =< 2,500 sq. ft.                                 | \$50.00                             |
| > 2,501 sq. ft. but =< 5,000 sq. ft.                              | \$75.00                             |
| > 5,001 sq. ft.                                                   | \$100.00                            |
| Each additional tent or canopy beyond initial (5)                 | \$25.00                             |

*\*To measure square footage, each tent is measured individually and not added together unless they are put together to make a larger tent. Then it is the total of all of tents put together. For example: (3)20'x20' tents put together would equal 60'x20' for total square footage of 1,200 square feet.*

| PARK AND RECREATION                                                                                                                |                              |               |            |                   |
|------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------|------------|-------------------|
| Park Facility Rentals – listed price includes taxes for all park rentals.<br>*Lakeside Gazebo, price includes electric hookup.     |                              |               |            |                   |
| Park Facilities                                                                                                                    | Frequency                    | Resident Rate |            | Non-Resident Rate |
| <b>Lakeside Memorial Park Shelter Rentals</b>                                                                                      |                              |               |            |                   |
| Park Gazebo                                                                                                                        | Half Day - 4 hours or less   |               | \$100.00   | \$130.00          |
|                                                                                                                                    | Full Day - more than 4 hours |               | \$140.00   | \$170.00          |
| Picnic Shelters                                                                                                                    | 2 Hour Rental                |               | \$45.00    | \$60.00           |
|                                                                                                                                    | Per Additional Hour          |               | \$20.00    | \$25.00           |
| <b>Shelter Rentals</b>                                                                                                             |                              |               |            |                   |
| Pavilions/Gazebos                                                                                                                  | 2 Hour Rental                |               | \$45.00    | \$60.00           |
|                                                                                                                                    | Per Additional Hour          |               | \$20.00    | \$25.00           |
| Picnic Shelters                                                                                                                    | 2 Hour Rental                |               | \$35.00    | \$50.00           |
|                                                                                                                                    | Per Additional Hour          |               | \$15.00    | \$20.00           |
| Park Facilities                                                                                                                    | Fee by Classification        |               |            |                   |
| <b>Athletic Facilities – Below fees are hourly rates which include reserved use &amp; field preparations.* = reserved use only</b> |                              |               |            |                   |
| <b>Fenway Park</b>                                                                                                                 | Class I                      | Class II      | Class III  | Class IV          |
| Fields 1-4                                                                                                                         | --                           | \$45.00       | \$55.00    | \$80.00           |
| Field 5                                                                                                                            | --                           | \$55.00       | \$70.00    | \$95.00           |
| Fields 6-8                                                                                                                         | --                           | \$45.00       | \$55.00    | \$80.00           |
| *Fields 1-5 Practice Only                                                                                                          | --                           | \$20.00       | \$30.00    | \$45.00           |
| Pickleball Court                                                                                                                   | --                           | \$15.00       | \$20.00    | \$30.00           |
| Pickleball Courts (3)                                                                                                              | --                           | \$35.00       | \$45.00    | \$65.00           |
| Pickleball Courts (5)                                                                                                              | --                           | \$45.00       | \$60.00    | \$90.00           |
| Pickleball Courts (7)                                                                                                              | --                           | \$60.00       | \$90.00    | \$150.00          |
| <b>Beltz Park</b>                                                                                                                  | Class I                      | Class II      | Class III  | Class IV          |
| Field 1                                                                                                                            | --                           | \$35.00       | \$45.00    | \$65.00           |
| Basketball Court                                                                                                                   | --                           | \$15.00       | \$20.00    | \$30.00           |
| Tennis/Pickleball Court                                                                                                            | --                           | \$15.00       | \$20.00    | \$30.00           |
| <b>Kulenkamp Park</b>                                                                                                              | Class I                      | Class II      | Class III  | Class IV          |
| Fields 1, 3, 4                                                                                                                     | --                           | \$35.00       | \$45.00    | \$65.00           |
| *Fields 1-4 Practice Only                                                                                                          | --                           | \$10.00       | \$15.00    | \$25.00           |
| <b>Schilling Park</b>                                                                                                              | Class I                      | Class II      | Class III  | Class IV          |
| Field 1&2                                                                                                                          | --                           | \$35.00       | \$45.00    | \$65.00           |
| *Field 1&2 Practice Only                                                                                                           | --                           | \$10.00       | \$15.00    | \$25.00           |
| <b>Tower Park</b>                                                                                                                  | Class I                      | Class II      | Class III  | Class IV          |
| Outdoor Skating Rink                                                                                                               | --                           | \$25.00       | \$35.00    | \$55.00           |
| Outdoor Lights                                                                                                                     | Class I                      | Class II      | Class III  | Class IV          |
| Per Field/Rink                                                                                                                     | --                           | --            | \$15.00    | \$25.00           |
| <b>Tournaments &amp; Sports Camps</b>                                                                                              | Class I                      | Class II      | Class III  | Class IV          |
| Fenway Fields Only                                                                                                                 | --                           | \$500.00      | \$1,000.00 | \$1,500.00        |
| *Sports Camps (per field per day)                                                                                                  | --                           | \$15.00       | \$20.00    | \$30.00           |
| <b>Events</b>                                                                                                                      |                              |               |            |                   |
| Special Event Park Permit                                                                                                          | Per Event/Per Day            |               | \$150.00   | \$200.00          |
| Damage Deposit                                                                                                                     | Per Event                    |               | \$150.00   | \$150.00          |
| <b>Arts in the Park</b>                                                                                                            |                              |               |            |                   |
| Vendor Type                                                                                                                        | Full Season                  | Package A     | Package B  | Package C         |
| Food Truck                                                                                                                         | \$650.00                     | \$455.00      | \$390.00   | \$130.00          |
| General Vendor                                                                                                                     | \$250.00                     | \$175.00      | \$150.00   | \$50.00           |
| Food Market                                                                                                                        | \$250.00                     | \$175.00      | \$150.00   | \$50.00           |
| Non-Profit                                                                                                                         | \$100.00                     | \$70.00       | \$60.00    | \$20.00           |
| Local Schools & Chamber                                                                                                            | --                           | --            | --         | --                |
| <b>Arts in the Park – Business Vendors &amp; Sponsors</b>                                                                          |                              |               |            |                   |
| Business Vendor (CM)                                                                                                               | \$500.00                     | \$350.00      | \$300.00   | \$100.00          |
| Business Vendor (NCM)                                                                                                              | \$800.00                     | \$560.00      | \$480.00   | \$160.00          |
| Music Sponsor                                                                                                                      | \$15,000                     | \$10,500      | \$9,000    | \$3,000           |
| <b>Farmers Market</b>                                                                                                              |                              |               |            |                   |
| Vendor Type                                                                                                                        | Full Season                  | Half Season   | Single Day |                   |
| Farmers Market                                                                                                                     | \$45.00                      | \$30.00       | \$10.00    |                   |
| Food Truck                                                                                                                         | \$325.00                     | \$228.00      | \$65.00    |                   |
| <b>Farmers Market - Sponsors</b>                                                                                                   |                              |               |            |                   |
| Sponsor Level                                                                                                                      |                              | Fee           |            |                   |
| Platinum                                                                                                                           |                              | \$500.00+     |            |                   |
| Gold                                                                                                                               |                              | \$350-499.99  |            |                   |
| Silver                                                                                                                             |                              | \$250-349.99  |            |                   |
| Bronze                                                                                                                             |                              | \$100-249.99  |            |                   |

| Hometown Holiday (Tree Lighting) - Sponsors |              |                  |
|---------------------------------------------|--------------|------------------|
| Sponsor Type                                | Fee          |                  |
| Platinum                                    | \$1,000.00+  |                  |
| Gold                                        | \$750-999.00 |                  |
| Silver                                      | \$500-749.99 |                  |
| Bronze                                      | \$100-499.99 |                  |
| Programs                                    |              |                  |
| Program Name                                | Resident Fee | Non-Resident Fee |
| Community Garden                            | \$45.00      | \$60.00          |
|                                             |              |                  |

| PLANNING AND ZONING DEPARTMENT                                 |                                                                                                   |                                   |
|----------------------------------------------------------------|---------------------------------------------------------------------------------------------------|-----------------------------------|
| Land Use Applications                                          |                                                                                                   |                                   |
|                                                                | Fee                                                                                               | Escrow Deposit                    |
| Appeal                                                         | \$500.00                                                                                          |                                   |
| Comprehensive Plan Amendment                                   | \$1,250.00                                                                                        | \$5,000.00                        |
| Concept/Sketch Plan Review                                     | \$500.00                                                                                          | \$2,500.00                        |
| <b>Conditional Use Permit (includes Site Plan Review)</b>      |                                                                                                   |                                   |
| Residential                                                    | \$1,000.00                                                                                        |                                   |
| Non-Residential                                                | \$1,000.00                                                                                        | \$5,000.00                        |
| <b>Conditional Use Permit Amendment</b>                        |                                                                                                   |                                   |
| Residential                                                    | \$500.00                                                                                          |                                   |
| Non-Residential                                                | \$500.00                                                                                          | \$2,500.00                        |
| Development Agreement Amendment                                | \$250.00                                                                                          | \$10,000.00                       |
| Encroachment Agreement                                         | \$1,000.00                                                                                        |                                   |
| Environmental Review                                           | \$500.00                                                                                          | \$10,000.00                       |
| Interim Use Permit                                             | \$1,000.00                                                                                        | \$5,000.00                        |
| <b>Planned Unit Development (including Amendments)</b>         |                                                                                                   |                                   |
| Preliminary Plan                                               | \$500.00                                                                                          | \$5,000.00                        |
| Plus Per Acreage Charge                                        | \$20.00 per acre                                                                                  |                                   |
| Final PUD Plan                                                 | \$500.00                                                                                          | \$5,000.00                        |
| <b>Site Plan Review (including Amendments)</b>                 |                                                                                                   |                                   |
| Site: Less Than One (1) Acre                                   | \$500.00                                                                                          | \$1,250.00                        |
| Site: One (1) Acre or More                                     | \$1,000.00                                                                                        | \$50,000.00                       |
| <b>Subdivision</b>                                             |                                                                                                   |                                   |
| Preliminary Plat                                               | \$500.00                                                                                          |                                   |
| Residential                                                    | Add \$10.00 per unit                                                                              | \$10,000.00                       |
| Commercial/Industrial                                          | Add \$50.00 per unit                                                                              |                                   |
| Final Plat and Plan Review                                     | \$500.00                                                                                          | \$10,000 (Escrow)                 |
| Minor Subdivision                                              | \$500.00                                                                                          | \$2,500.00                        |
| Lot Line Adjustment or Combination                             | \$500.00                                                                                          |                                   |
| Other Subdivision                                              | \$500.00                                                                                          |                                   |
| <b>Vacation</b>                                                |                                                                                                   |                                   |
| ROW or Utility Easement                                        | \$1,500.00                                                                                        |                                   |
| <b>Variance</b>                                                |                                                                                                   |                                   |
| Residential                                                    | \$500.00                                                                                          |                                   |
| Commercial                                                     | \$750.00                                                                                          |                                   |
| <b>Wetland Services (LGU)</b>                                  |                                                                                                   |                                   |
| No Loss Determination                                          | \$250.00                                                                                          | \$2,500.00                        |
| Delineation                                                    | \$500.00                                                                                          |                                   |
| Replacement Plan                                               | \$750.00                                                                                          |                                   |
| Mitigation Monitoring                                          |                                                                                                   |                                   |
| Other                                                          | \$200.00                                                                                          |                                   |
| Zoning Map or Ordinance Text Amendment                         | \$1,000.00                                                                                        | \$1,000.00                        |
| <b>Zoning Permits and Certificates of Compliance</b>           |                                                                                                   |                                   |
| Certificate of Compliance: Chickens, Fence, Kennel, Shed, Etc. | \$50.00                                                                                           |                                   |
| Certificate of Compliance: Seasonal Sales                      | \$250.00                                                                                          |                                   |
| Driveway / Access Permit                                       | \$50.00                                                                                           |                                   |
| <b>Grading Permit</b>                                          |                                                                                                   |                                   |
| 50-100 Cubic Yards                                             | \$50.00                                                                                           | \$500.00                          |
| More Than 100 Yards                                            | \$500.00                                                                                          | \$500.00                          |
| <b>Signs</b>                                                   |                                                                                                   |                                   |
| Sign Installer License                                         | \$50.00                                                                                           |                                   |
| Permit for Valuation Exceeding \$2,000.00                      | See EXHIBIT A                                                                                     |                                   |
| Permit for Valuation Under \$2,000.00                          | \$50.00                                                                                           |                                   |
| Temporary Banner Permit                                        | \$50.00                                                                                           |                                   |
| Zoning Letter                                                  | \$100.00                                                                                          |                                   |
| <b>Copies</b>                                                  |                                                                                                   |                                   |
| Documents                                                      |                                                                                                   |                                   |
| Comprehensive Plan                                             | \$25.00/flash drive                                                                               |                                   |
| Zoning Ordinance                                               | \$25.00/flash drive                                                                               |                                   |
| Other Studies and Ordinances                                   | \$25.00/flash drive                                                                               |                                   |
| <b>Misc. Fees</b>                                              |                                                                                                   |                                   |
| Development Fees                                               |                                                                                                   | See EXHIBIT B                     |
| Recording Fee (Washington County)                              |                                                                                                   | As per Washington County fee rate |
| Single Family Landscape Escrow (pd w/bldg. permit)             |                                                                                                   | \$1,000 per unit                  |
| Single Family Erosion Control Escrow (pd w/bldg. permit)       |                                                                                                   | \$1,000 per unit                  |
| Tree Mitigation Fee                                            |                                                                                                   | \$200.00 per caliper inch         |
| City Staff                                                     | For applications which include excessive staff time, services performed by City personnel will be |                                   |
| Consulting Billing                                             |                                                                                                   | See EXHIBIT F for fees            |
| <b>Processing Fees</b>                                         |                                                                                                   |                                   |
| ACH/E Check                                                    |                                                                                                   | \$1.95                            |
| Debit or Credit Card Processing Fee                            |                                                                                                   | 3% with a minimum of \$2.95       |

| POLICE                                     |                   |                                                         |
|--------------------------------------------|-------------------|---------------------------------------------------------|
| Recording on USB                           |                   | \$10.00                                                 |
| Photos on USB                              |                   | \$10.00                                                 |
| Photos (hard copy)                         |                   | \$0.25 per page                                         |
| Body Worn Camera Video on DVD or USB drive |                   | \$25.00 pre-payment + staff costs                       |
| 911 Transcriptions                         |                   | \$25.00 pre-payment + \$0.25 per page or USB drive cost |
| Police Reports                             |                   | \$0.25 per page                                         |
| Services                                   |                   |                                                         |
| Background Check                           |                   | \$25.00                                                 |
| Finger Printing                            |                   | \$30.00                                                 |
| Administrative Citation                    |                   |                                                         |
| Administrative Citation                    | City Code Section | Citation Fee                                            |
| Allowing Curfew/Adult                      | 130.05            | \$100.00                                                |
| Animal Waste                               | 99.17             | \$20.00                                                 |
| Cannabis Use in Public Places              | 130.12            | \$100.00                                                |
| Golf Cart Operation Without Permit         | 71.07             | \$50.00                                                 |
| Illegal All-Terrain Vehicle Operation      | 71.06             | \$60.00                                                 |
| Illegal Snow-Mobile Operation              | 71.04             | \$60.00                                                 |
| Illegal U-Turn                             | 71.02             | \$60.00                                                 |
| Public Consumption of Alcohol              | 119.14            | \$100.00                                                |
| Public Parks                               |                   |                                                         |
| Alcohol Possession/Consumption             | 90.14             | \$100.00                                                |
| Domestic Animals                           | 90.1              | \$50.00                                                 |
| Erecting Structures                        | 90.03             | \$50.00                                                 |
| Littering                                  | 90.04             | \$50.00                                                 |
| Motorized Vehicle Traffic                  | 90.05             | \$60.00                                                 |
| Use Hours                                  | 90.06             | \$60.00                                                 |
| Unreasonable acceleration                  | 71.01             | \$60.00                                                 |
| Parking                                    |                   |                                                         |
| Municipal Lot                              |                   |                                                         |
| 10,000 lb. Gross Weight Vehicle            | 72.01(B)          | \$35.00                                                 |
| Overnight (2:00-6:00 am)                   | 72.01(A)          | \$35.00                                                 |
| On-Street                                  |                   |                                                         |
| 1-Ton                                      | 72.02(2)(a)       | \$35.00                                                 |
| All-Terrain                                | 72.02(2)(a)       | \$35.00                                                 |
| Emergency (Public Works and Snow)          | 72.02(A)(1)(b)    | \$35.00                                                 |
| Overnight, Seasonal (Nov. 1- April 15)     | 72.02(A)(1)(a)    | \$35.00                                                 |
| Greater than 24 Hours                      | 72.02(A)(1)(b)    | \$35.00                                                 |

| PUBLIC WORKS                                                                                 |                                                             |
|----------------------------------------------------------------------------------------------|-------------------------------------------------------------|
| <b>Right-of-Way Permit</b>                                                                   |                                                             |
| Major Excavation Permit                                                                      | \$300.00 plus \$2,500.00 cash escrow                        |
| Minor Excavation Permit                                                                      | \$100.00 per permit / \$500.00 annual permit                |
| Small Wireless Facility                                                                      | \$100.00                                                    |
| <b>Equipment: Per Hour Charge (does not include operator)</b>                                |                                                             |
| Fees are in Accordance with Current FEMA Rates                                               | <a href="#">Schedule of Equipment Rates   FEMA.gov</a>      |
| Street Signs                                                                                 | Vendor price +10% + Tax                                     |
| Public Works Operator/Inspector                                                              | \$60.00/hr.                                                 |
| <b>Utilities</b>                                                                             |                                                             |
| Meter Reconnection/Disconnection                                                             | \$60.00                                                     |
| Water Turn On/Off                                                                            | \$60.00                                                     |
| Water Shutoff Locating (no fee if turn on/off performed)                                     | \$60.00                                                     |
| Water Emergency Turn On/Off                                                                  | \$230.00                                                    |
| Water Meter Accuracy Check                                                                   | \$125.00 (Over 1 inch = consulting fee + 25%)               |
| Water Meter Installation                                                                     | \$50.00 (Over 1 inch plumber installed)                     |
| Utility Inspection (Residential)                                                             | \$60.00                                                     |
| Storm Water Utility                                                                          | See EXHIBIT C                                               |
| Water User Fee                                                                               | See EXHIBIT C                                               |
| Sewer User Fee                                                                               | See EXHIBIT C                                               |
| Metropolitan Council SAC Fee                                                                 | See EXHIBIT B                                               |
| Street Opening Excavator's License                                                           | \$50.00 annual                                              |
| Street Opening                                                                               | \$50.00                                                     |
| Street Opening Deposit                                                                       | \$3,500.00                                                  |
| <b>Other</b>                                                                                 |                                                             |
| Meters                                                                                       | Vendor Price + 10% + Tax                                    |
| Horns                                                                                        | Vendor Price + 10% + Tax                                    |
| Hydrant Meter Rental Deposit (Refundable)                                                    | \$3,000.00                                                  |
| Hydrant Wrench, Rental Deposit (Refundable)                                                  | \$50.00                                                     |
| Hydrant Water Rental & Usage Fee, 2 1-2 inch and ¾ inch Meter Rental Usage per 1,000 Gallons | \$150.00 (includes use of meter and 5,000 gallons of water) |
| Usage per 1,000 Gallons                                                                      | \$8.97/in                                                   |
| Sewer/Water Capping/On Site Septic Abandonment/Well Sealing                                  | \$500.00 escrow                                             |
| Late Payment Charge                                                                          | 3%                                                          |
| Non-Compliant Sump Pump Charge                                                               | \$100.00/month                                              |

\*\*\* Fee listed includes applicable sales tax.

**All Prices are subject to change as they are based on manufacturer's and vendor's costs PLUS sales tax.**

## EXHIBIT A

### BUILDING CONSTRUCTION AND FIRE INSPECTION FEES

#### VALUATION BASED PERMIT FEE

Permit fee to be based on job cost valuation or a fixed fee as stated in this schedule. The determination of value or valuation shall be made by the building and/or fire official. The value to be used in computing the permit and plan review fees shall be the total of all work for which the permit is issued. For building permitting, this shall include all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, fire-extinguishing systems and any other permanent equipment.

| TOTAL VALUATION                | FEE                                                                                                                                    |
|--------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| \$1.00 - \$500.00              | \$25.00                                                                                                                                |
| \$501.00 - \$2,000.00          | \$25.00 for the first \$500.00 plus \$3.35 for each additional \$100.00, or fraction thereof, to and including \$2,000.00              |
| \$2,001.00 - \$25,000.00       | \$73.75 for the first \$2,000.00 plus \$14.75 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00         |
| \$25,001.00 - \$50,000.00      | \$413.00 for the first \$25,000.00 plus \$10.75 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00      |
| \$50,001.00 - \$100,000.00     | \$681.75 for the first \$50,000.00 plus \$7.50 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00       |
| \$100,001.00 - \$500,000.00    | \$1,056.75 for the first \$100,000.00 plus \$6.00 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00   |
| \$500,001.00 to \$1,000,000.00 | \$3,456.75 for the first \$500,000.00 plus \$5.00 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00 |
| \$1,000,001 and up             | \$5,956.75 for the first \$1,000,000.00 plus \$4.00 for each additional \$1,000.00 or fraction thereof                                 |

**Note:** A state surcharge is added to all valuation based fees equaling the following:

- 1) If the valuation of the structure, addition, or alteration is \$1,000,000.00 or less, the surcharge is equivalent to one-half mill (.0005) of the valuation of the structure, addition or alteration
- 2) If the valuation is greater than \$1,000,000.00, the surcharge is \$500.00 plus two-fifths mill (.0004) of the value between \$1,000,000.00 and \$2,000,000.00
- 3) If the valuation is greater than \$2,000,000.00, the surcharge is \$900.00 plus three-tenths mill (.0003) of the value between \$2,000,000.00 and \$3,000,000.00
- 4) If the valuation is greater than \$3,000,000.00, the surcharge is \$1,200.00 plus one-fifth mill (.0002) of the value between \$3,000,000.00 and \$4,000,000.00
- 5) If the valuation is greater than \$4,000,000.00, the surcharge is \$1,400.00 plus one-tenth mill (.0001) of the value between \$4,000,000.00 and \$5,000,000.00
- 6) If the valuation exceeds \$5,000,000.00, the surcharge is \$1,500.00 plus one-twentieth mill (.00005) of the value that exceeds \$5,000,000.00

## **PLAN REVIEW FEE**

When a building permit is required and a plan is required to be submitted, a plan review fee shall be paid. Plan review fees shall be 65% of the permit fee. The fee for similar plans shall be 25% of the normal building permit fee as defined in MSBC, Section 1300.

The plan review fees specified are separate fees from the permit fees specified and are in addition to the permit fee. Plan review fees will be charged for any plan review even if a permit is not issued. When submittal documents are incomplete or change so as to require additional plan review, or when the project involves deferred submittal items, an additional plan review fee of \$55.00/hour (1-hour minimum) shall be charged.

Applications for which no permit is issued within 180 days following the date of application shall expire by limitation; plans and other documentation submitted for review may thereafter be returned to the applicant or destroyed by the building and/or fire official. The building and/or fire official may extend the time for action by the applicant for a period of 180 days upon request of the applicant with evidence that circumstances beyond the applicant's control have prevented required action. No application shall be extended more than once. In order to review action on an application after expiration, the applicant shall resubmit plans and pay a new plan review fee.

## **RENEWAL FEE**

Permits renewed within six (6) months after a permit has expired shall be charged a permit renewal fee of \$55.00.

Permits not renewed within six (6) months after a permit has expired and work remains incomplete shall be charged as required for a new permit.

## **REFUNDS**

The building and/or fire official may authorize refunding any fee paid under this schedule that was erroneously paid or collected.

The building and/or fire official may authorize refunding not more than 80% of the permit fee paid when no work has been done under an issued permit.

The building and/or fire official shall not authorize refunding of the plan review fee when an application for a permit is withdrawn or cancelled after a plan review has been completed.

The building/fire official shall not authorize refunding any fee paid except on written application filed by the original permittee not later than 180 days after the date of the fee payment.

## **INVESTIGATION FEE**

Whenever any work for which a city permit is required has commenced without first obtaining a permit, a special investigation shall be made before a permit will be issued. An investigation fee, in addition to the permit fee, shall be collected whether or not a permit is subsequently issued. The investigation fee shall be equal to the amount of the permit fee required by this schedule. The payment for such investigation fee shall not exempt any person from compliance with all other provisions of this code nor from any penalty prescribed by law.

## EXHIBIT B FEES FOR DEVELOPMENT PROJECTS

| TYPE OF PROJECT                                                                                                       | FEES                                                                                                                                                                                        |
|-----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Project Design Letter of Credit                                                                                       | 18-22% of construction costs (determined by City Engineer)                                                                                                                                  |
| Public Improvement Costs Letter of Credit                                                                             | 125% of construction costs                                                                                                                                                                  |
| Private Improvement Costs Letter of Credit                                                                            | 125% of construction costs                                                                                                                                                                  |
| Sealcoat Fee                                                                                                          | \$0.35 per square foot of public road                                                                                                                                                       |
| Water System Area Charges                                                                                             | \$5,000.00 per acre (pay at time of signing Development Agreement)                                                                                                                          |
| Sanitary Sewer Area Charges                                                                                           | \$4,000.00 per acre (pay at time of signing Development Agreement)                                                                                                                          |
| Metropolitan Council SAC Fee                                                                                          | \$2,485.00 per SAC unit or as set by Metropolitan Council (pay at time of building permit)                                                                                                  |
| City WAC Fee                                                                                                          | \$4,500.00 per unit (pay at time of building permit)**                                                                                                                                      |
| City Core Sewer Core Fee                                                                                              | \$3,800.00 per unit (pay at time of building permit)*                                                                                                                                       |
| <b>City STAC Fee</b>                                                                                                  |                                                                                                                                                                                             |
| Residential / Commercial                                                                                              | \$3,600.00 per unit (pay at time of building permit)*                                                                                                                                       |
| Multi-Family                                                                                                          | \$500.00 per unit (pay at time of building permit)*                                                                                                                                         |
| Commercial / Industrial                                                                                               | \$4,500.00 per acre (pay at time of signing Development Agreement)                                                                                                                          |
| Parkland Dedication Fee Estimate Guidelines; See City Code §152.090 for information on the individualized Assessment. |                                                                                                                                                                                             |
| Residential Zoned Property                                                                                            | \$2,500.00 per residential unit                                                                                                                                                             |
| Non-Residential Zoned Property                                                                                        | \$7,000.00 per acre                                                                                                                                                                         |
| Mixed-Use Property                                                                                                    | Fees shall generally follow the amounts listed above and shall be based on the amount of land designated to residential uses and the amount of the land designated to non-residential uses. |

**Note:** Other fees or costs may be required as part of the Development Agreement for special public improvement needs associated with project, such as existing street improvements, traffic signals, materials testing, drainage, etc.

All plans for public improvement projects, including private street projects with public utilities, may be prepared by a qualified engineer as stipulated by a Zoning Code amendment adopted by the City. Construction is to be funded privately by the project developer. Financial guarantees in the form of a letter of credit for engineering and construction costs is to be posted with the City prior to the start of construction.

\* City Sewer Core Fee and City STAC Fee units are determined in accordance with Metropolitan Council SAC Fee determination at a 1:1 ratio.

\*\* City WAC Fee units are determined in accordance with Metropolitan Council SAC Fee determination at a 1:1 ratio for domestic water. City WAC Fee charges for Commercial / Industrial irrigation is determined based on meter size in the following chart:

| <i>Meter Size – Inches</i> | <i>Equivalent Units</i> |
|----------------------------|-------------------------|
| ¾                          | 1                       |
| 1                          | 2                       |
| 1-1/2                      | 4                       |
| 2                          | 16                      |
| 3                          | 18                      |
| 4                          | 32                      |
| 6                          | 72                      |
| 8                          | 128                     |

## EXHIBIT C UTILITY USER RATES/CHARGES

### WATER RATE SCHEDULE

| 2026 Water Rate Schedule (Effective January 1, 2026) |                           |               |                             |                               |                                   |                                     |                               |                                   |                                     |                       |
|------------------------------------------------------|---------------------------|---------------|-----------------------------|-------------------------------|-----------------------------------|-------------------------------------|-------------------------------|-----------------------------------|-------------------------------------|-----------------------|
| Service Meter Size Inches                            | Minimum Units per Quarter | Cost per Unit | Fixed Charge Quarterly Bill | Water Above Units per Quarter | Fall/Winter Quarter Cost per Unit | Spring/Summer Quarter Cost per Unit | Water Above Units per Quarter | Fall/Winter Quarter Cost per Unit | Spring/Summer Quarter Cost per Unit | Meter Fee per Quarter |
| ¾                                                    | 5                         | \$8.97        | \$44.85                     | 5                             | \$6.38                            | \$7.02                              | 15                            | \$6.69                            | \$9.16                              | \$3.57                |
| 1                                                    | 10                        | \$8.65        | \$86.50                     | 10                            | \$6.38                            | \$7.02                              | 30                            | \$6.69                            | \$9.16                              | \$4.05                |
| 1- 1/2                                               | 22                        | \$8.65        | \$190.30                    | 22                            | \$6.38                            | \$7.02                              | 66                            | \$6.69                            | \$9.16                              | \$4.37                |
| 2                                                    | 40                        | \$8.65        | \$346.00                    | 40                            | \$6.38                            | \$7.02                              | 120                           | \$6.69                            | \$9.16                              | \$4.87                |
| 3                                                    | 90                        | \$8.65        | \$778.50                    | 90                            | \$6.38                            | \$7.02                              | 270                           | \$6.69                            | \$9.16                              | \$5.18                |
| 4                                                    | 160                       | \$8.65        | \$1,384.00                  | 160                           | \$6.38                            | \$7.02                              | 480                           | \$6.69                            | \$9.16                              | \$5.67                |
| 6                                                    | 320                       | \$8.65        | \$2,768.00                  | 320                           | \$6.38                            | \$7.02                              | 960                           | \$6.69                            | \$9.16                              | \$5.87                |

Lead Testing: 2.43 per quarter

### SEWER RATE SCHEDULES

| 2026 Sewer Rate Schedule (Effective January 1, 2026)                                                                                                    |                            |                |                        |                    |                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|----------------|------------------------|--------------------|-----------------------------|
| Meter Size Inches                                                                                                                                       | Minimum Units* per Quarter | Cost per Unit* | Minimum Quarterly Bill | Sewer Above Units* | Cost per Unit Above Minimum |
| ¾ inch                                                                                                                                                  | 5                          | \$16.60        | \$83.00                | 5                  | \$8.64                      |
| Maximum charge for ¾ inch residential per quarter                                                                                                       |                            |                |                        |                    | \$137.01                    |
| 1 inch & Larger                                                                                                                                         | 5                          | \$16.60        | \$83.00                | 5                  | \$8.64                      |
| Sewer Flat Rate per Quarter                                                                                                                             |                            |                | \$137.01               |                    |                             |
| *Units are per 1,000 gallons                                                                                                                            |                            |                |                        |                    |                             |
| Sewer charge for ¾ inch based on winter quarter water use on residential accounts                                                                       |                            |                |                        |                    |                             |
| Sewer flat rate charge for unmetered residential or other accounts shall be the established flat rate per quarter multiplied by the number of SAC units |                            |                |                        |                    |                             |

### STORM WATER UTILITY SCHEDULE

| 2026 Surface Water Rate Schedule (Effective January 1, 2026) □                                                        |         |
|-----------------------------------------------------------------------------------------------------------------------|---------|
| Storm Water Utility (Residential)                                                                                     | \$63.12 |
| Storm Water Utility (Commercial) (individual charges are based on the number of REFs assigned to a particular parcel) | \$15.78 |

\*\*\*"Residential Equivalency Factor" (REF), is the basic unit for the fee structure. One REF represents the runoff volume generated by a typical single family residence. The utility assigns REFs to other properties based on their size and percentage of impervious surface. Since the volume of runoff varies according to rainfall amounts, the creation of the stormwater utility rate schedule is based on a design storm defined as the 10-year, 24-hour, 4.2-inch storm event.

## Exhibit D LEGAL SERVICES

The City contracts with three law firms who provide labor, civil, and criminal prosecution attorney services.

| TYPE OF LEGAL SERVICE                                                  | LAW FIRM                       | FEES          |
|------------------------------------------------------------------------|--------------------------------|---------------|
| Labor Attorney Services                                                | Madden Galanter Hansen<br>PLLC | \$225.00/hour |
| Labor Attorney<br>Arbitration/Administrative Hearing<br>Representation | Madden Galanter Hansen<br>PLLC | \$235.00/hour |
| Labor Attorney Mileage                                                 | Madden Galanter Hansen<br>PLLC | Federal Rate  |
| Labor Attorney Copy Fees                                               | Madden Galanter Hansen<br>PLLC | \$0.15/page   |
| Civil Legal Attorney General Services                                  | Eckberg Lammers, P.C.          | \$190.00/year |
| Civil Paralegal General Services                                       | Eckberg Lammers, P.C.          | \$160.00/hour |
| Civil Law Clerk General Services                                       | Eckberg Lammers, P.C.          | \$150.00/hour |
| Civil Attorney Special Services*                                       | Eckberg Lammers, P.C.          | \$250.00/hour |
| Civil Paralegal Special Services                                       | Eckberg Lammers, P.C.          | \$200.00/hour |
| Criminal Prosecution Services                                          | Hebert & Welch, P.A.           | \$110.00/hour |

*\*Extraordinary services including Development Pass-Through, Litigation*

## EXHIBIT E ENGINEERING FEES

The City contracts with Bolton & Menk, Inc. for engineering services. The rates below include labor, general business, and other normal and customary expenses associated with operating a professional business. For projects with typical expenses and unless otherwise agreed, the below rates include vehicle and personal expenses, mileage, telephone, survey stakes, and routine expendable supplies; no separate charges will be made for these activities and materials. Expenses beyond typical project expenses, non-routine expenses, and expenses beyond the agreed scope of services, such as out of town travel expenses, long distances, large quantities of prints, extra report copies, outsourced graphics and photographic reproductions, document recording fees, outside professional and technical assistances, and other items of this general nature will be invoiced separately. Rates and charges do not include sales tax, if applicable.

| EMPLOYEE CLASSIFICATION                  | BILLING RATES          |
|------------------------------------------|------------------------|
| Consultant City Engineer                 | \$179.00/hour*         |
| Senior Project Manager                   | \$180.00-\$215.00/hour |
| Project Manager                          | \$145.00-\$195.00/hour |
| Senior Project Engineer                  | \$140.00-\$218.00/hour |
| Project Engineer                         | \$130.00-\$190.00/hour |
| Design Engineer                          | \$115.00-\$176.00/hour |
| Graduate Engineer                        | \$120.00-\$156.00/hour |
| Senior Planner                           | \$110.00-\$231.00/hour |
| Planner                                  | \$85.00-\$175.00/hour  |
| Senior Landscape Architect               | \$145.00-\$216.00/hour |
| Landscape Architect                      | \$130.00-\$161.00/hour |
| Landscape Designer                       | \$75.00-\$134.00/hour  |
| Licensed Project Surveyor                | \$160.00-\$191.00/hour |
| Graduate Surveyor                        | \$125.00-\$191.00/hour |
| Survey Technician                        | \$80.00-\$189.00/hour  |
| Senior Technician                        | \$120.00-\$206.00/hour |
| Technician                               | \$85.00-\$176.00/hour  |
| Specialist**                             | \$95.00-\$226.00/hour  |
| Principal                                | \$165.00-\$231.00/hour |
| Administrative/Corporate Specialists     | \$50.00-\$149.00/hour  |
| GPS/Robotic Survey Equipment             | No Charge              |
| CAD/Computer Usage                       | No Charge              |
| Routine Office Supplies                  | No Charge              |
| Routine Photocopying/Reproduction        | No Charge              |
| Field Supplies/Survey Stakes & Equipment | No Charge              |
| Mileage                                  | No Charge              |

\*These rates apply to the monthly retainer, not-to-exceed \$2,500.00 billed to the City.

\*\*Specialized role not classified above otherwise, including graphic design, project communication, funding support, etc.

No separate charges will be made for GPS or robotic total stations on Bolton & Menk, Inc. survey assignments; the cost of this equipment is included in the rates for survey technicians.

## Footnotes

### ***Sales Tax Inclusion/Exclusion***

The City's published fees will clearly specify when sales tax is included in the listed amount. Unless explicitly noted otherwise, sales tax will be added to all fees at the time of billing to ensure consistent and accurate application across all receipting and invoicing processes.

### ***Late Fee***

*A 3% late fee will be added to all City invoices—not just utility billing—unless otherwise noted.*

### ***Delinquent Account Fee***

*Any unpaid fee that requires certification to a property's taxes will be assessed an additional charge equal to 18% of the outstanding balance, applied at the time of certification.*


**Section 2. Summary Publication.** Pursuant to Minnesota Statutes Section 412.191, in the case of a lengthy ordinance, a summary may be published. While a copy of the entire ordinance is available without cost at the office of the City Clerk, the following summary is approved by the City Council and shall be published in lieu of publishing the entire ordinance:

This is a repeal and replace of City Code Chapter 35, fees and service changes, and adoption of the 2026 fee schedule.


**Section 3. Effective Date.** This Ordinance shall be in full force and effect upon its publication as provided by law.

Passed in regular session of the City Council on the 8<sup>th</sup> day of December, 2025.

**CITY OF FOREST LAKE**

By:   
Blake Roberts  
Its: Mayor

Attested:

By:   
Jolleen Chaika  
Its: Assistant City Administrator/Clerk

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